



# FRANKLIN COUNTY AUDITOR

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**CLARENCE E. MINGO II**

REAL ESTATE DIVISION

**Please read this before you complete the application.**

## **General Instructions and Information**

**Qualifications:** To receive the 2.5% homestead tax reduction, you must own and occupy your home as your principal place of residence (domicile) on Jan. 1 of the year you file for the reduction. A homeowner and spouse are entitled to this homestead tax reduction on only one home in Ohio, unless they can establish that they are domiciled separately. A person only has one principal place of residence. Your principal place of residence determines, among other things, where you are registered to vote and where you declare residency for income tax purposes.

**Current Application:** If you are applying for the 2.5% homestead tax reduction for the first time this year, check the box for **Application for This Year**.

**Late Application:** If you also qualified for the 2.5% homestead tax reduction for last year, but did not file an application last year, you may file a **Late Application** by checking the late application box on the front of this form.

**Instructions:** The line after **Auditor's Number** is for the auditor only; do not write on it. The lines following **Parcel Number** and **Tax District** are for the parcel number of your home and for the taxing district in which it is located. If these lines are not already completed, both of these can be found on your tax bill. If you cannot locate them, contact your county auditor. In the line following **Name of Owner(s) of the Home**, list the names of all the owners. If all the names are not on your tax bill, list the names as they appear on the deed to your home.

