

ENTERPRISE ERP

Financial Reporting

Training 2025

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GASB 96

Subscription-Based Information Technology Arrangements (SBITAs)

I. Definition of a SBITA

- a. A Subscription-Based IT Arrangement (SBITA) is defined as a contract that grants the government the right to control and use a vendor's software over a specified period, in return for payment, typically through an exchange or exchange-like transaction.

II. Accounting Treatment under GASB 96

- a. For agreements that meet the criteria of GASB 96, governments are required to record both:
 - i. A right-to-use subscription asset
 - ii. A corresponding subscription liabilityThis recognition occurs at the beginning of the subscription term.

III. County Policy on SBITAs

- a. If the subscription cost equals or exceeds \$6,250 per month or \$75,000 annually, the agreement should be accounted for under GASB 96. Amounts below these thresholds are considered immaterial for financial reporting.
- b. Contracts with terms shorter than one year (including renewal options) are considered short-term agreements and are excluded from GASB 96 requirements.
- c. Charges for software subscriptions, including Software-as-a-Service (SaaS), must be coded to object code 522101.

IV. Common Indicators of a SBITA are terms or references such as:

- a. SaaS (Software as a Service)
- b. Subscription
- c. Non-exclusive, non-transferable right-to-use access
- d. Cloud-based or cloud hosting services

V. Data Board Approval

- a. Required for all technology purchases, regardless of governing board

Account Structure

Sample account number: 2013-21-A2-08-00-0000-01-520108.

The account number is made up of nine segments.

The screenshot shows the 'Account Master [FRANKLIN COUNTY]' application. The account structure is displayed as follows:

- Org code: 13210800 (21-A2-2013-APPRSL&TAX)
- Object code: 520108 (APPRAISERS)
- Project code: (empty)
- Fund: 2013 (REAL ESTATE ASSESSMENT (21-RE))
- AGENCY: 21 (AUDITOR)
- LINE OF BUS: A2
- PROGRAM: 08
- LOCATION: 00
- APPROP AUTH: 01 (COMMISSIONERS)
- SERVICES: 0000
- FUNCTION: 01 (GENERAL GOVERNMENT)
- Object: 520108 (APPRAISERS)
- Project: (empty)

Posting effective dates:

- Beginning effective date: (empty)
- Ending effective date: (empty)

Account detail:

- Last updated: 12/31/2024
- Account type: Expense
- Status: Active
- Entity: 1
- Spending plan: (empty)
- Character code: SC (MATERIALS & SERVICES)
- Grant: (empty)
- Budget: Budgetary (checked), Auto-encumber (unchecked), Require budget detail (unchecked), Roll available budget forward (unchecked), Allow monthly budgeting (unchecked)
- Budget rollup code: 21C13 (21-2013-SVCS & MATLS)
- Budget sub-rollup code: (empty)
- Next year budget rollup: (empty)
- Payroll: Payroll Encumbrance Account (unchecked)
- Balance sheet: Balance type (Normal balance), Closing balances (empty), Control account (empty)

The screenshot shows the 'Account Master [FRANKLIN COUNTY]' application. The account structure is displayed as follows:

- Org code: 13210800 (21-A2-2013-APPRSL&TAX)
- Object code: 520108 (APPRAISERS)
- Project code: (empty)
- Fund: 2013 (REAL ESTATE ASSESSMENT (21-RE))
- AGENCY: 21 (AUDITOR)
- LINE OF BUS: A2
- PROGRAM: 08
- LOCATION: 00
- APPROP AUTH: 01 (COMMISSIONERS)
- SERVICES: 0000
- FUNCTION: 01 (GENERAL GOVERNMENT)
- Object: 520108 (APPRAISERS)
- Project: (empty)

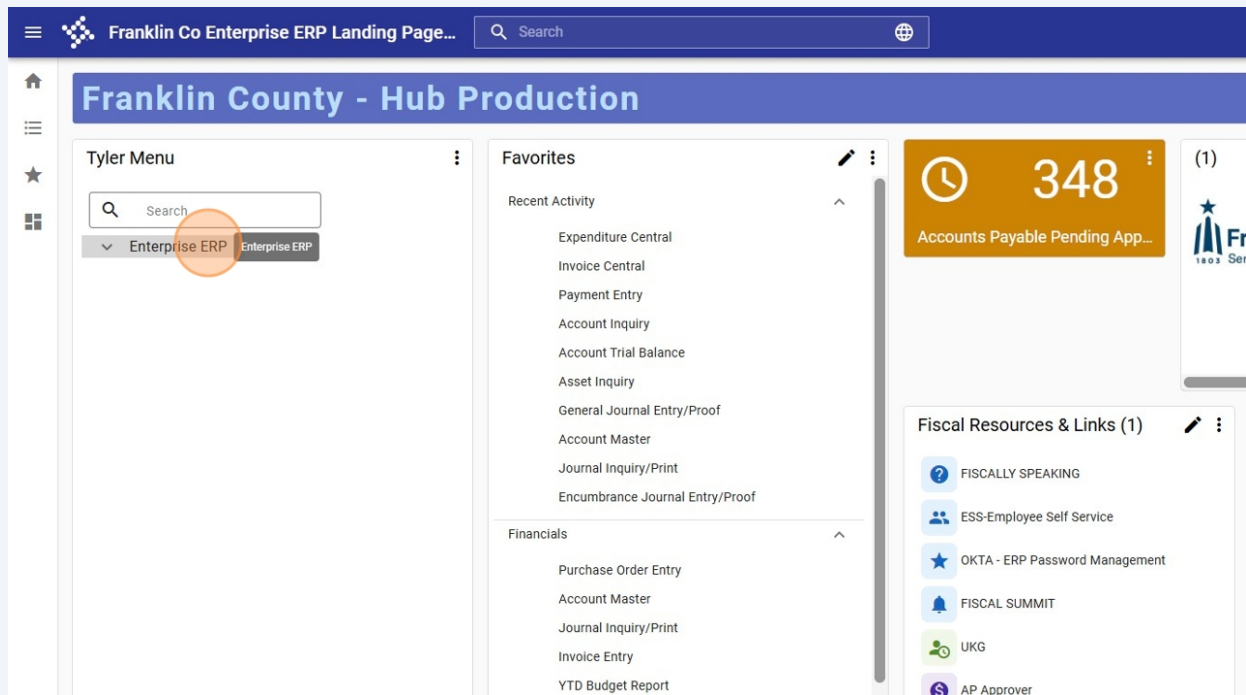
Posting effective dates:

- Beginning effective date: (empty)
- Ending effective date: (empty)

How to look up Account Structures in Account Master



1 Click **"Enterprise ERP"**



2 Click "Financials"

The screenshot shows the Franklin Co Enterprise ERP Landing Page. The header bar is blue with the text "Franklin Co Enterprise ERP Landing Page..." and a search bar. Below the header is a blue banner with "Franklin County - Hub Production". The main content area is divided into three sections: Tyler Menu, Favorites, and Fiscal Resources & Links. In the Tyler Menu, the "Enterprise ERP" folder is expanded, and the "Financials" sub-menu item is highlighted with an orange circle. The Favorites section lists various activities under "Recent Activity" and "Financials". The Fiscal Resources & Links section lists links like "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", "UKG", and "AP Approver". A clock icon with the number "348" and the text "Accounts Payable Pending App..." is also visible.

3 Click "General Ledger Menu"

The screenshot shows the Franklin Co Enterprise ERP Landing Page. The header bar is blue with the text "Franklin Co Enterprise ERP Landing Page..." and a search bar. Below the header is a blue banner with "Franklin County - Hub Production". The main content area is divided into three sections: Tyler Menu, Favorites, and Fiscal Resources & Links. In the Tyler Menu, the "Enterprise ERP" folder is expanded, and the "Financials" sub-menu is expanded. Within "Financials", the "General Ledger Menu" item is highlighted with an orange circle. The Favorites section lists various activities under "Recent Activity" and "Financials". The Fiscal Resources & Links section lists links like "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", "UKG", and "AP Approver". A clock icon with the number "348" and the text "Accounts Payable Pending App..." is also visible.

4 Click "Set Up/Chart of Accounts"

The screenshot shows the Franklin County - Hub Production interface. The Tyler Menu is open, and the 'Set Up/Chart of Accounts' option is highlighted. A tooltip is visible over the 'Set Up/Chart of Accounts' option, showing the navigation path: Enterprise ERP > Financials > General Ledger > Menu > Set Up/Chart of Accounts > Account Inquiry. The Favorites section lists various activities, and the Fiscal Resources & Links section is also visible.

5 Click "Account Master"

The screenshot shows the Franklin County - Hub Production interface. The Tyler Menu is open, and the 'Account Master' option is highlighted. A tooltip is visible over the 'Account Master' option, showing the navigation path: Enterprise ERP > Financials > General Ledger > Menu > Set Up/Chart of Accounts > Account Master. The Favorites section lists various activities, and the Fiscal Resources & Links section is also visible.

6 Click "Search"

The screenshot shows the 'Account Master [FRANKLIN COUNTY]' form. The top navigation bar includes a search icon (magnifying glass) which is circled in orange. Below the navigation bar, the form is divided into two main sections: 'Account' and 'Account detail'. The 'Account' section contains fields for 'Org code *', 'Object code *', 'Project code *', 'Fund', 'AGENCY', 'LINE OF BUS', 'PROGRAM', 'LOCATION', 'APPROP AUTH', 'SERVICES', 'FUNCTION', 'Object', and 'Project'. The 'Account detail' section contains fields for 'Last updated', 'Account type', 'Status', 'Entity *', 'Spending plan', 'Character code', 'Grant', 'Budget' (with sub-options: Budgetary, Auto-encumber, Require budget detail, Roll available budget forward, Allow monthly budgeting), 'Budget rollup code', 'Budget sub-rollup code', and 'Next year budget rollup'. The 'Posting effective dates' section includes 'Beginning effective date' and 'Ending effective date'.

7 Type in the ORG Code or partial ORG Code with wildcard characters.

The screenshot shows the 'Account Master [FRANKLIN COUNTY]' form. The top navigation bar includes a search icon (magnifying glass) which is circled in orange. Below the navigation bar, the form is divided into two main sections: 'Account' and 'Account detail'. The 'Account' section contains fields for 'Org code *', 'Object code *', 'Project code *', 'Fund', 'AGENCY', 'LINE OF BUS', 'PROGRAM', 'LOCATION', 'APPROP AUTH', 'SERVICES', 'FUNCTION', 'Object', and 'Project'. The 'Account detail' section contains fields for 'Last updated', 'Account type', 'Status', 'Entity *', 'Spending plan', 'Character code', 'Grant', 'Budget' (with sub-options: Budgetary, Auto-encumber, Require budget detail, Roll available budget forward, Allow monthly budgeting), 'Budget rollup code', 'Budget sub-rollup code', and 'Next year budget rollup'. The 'Posting effective dates' section includes 'Beginning effective date' and 'Ending effective date'. The 'Org code *' field is highlighted with an orange circle, and the value '13210800' is entered.

8 Type in the Object if known or necessary. Hit "Accept"

Account Master [FRANKLIN COUNTY]

Account Master [FRANKLIN COUNTY] > Q

Account

Org code *

13210800

Object code *

520108

Project code *

Fund

AGENCY

LINE OF BUS

PROGRAM

LOCATION

APPROP AUTH

SERVICES

FUNCTION

Object

Project

Posting effective dates

Beginning effective date

Ending effective date

Account detail

Last updated

Account type

Status

Contra Account

☒

Entity *

Spending plan

Character code

Grant

Budget

Budgetary

☒

Auto-encumber

☐

Require budget detail

☐

Roll available budget forward

☐

Allow monthly budgeting

☐

Budget rollup code

Budget sub-rollup code

Next year budget rollup

9 If there is more than one account structure with this ORG/Object combination, you will see at the bottom 1 of how many accounts there are. You can toggle through them with the arrow keys.

Fund

2013

REAL ESTATE ASSESSMENT (21-RE)

AGENCY

21

AUDITOR

LINE OF BUS

A2

PROGRAM

08

LOCATION

00

APPROP AUTH

01

COMMISSIONERS

SERVICES

0000

FUNCTION

01

GENERAL GOVERNMENT

Object

520108

APPRAISERS

Project

Posting effective dates

Beginning effective date

Ending effective date

Entity *

1

Spending plan

Character code

5C

MATERIALS & SERVICES

Grant

Budget

Budgetary

☒

Auto-encumber

☐

Require budget detail

☐

Roll available budget forward

☐

Allow monthly budgeting

☐

Budget rollup code

21C13

21-2013-SVCS & MATLS

Budget sub-rollup code

Next year budget rollup

Payroll

Payroll Encumbrance Account

☐

Balance sheet

Balance type

Normal balance

Closing balances

Control account

1 of 12

<

>

Monthly and Annual Account Balances.

Made with Scribe - <https://scribehow.com>

9

5

Organization (ORG) Code Structure

The Organization Code (ORG) is eight digits long and is divided into four (4) identifiable segments. Each segment is two (2) digits in length.

- The first (1st) segment identifies the particular “**Fund**”
- The second (2nd) segment identifies the particular “**Agency**”
- The third (3rd) segment identifies the “**Program**”
- The fourth (4th) segment identifies the “**Location**”

Example: ORG Code 10210100 divided into four segments: 10 | 21 | 01 | 00

- 10 identifies the **Fund** in this example as General Fund
- 21 identifies the **Agency** which is the Auditor’s Office
- 01 identifies the **Program**, General - Real Estate
- 00 identifies the **Location**

Note: The General Fund is the only fund where the first 2 digits of the fund number is used to identify the fund in the ORG number. All other funds use the last two (2) digits of the fund number.

Below is a table with more examples of how the Org Code is built.

Org	Description	Short Desc	Fund	AGEN	PROG	LOC
10210100	21-PUBL INFOR-GEN- RE	GEN-RE	1000	21	01	00
10210200	21-PUBL INFO-AUD	INFO-AUD	1000	21	02	00
13210600	21-TAX ADM- REA-OTHER T	OTHER RE	2013	21	06	00
32210600	21-TAX ADM- ESTATE-OTHE	ADM- ESTAT	8032	21	06	00

Object Code Guide

General Outline

Object Codes	Type of Accounts
100000	Assets*
200000	Liabilities
300000	Equities
400000	Revenue
500000	Expenses

* The most predominant asset account is 101000 – Cash.

A complete Object Code Guide can be found on “Fiscally Speaking” at <http://www.franklincountyauditor.com/fiscally-speaking>

Budget Groups (Rollups)

Legend:

First two digits.....(Numerical).....Agency
Third digit...(Alphabetic).....Appropriation Line Item
Fourth and fifth digits...(Numerical).....Fund Number

Example:

Rollup Code.....21D13
Agency.....21-Auditor
Appropriation Line Item.....D-Capital Outlays
Fund.....13-Real Estate (Fund 2013)

Appropriation Line Items:

A – Personal Services
B – Fringe Benefits
C – Materials & Services
D – Capital Outlays
E – Grants
F – Debt Service
G – Interfund
H – Contingency
J – Social Services

Object Code Range:

510000 - 513100
514000 - 519999
520000 - 539999
540000 - 549900
550000 - 559900
560000 - 569900
570000 - 579900
580000 - 589900
590000 - 599900

Source Codes

Every journal is tagged with a three-character source code that identifies the program in which the transactions were created. The following table lists a few examples of source codes and products in which each is created.

Source Code	Program	Journal Reference
API	Accounts Payable, Invoice Entry/Proof, Regular Invoice	Ref 1 Vendor # Ref 2 Purchase Order# Ref 3 Invoice Ref 4 Invoice Entry Proof Batch #
BUA	Budget, Budget Transfers and Amendments	Ref 1 Journal Ref Ref 2 Posted By Ref 3 Ref 4 Resolution #
BUC	Budget, Budget Completion Journal, Budget Transfers and Amendments, New Budget Posting	Ref 1 Ref 2 Ref 3 Ref 4 Journal Ref Desc
CRP	Posted Payments and Reversals	Ref 1 Agency Ref 2 Receipt# Ref 3 Ref 4 Batch
GEN/GNI	General Ledger, General Journal Entry & Proof, Import JE ASCII File, Recurring Journal Entry	Ref 1 Journal Entry # Ref 2 Journal Entered By Ref 3 Journal Posted By Ref 4 Short Description
POE	Purchase Orders, PO Entry and Proof	Ref 1 Vendor # Ref 2 Purchase Order# Ref 3 Ref 4 "PO Entry/Proof"
POL	Accounts Payable, Invoice Entry/Proof, Purchase Order Liquidation	Ref 1 Vendor # Ref 2 Purchase Order# Ref 3 Ref 4 "LIQ/INV"
POM	Purchase Orders, Purchase Order Maintenance	Ref 1 Vendor # Ref 2 Purchase Order# Ref 3 Ref 4 "PO MAINT" or "PO CANCL"

APM	Accounts Payable, Invoice Maintenance	Ref 1–Vendor Ref 2–PO # Ref 3–Doc # Ref 4–Journal Desc
GRV	General Ledger, Journal Reversal	Ref 1 Ref 2 Ref 3 Ref 4

Wildcard Characters

Special characters can be used during a “Find” operation to define the data you wish to retrieve. Below is a listing of special characters used in ERP. The first three listed are the most used characters.

Symbol	Meaning	Example
*	Wildcard for any string	J*, *J, *J* (characters only)
?	Single character wildcard	X?, ?X, ?X?, X?? (characters only)
	And	2 B
=	Equal to	=x (default, ‘=’ is optional)
>	Greater than	>20 or >MILLS
>=	Greater than or equal to	>=20
<	Less than	<100
<=	Less than or equal to	<=100
<>	Not equal to	<>85
:	Range	85:100
..	Range	12:01:20..12:59:30 (generally used for date/time)

Account Trial Balance Report

The Account Trial Balance program prints a trial balance for a single account or a range of accounts, including the entire chart of accounts.

The Account Trial Balance Report is a crucial financial report used to validate the integrity of the general ledger. It lists the debit and credit balances for all accounts in the system over a selected period and ensures that the ledger is balanced (i.e., total debits equal total credits).

What is it used for:

- **Reconciliation:** To verify that transactions have been posted correctly.
- **Error Detection:** To spot any discrepancies or unbalanced entries before closing periods.
- **Audit Preparation:** To provide a detailed snapshot of account activity for internal/external audits.
- **Period-End Close:** Used as part of month-end or year-end closing activities.
- **Financial Analysis:** Helps finance staff review account activity and analyze balances.

Situational Examples:

1. Month-End Reconciliation

- Run the Account Trial Balance Report for the month of closure.
- The report helps verify that total debits and credits match and that all subledger postings (e.g., payroll, AP, AR) have been properly recorded.

2. Year-End Audit Support

- Run the Account Trial Balance Report for the fiscal year.
- The auditors might request this report to validate that the ledger is balanced and to trace financial statement amounts back to the ledger.
- Used to sample and verify accounts like Cash, Accounts Payable, and Fund Balances.

3. Department-Level Budget Monitoring

- Request/run the trial balance for your department's accounts to check their financial standing mid-year
- This can also help in preparing budget amendments.

4. Detecting Posting Errors

- Shows if an entry was wrong, e.g., credited an expense account instead of a liability account.
- When the trial balance is run, the negative balance in the expense account stands out.
- Errors can be found quickly and corrected before financial statements are generated.

5. Grants & Fund Accounting

- The trial balance report, filtered by fund or project, is used to ensure grant-related revenues and expenditures are properly tracked and balanced if numerous grants among funds are being managed.
- This ensures compliance with grant requirements and prepares reports for funders.

How to Run an Account Trial Balance Report

1

Navigate to <https://franklincountyoh.tylerhub.com/Page/Display/e623a677-b855-4fb7-aea1-e236d4d76c78>

Franklin County - Hub Production

The screenshot displays the Franklin County Tyler Hub interface. On the left, the 'Tyler Menu' includes a search bar and a dropdown for 'Enterprise ERP'. The 'Favorites' section is divided into 'Recent Activity' and 'Financials'. The 'Recent Activity' list includes: General Journal Entry/Proof, Vendor Central, Vendor Inquiry, Check Reconciliation, Encumbrance Journal Entry/Proof, Accounting Entries, Subsidiary Ledgers, Budget Transfers and Amendments, Account Master, and Account Inquiry. The 'Financials' list includes: Purchase Order Entry, Account Master, Journal Inquiry/Print, Invoice Entry, YTD Budget Report, Account Trial Balance Report, Account Trial Balance, and General Journal Entry/Proof. On the right, a summary card shows a clock icon, the number '485', and the text 'Accounts Payable Pending App...'. Below this is a 'Fiscal Resources & Links (1)' section with links to: FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, UKG, and AP Approver. The Franklin County logo is visible in the top right corner.

2 Click "Enterprise ERP"

The screenshot shows the Franklin County - Hub Production landing page. The top navigation bar includes a search bar and a globe icon. The main header is "Franklin County - Hub Production". On the left, the "Tyler Menu" contains a search bar and a list of items, with "Enterprise ERP" highlighted by an orange circle. The "Favorites" section on the right lists various activities under "Recent Activity" and "Financials". The "Financials" list includes: Purchase Order Entry, Account Master, Journal Inquiry/Print, Invoice Entry, and YTD Budget Report. On the far right, there is a clock icon with the number "485" and a button labeled "Accounts Payable Pending App...". Below this, the "Fiscal Resources & Links (1)" section lists several links: FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, UKG, and AP Approver.

3 Click "Financials"

The screenshot shows the Franklin County - Hub Production landing page. The top navigation bar includes a search bar and a globe icon. The main header is "Franklin County - Hub Production". On the left, the "Tyler Menu" contains a search bar and a list of items, with "Enterprise ERP" expanded to show a sub-menu. The "Financials" item in the sub-menu is highlighted by an orange circle. The "Favorites" section on the right lists various activities under "Recent Activity" and "Financials". The "Financials" list includes: Purchase Order Entry, Account Master, Journal Inquiry/Print, Invoice Entry, and YTD Budget Report. On the far right, there is a clock icon with the number "485" and a button labeled "Accounts Payable Pending App...". Below this, the "Fiscal Resources & Links (1)" section lists several links: FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, UKG, and AP Approver.

4 Click "General Ledger Menu"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The header bar is dark blue with the Franklin County logo, a search bar, and a globe icon. Below the header, a blue banner reads "Franklin County - Hub Production". The main content area is divided into three sections: Tyler Menu, Favorites, and a right-hand sidebar. In the Tyler Menu, the "General Ledger Menu" is highlighted with an orange circle. The Favorites section lists various activities like "General Journal Entry/Proof" and "Vendor Central". The right sidebar shows a clock icon with the number 485, a notification icon with (1), and a list of fiscal resources and links.

Franklin Co Enterprise ERP Landing Page... Search

Franklin County - Hub Production

Tyler Menu

- Enterprise ERP
 - Financials
 - General Ledger Menu**
 - Budget Processing
 - Purchasing
 - Accounts Payable
 - Capital Assets
 - Account Inquiry ☆
 - Accounts Overview ☆
 - General Revenues
 - Asset Maintenance
 - Departmental Functions
 - System Administration
 - Help
 - ASP Admin

Favorites

Recent Activity

- General Journal Entry/Proof
- Vendor Central
- Vendor Inquiry
- Check Reconciliation
- Encumbrance Journal Entry/Proof
- Accounting Entries
- Subsidiary Ledgers
- Budget Transfers and Amendments
- Account Master
- Account Inquiry

Financials

- Purchase Order Entry
- Account Master
- Journal Inquiry/Print
- Invoice Entry
- YTD Budget Report

Accounts Payable Pending App... 485 (1)

Fiscal Resources & Links (1)

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG
- AP Approver

5 Click "Journal Entry/History"

This screenshot is similar to the previous one, showing the same Franklin Co Enterprise ERP Landing Page. However, in the Tyler Menu, the "Journal Entry/History" item under the "General Ledger Menu" is now highlighted with an orange circle. The rest of the page layout, including the Favorites section and the right-hand sidebar, remains the same.

Franklin Co Enterprise ERP Landing Page... Search

Franklin County - Hub Production

Tyler Menu

- Enterprise ERP
 - Financials
 - General Ledger Menu
 - Set Up/Chart of Accounts
 - Miscellaneous Set Up
 - Journal Entry/History**
 - End of Period
 - Inquiries and Reports
 - Project Accounting
 - Budget Processing
 - Purchasing
 - Accounts Payable
 - Capital Assets
 - Account Inquiry ☆
 - Accounts Overview ☆
 - General Revenues
 - Asset Maintenance
 - Departmental Functions
 - System Administration
 - Help
 - ASP Admin

Favorites

Recent Activity

- General Journal Entry/Proof
- Vendor Central
- Vendor Inquiry
- Check Reconciliation
- Encumbrance Journal Entry/Proof
- Accounting Entries
- Subsidiary Ledgers
- Budget Transfers and Amendments
- Account Master
- Account Inquiry

Financials

- Purchase Order Entry
- Account Master
- Journal Inquiry/Print
- Invoice Entry
- YTD Budget Report

Accounts Payable Pending App... 485 (1)

Fiscal Resources & Links (1)

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG
- AP Approver

6 Click "Account Trial Balance"

The screenshot shows the Tyler Menu interface. On the left, the 'Tyler Menu' is expanded, showing a search bar and a list of options under 'Enterprise ERP' > 'Financials'. The 'Account Trial Balance' option is highlighted with an orange circle. On the right, the 'Favorites' section lists various reports, including 'Account Trial Balance Report' and 'Account Trial Balance'. At the top right, there is a clock icon, the number '485', and a notification for 'Accounts Payable Pending App...'. Below that, a 'Fiscal Resources & Links (1)' section lists links like 'FISCALLY SPEAKING', 'ESS-Employee Self Service', 'OKTA - ERP Password Management', 'FISCAL SUMMIT', 'UKG', and 'AP Approver'.

7 Click "Search"

The screenshot shows the 'Account Trial Balance [FRANKLIN COUNTY]' report options screen. At the top, there is a blue header bar with the title and a user icon. Below the header, there is a toolbar with icons for Close, Search, Output, Print, Display, PDF, Save, Excel, Report Options, Brief Format, and Display Format. The 'Search' icon is highlighted with an orange circle. Below the toolbar, the 'Report Options' section contains various settings for the report, including 'Execute this report', 'Print (D)etail or (S)ummary *', 'Fiscal year-to-date version', 'Reporting year *', 'Reporting from period', 'Journal Detail from', '(B)alance sheet or (A)ll accounts *', 'Roll up projects to object level', 'Omit zero balance accounts', 'Sort By', 'Print org code', 'Print full GL account', 'Print fund header and org/obj on total line', 'Include page break between funds', 'Amounts/totals exceed 999 million dollars', 'Print report options', and 'Exclude fund balance YEC/AJE for prior years'.

8 Type in the Fund.

GL Segment Find [FRANKLIN COUNTY]

Back Accept Cancel Query

Account Trial Balance [FRANKLIN COUNTY] > GL Segment Find [FRANKLIN COUNTY] > 🔍

Find by Segments

Fund	
AGENCY	
LINE OF BUS	
PROGRAM	
LOCATION	
APPROP AUTH	
SERVICES	
FUNCTION	
Character Code	
Org	
Object	
Project	
Account type	
Account status	

9 Type in the Object Code (i.e. 101000).

Account Trial Balance [FRANKLIN COUNTY] > GL Segment Find [FRANKLIN COUNTY] > 🔍

Find by Segments

Fund	2013
AGENCY	
LINE OF BUS	
PROGRAM	
LOCATION	
APPROP AUTH	
SERVICES	
FUNCTION	
Character Code	
Org	
Object	
Project	
Account type	
Account status	

10 Click "Accept"

GL Segment Find [FRANKLIN COUNTY]

Back | **Accept** | Cancel | Query

Account Trial Balance [FRANKLIN COUNTY] > GL Segment Find [FRANKLIN COUNTY] > 🔍

Find by Segments

Fund	2013
AGENCY	
LINE OF BUS	
PROGRAM	
LOCATION	
APPROP AUTH	
SERVICES	
FUNCTION	
Character Code	
Org	
Object	101000
Project	
Account type	
Account status	

11 Click on the "Report Options" skittle

Account Trial Balance [FRANKLIN COUNTY]

Close | Search | Output | Print | Display | PDF | Save | Excel | **Report Options** | Brief Format | Display Format

Account Trial Balance [FRANKLIN COUNTY]

Report Options

Execute this report

Print (D)etail or (S)ummary * ☐

Fiscal year-to-date version ☐

Reporting year *

Reporting from period to *

Journal Detail from to

(B)alance sheet or (A)ll accounts * ☐

Roll up projects to object level ☐

Omit zero balance accounts ☐

Sort By

Print org code ☐

Print full GL account ☐

Print fund header and org/obj on total line ☐

Include page break between funds ☐

Amounts/totals exceed 999 million dollars ☐

Print report options ☐

Exclude fund balance YEC/AJE for prior years ☐

12

Options should look as follows. Print Detail or Summary should be "D". Select the time period for the report, year and reporting period range (1-13).

Account Trial Balance [FRANKLIN COUNTY]

Close Accept Cancel

Account Trial Balance [FRANKLIN COUNTY] > ✎

Report Options

Execute this report: Now

Print (D)etail or (S)ummary *: D

Fiscal year-to-date version: ☐

Reporting year *: 2024

Reporting from period: 1 JAN to 12 DEC

Journal Detail from: 01/01/1990 to 10/20/2025

(B)alance sheet or (A)ll accounts *: A

Roll up projects to object level: ☐

Omit zero balance accounts: ☒

Sort By: 3 - Org-Obj-Project

Print org code: ☒

Print full GL account: ☒

Print fund header and org/obj on total line: ☒

Include page break between funds: ☐

Amounts/totals exceed 999 million dollars: ☐

Print report options: ☒

Exclude fund balance YEC/AJE for prior years: ☐

13

Click "Accept"

Account Trial Balance [FRANKLIN COUNTY]

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Report Options

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Fiscal year-to-date version: ☐

Reporting year *: 2024

Reporting from period: 1 JAN to 10 DEC

Journal Detail from: 01/01/1990 to 10/20/2025

(B)alance sheet or (A)ll accounts *: A

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Omit zero balance accounts: ☒

Sort By: 3 - Org-Obj-Project

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Amounts/totals exceed 999 million dollars: ☐

Print report options: ☒

Exclude fund balance YEC/AJE for prior years: ☐

14 Click "PDF" to see your report.

Account Trial Balance [FRANKLIN COUNTY]

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Account Trial Balance [FRANKLIN COUNTY]

Report Options

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Print (D)etail or (S)ummary * D

Fiscal year-to-date version ☐

Reporting year * 2024

Reporting from period 1 JAN to * 10 OCT

Journal Detail from 01/01/1990 to 10/20/2025

(B)alance sheet or (A)ll accounts * A

Roll up projects to object level ☐

Omit zero balance accounts ☒

Sort By 3 - Org-Obj-Project

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Print fund header and org/obj on total line ☒

Include page break between funds ☐

Amounts/totals exceed 999 million dollars ☐

Print report options ☒

Exclude fund balance YEC/AJE for prior years ☐

15 The Account Trial Balance will look similar to this.

FRANKLIN COUNTY

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

FUND 2013

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC EFF DATE REFERENCE					
2013-00-00-00-00-99-0000-00-101000-							
CASH**		2013	11,749,713.46				
1	2166 APP 01/08/24	CCS		.00	1,350.53	-1,350.53	
1	2771 PRJ 01/12/24	RUN: WARRANT:		.00	465,796.57	-467,147.10	
1	3271 APP 01/10/24	CCS		.00	40.23	-467,187.33	
1	3399 APP 01/12/24	ACH1		.00	1,340.00	-468,527.33	
1	4698 APP 01/17/24	VOIDS		2,812.00	.00	-465,715.33	
1	5062 APP 01/17/24	CCS		.00	3,008.00	-468,723.33	
1	5297 CRP 01/17/24	21 CASH RECEIPTS JOURNAL		114.00	.00	-468,609.33	
1	5297 CRP 01/17/24	21 CASH RECEIPTS JOURNAL		2,500.00	.00	-466,109.33	
1	5421 APP 01/18/24	INT1		.00	1,324.71	-467,434.04	
1	5884 APP 01/23/24	ACH1		.00	592.48	-468,026.52	
1	5993 APP 01/19/24	CCS		.00	422.60	-468,449.12	
1	6565 APP 01/24/24	ACH1		.00	120.00	-468,569.12	
1	7191 PRJ 01/26/24	RUN: WARRANT:		.00	466,382.71	-934,951.83	
1	7196 APP 01/23/24	JLJ		.00	51,445.25	-986,397.08	
1	7366 APP 01/26/24	ACH1		.00	77,206.00	-1,063,603.08	
1	8424 APP 01/25/24	INT1		.00	1,019.56	-1,064,622.64	
1	8615 GNI 01/29/24	8615 JANUARY CHARGEBACK		26,079.00	.00	-1,038,543.64	
1	8817 CRP 01/24/24	21 CASH RECEIPTS JOURNAL		3.40	.00	-1,038,540.24	
1	9087 APP 01/26/24	JLJ		.00	4,781.25	-1,043,321.49	
1	9571 APP 01/29/24	CCS		.00	10,812.09	-1,054,133.58	
1	10144 CRP 01/29/24	21 CASH RECEIPTS JOURNAL		1.00	.00	-1,054,132.58	
1	10210 GEN 01/31/24	10210 FCDC ANNUAL SOFTWARE		.00	85,507.00	-1,139,639.58	
1	10454 APP 01/30/24	CCS		.00	13,225.70	-1,152,865.28	
1	10466 GEN 01/31/24	10466 COST ALLOCATION CHARGES		.00	41,129.00	-1,193,994.28	
1	10469 GEN 01/31/24	10469 FCDC CORE SERVICES		.00	829,729.00	-2,023,723.28	
1	11070 CRP 01/30/24	21 CASH RECEIPTS JOURNAL		1.00	.00	-2,023,722.28	
1	11320 APP 01/31/24	CCS		.00	127.50	-2,023,849.78	
1	11664 CRP 01/31/24	21 CASH RECEIPTS JOURNAL		.60	.00	-2,023,849.18	
1	11664 CRP 01/31/24	21 CASH RECEIPTS JOURNAL		3.40	.00	-2,023,845.78	
2	334 APP 02/01/24	CCS		.00	1,740.00	-2,025,585.78	
2	756 CRP 02/01/24	21 CASH RECEIPTS JOURNAL		.60	.00	-2,025,585.18	
2	756 CRP 02/01/24	21 CASH RECEIPTS JOURNAL		3.40	.00	-2,025,581.78	
2	1268 GEN 02/05/24	1268 FCDC DEC 2023 BILLBACK		.00	36,504.88	-2,062,086.66	
2	1288 APP 02/07/24	ACH1		.00	232,398.00	-2,294,484.66	
2	2136 PRJ 02/09/24	RUN: WARRANT:		.00	469,601.28	-2,764,085.94	
2	2751 APP 02/09/24	ACH1		.00	164,242.38	-2,928,328.32	
2	2819 GEN 02/07/24	2819 RETAINAGE TRANSFER		.00	17,933.86	-2,946,262.18	
2	3080 APP 02/08/24	INT1		.00	343.50	-2,946,605.68	
2	3645 APP 02/08/24	CCS		.00	44,325.65	-2,990,931.33	
2	5082 APP 02/14/24	ACH1		.00	4,080.00	-2,995,011.33	
2	5192 APP 02/12/24	CCS		.00	1,796.79	-2,996,808.12	
2	7923 PRJ 02/23/24	RUN: WARRANT:		.00	474,395.00	-3,471,203.12	
2	8046 APP 02/21/24	VOIDS		2,490.00	.00	-3,468,713.12	
2	8335 APP 02/21/24	JLJ		.00	2,490.00	-3,471,203.12	
2	8392 GNI 02/23/24	8392 FEBRUARY CHARGEBACK		26,079.00	.00	-3,445,124.12	
2	10368 CRP 02/26/24	21 CASH RECEIPTS JOURNAL		1.00	.00	-3,445,123.12	
2	10896 APP 02/27/24	CCS		.00	6,687.30	-3,451,810.42	
3	1382 PRJ 03/08/24	RUN: WARRANT:		.00	468,425.81	-3,920,236.23	
3	1708 APP 03/05/24	JLJ		.00	4,545.66	-3,924,781.89	
3	2315 APP 03/06/24	JLJ		.00	5,851.84	-3,930,633.73	

FRANKLIN COUNTY

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

FUND 2013

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC EFF DATE REFERENCE					
3	2361	APP 03/07/24	VOIDS	1,740.00	.00	-3,928,893.73	
3	2883	APP 03/07/24	INT1	.00	4,663.46	-3,933,557.19	
3	2957	APP 03/11/24	ACH1	.00	1,554.67	-3,935,111.86	
3	3549	APP 03/12/24	ACH1	.00	1,740.00	-3,936,851.86	
3	4632	CRP 03/11/24	21 CASH RECEIPTS JOURNAL	1.00	.00	-3,936,850.86	
3	5003	APP 03/12/24	CCS	.00	4,318.27	-3,941,169.13	
3	5804	APP 03/14/24	INT1	.00	3,387.27	-3,944,556.40	
3	6236	APP 03/18/24	ACH1	.00	7,409.12	-3,951,965.52	
3	6362	APP 03/14/24	CCS	.00	6,634.59	-3,958,600.11	
3	7281	CRP 03/15/24	21 CASH RECEIPTS JOURNAL	5.10	.00	-3,958,595.01	
3	7456	APP 03/20/24	ACH1	.00	2,963.88	-3,961,558.89	
3	7694	GEN 03/18/24	7694 RETAINAGE TRANSFER	.00	17,933.86	-3,979,492.75	
3	7748	APP 03/18/24	JLJ	.00	2,625.33	-3,982,118.08	
3	8174	CRP 03/18/24	21 CASH RECEIPTS JOURNAL	1.70	.00	-3,982,116.38	
3	8530	PRJ 03/22/24	RUN: WARRANT:	.00	468,245.92	-4,450,362.30	
3	8579	APP 03/19/24	JLJ	.00	35,833.00	-4,486,195.30	
3	9922	APP 03/21/24	MHJ	.00	7,585.56	-4,493,780.86	
3	10142	APP 03/26/24	ACH1	.00	161,404.76	-4,655,185.62	
3	10320	APP 03/22/24	MHJ	.00	135.00	-4,655,320.62	
3	10998	APP 03/27/24	ACH1	.00	73,484.74	-4,728,805.36	
3	11094	GNI 03/29/24	11094 MARCH CHARGEBACK	25,909.00	.00	-4,702,896.36	
3	11167	APP 03/26/24	VOIDS	135.00	.00	-4,702,761.36	
3	12474	APP 03/27/24	MHJ	.00	1,994.97	-4,704,756.33	
3	13003	APP 03/28/24	CCS	.00	1,700.00	-4,706,456.33	
3	13049	GNI 03/29/24	13049 RE 1ST HALF TY23 CY 24	3,619.56	.00	-4,702,836.77	
3	13049	GNI 03/29/24	13049 RE 1ST HALF TY23 CY 24	10,203.81	.00	-4,692,632.96	
3	13049	GNI 03/29/24	13049 RE 1ST HALF TY23 CY 24	14,145,160.56	.00	9,452,527.60	
3	13315	APP 03/29/24	CCS	.00	39,187.96	9,413,339.64	
3	13680	CRP 03/29/24	21 CASH RECEIPTS JOURNAL	1.70	.00	9,413,341.34	
4	63	GNI 04/03/24	63 MH 1ST HALF 2024	24,924.61	.00	9,438,265.95	
4	215	APP 04/03/24	ACH1	.00	9,820.00	9,428,445.95	
4	873	PRJ 04/05/24	RUN: WARRANT:	.00	510,594.01	8,917,851.94	
4	1418	APP 04/05/24	ACH1	.00	120.00	8,917,731.94	
4	3850	APP 04/09/24	CCS	.00	2,295.00	8,915,436.94	
4	4547	APP 04/10/24	CCS	.00	3,762.45	8,911,674.49	
4	4815	APP 04/11/24	INT1	.00	4,441.50	8,907,232.99	
4	5730	GEN 04/12/24	5730 RETAINAGE FOR PROJECT 13895	.00	17,933.86	8,889,299.13	
4	5755	APP 04/12/24	CCS	.00	7,575.00	8,881,724.13	
4	6440	APP 04/17/24	ACH1	.00	497,809.52	8,383,914.61	
4	7313	PRJ 04/19/24	RUN: WARRANT:	.00	463,777.00	7,920,137.61	
4	7414	APP 04/16/24	JLJ	.00	1,654.50	7,918,483.11	
4	8074	APP 04/19/24	ACH1	.00	44,010.20	7,874,472.91	
4	8274	APP 04/17/24	JLJ	.00	614.65	7,873,858.26	
4	8360	APP 04/18/24	INT1	.00	278.80	7,873,579.46	
4	8381	GNI 04/19/24	8381 APRIL CHARGEBACK	25,719.50	.00	7,899,298.96	
4	8901	CRP 04/17/24	21 CASH RECEIPTS JOURNAL	.40	.00	7,899,299.36	
4	8901	CRP 04/17/24	21 CASH RECEIPTS JOURNAL	10.20	.00	7,899,309.56	
4	9119	APP 04/18/24	JLJ	.00	8,804.80	7,890,504.76	
4	10503	APP 04/22/24	CCS	.00	834.25	7,889,670.51	
4	10749	CRP 04/22/24	21 CASH RECEIPTS JOURNAL	1.00	.00	7,889,671.51	
4	10750	CRP 04/22/24	21 CASH RECEIPTS JOURNAL	1.70	.00	7,889,673.21	
4	10904	APP 04/25/24	ACH1	.00	182.52	7,889,490.69	

FRANKLIN COUNTY

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

FUND 2013

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC EFF DATE REFERENCE					
4	11807	APP 04/26/24 ACH1		.00	52.50	7,889,438.19	
4	12252	CRP 04/24/24 21 CASH RECEIPTS JOURNAL		3.40	.00	7,889,441.59	
4	12435	APP 04/29/24 ACH1		.00	2,614.64	7,886,826.95	
4	12556	APP 04/25/24 CCS		.00	1,211.05	7,885,615.90	
4	12815	APP 04/30/24 ACH1		.00	2,500.00	7,883,115.90	
4	13029	APP 04/26/24 CCS		.00	10,190.47	7,872,925.43	
4	13364	CRP 04/26/24 21 CASH RECEIPTS JOURNAL		1.20	.00	7,872,926.63	
4	13364	CRP 04/26/24 21 CASH RECEIPTS JOURNAL		5.10	.00	7,872,931.73	
4	13695	APP 04/29/24 CCS		.00	629.00	7,872,302.73	
4	13928	GNI 04/30/24 13928 FCDC Q1 2024 Billback		.00	174,190.83	7,698,111.90	
5	40	PRJ 05/03/24 RUN: WARRANT:		.00	456,968.22	7,241,143.68	
5	808	APP 05/06/24 ACH1		.00	1,940.00	7,239,203.68	
5	1162	GEN 05/09/24 1162 ESTATE TAX 2023		3,419.78	.00	7,242,623.46	
5	2157	CRP 05/03/24 21 CASH RECEIPTS JOURNAL		.10	.00	7,242,623.56	
5	2157	CRP 05/03/24 21 CASH RECEIPTS JOURNAL		1.70	.00	7,242,625.26	
5	3682	APP 05/10/24 ACH1		.00	71,268.26	7,171,357.00	
5	4201	APP 05/09/24 INT1		.00	4,094.35	7,167,262.65	
5	4532	APP 05/09/24 CCS		.00	4,686.56	7,162,576.09	
5	6176	APP 05/16/24 ACH1		.00	206,976.20	6,955,599.89	
5	6482	PRJ 05/17/24 RUN: WARRANT:		.00	477,328.84	6,478,271.05	
5	6487	APP 05/14/24 JLJ		.00	2,500.00	6,475,771.05	
5	8478	APP 05/16/24 JLJ		.00	1,820.00	6,473,951.05	
5	8699	APP 05/21/24 ACH1		.00	3,746.22	6,470,204.83	
5	9420	APP 05/20/24 CCS		.00	505.96	6,469,698.87	
5	10437	CRP 05/21/24 21 CASH RECEIPTS JOURNAL		5.00	.00	6,469,703.87	
5	12496	PRJ 05/31/24 RUN: WARRANT:		.00	341,933.08	6,127,770.79	
5	12767	GNI 05/31/24 12767 MAY CHARGEBACK		24,981.00	.00	6,152,751.79	
5	12934	APP 05/29/24 JLJ		.00	6,248.79	6,146,503.00	
5	13237	APP 05/31/24 ACH1		.00	162,864.76	5,983,638.24	
6	1028	CRP 06/03/24 21 CASH RECEIPTS JOURNAL		10.20	.00	5,983,648.44	
6	2653	CRP 06/05/24 21 CASH RECEIPTS JOURNAL		1.70	.00	5,983,650.14	
6	2656	CRP 06/05/24 21 CASH RECEIPTS JOURNAL		6.80	.00	5,983,656.94	
6	4516	PRJ 06/14/24 RUN: WARRANT:		.00	455,898.07	5,527,758.87	
6	5553	APP 06/13/24 INT1		.00	3,901.66	5,523,857.21	
6	5852	CRP 06/12/24 21 CASH RECEIPTS JOURNAL		3.40	.00	5,523,860.61	
6	6019	APP 06/14/24 ACH1		.00	30,360.00	5,493,500.61	
6	6570	APP 06/14/24 JLJ		.00	170.00	5,493,330.61	
6	7427	APP 06/17/24 CCS		.00	7,242.64	5,486,087.97	
6	7444	GEN 06/17/24 7444 RETAINAGE TRANSFER		.00	53,801.58	5,432,286.39	
6	8370	APP 06/20/24 ACH1		.00	221,883.88	5,210,402.51	
6	8386	CRP 06/17/24 21 CASH RECEIPTS JOURNAL		1.00	.00	5,210,403.51	
6	8386	CRP 06/17/24 21 CASH RECEIPTS JOURNAL		17.00	.00	5,210,420.51	
6	8934	APP 06/20/24 INT1		.00	44.15	5,210,376.36	
6	10546	CRP 06/21/24 21 CASH RECEIPTS JOURNAL		11.90	.00	5,210,388.26	
6	11422	PRJ 06/28/24 RUN: WARRANT:		.00	462,778.24	4,747,610.02	
6	11777	CRP 06/25/24 21 CASH RECEIPTS JOURNAL		320.00	.00	4,747,930.02	
6	11777	CRP 06/25/24 21 CASH RECEIPTS JOURNAL		6,697.10	.00	4,754,627.12	
6	12136	GNI 06/28/24 12136 JUNE CHARGEBACK		24,981.00	.00	4,779,608.12	
6	12860	APP 06/27/24 JLJ		.00	1,442.16	4,778,165.96	
6	13726	CRP 06/28/24 21 CASH RECEIPTS JOURNAL		.60	.00	4,778,166.56	
6	13726	CRP 06/28/24 21 CASH RECEIPTS JOURNAL		3.40	.00	4,778,169.96	
7	247	APP 07/02/24 ACH1		.00	3,259.82	4,774,910.14	

FRANKLIN COUNTY

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

FUND 2013

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC EFF DATE REFERENCE					
7	291	APP 07/02/24 ACHVOI		3,259.82	.00	4,778,169.96	
7	323	APP 07/02/24 ACH2		.00	3,259.82	4,774,910.14	
7	1131	CRP 07/01/24 21 CASH RECEIPTS JOURNAL		.20	.00	4,774,910.34	
7	1232	APP 07/03/24 ACH1		.00	2,253.59	4,772,656.75	
7	1598	APP 07/03/24 INT1		.00	278.80	4,772,377.95	
7	1763	APP 07/03/24 JLJ		.00	1,965.17	4,770,412.78	
7	1987	APP 07/05/24 AT		.00	2,772.25	4,767,640.53	
7	2975	GEN 07/08/24 2975 RETAINAGE TRANSFER		.00	17,933.86	4,749,706.67	
7	3727	APP 07/11/24 ACH1		.00	161,404.78	4,588,301.89	
7	3910	PRJ 07/12/24 RUN: WARRANT:		.00	462,063.33	4,126,238.56	
7	4671	APP 07/12/24 ACH1		.00	22,920.00	4,103,318.56	
7	4963	APP 07/10/24 JLJ		.00	182.00	4,103,136.56	
7	7507	CRP 07/15/24 21 CASH RECEIPTS JOURNAL		.30	.00	4,103,136.86	
7	7507	CRP 07/15/24 21 CASH RECEIPTS JOURNAL		1.70	.00	4,103,138.56	
7	7938	APP 07/16/24 CCS		.00	2,360.00	4,100,778.56	
7	8987	APP 07/18/24 INT1		.00	3,174.70	4,097,603.86	
7	9277	APP 07/22/24 ACH1		.00	1,337.67	4,096,266.19	
7	9526	CRP 07/17/24 21 CASH RECEIPTS JOURNAL		11.90	.00	4,096,278.09	
7	11076	APP 07/22/24 JLJ		.00	4,585.90	4,091,692.19	
7	11529	CRP 07/22/24 21 CASH RECEIPTS JOURNAL		1.00	.00	4,091,693.19	
7	12154	PRJ 07/26/24 RUN: WARRANT:		.00	453,992.45	3,637,700.74	
7	12797	GNI 07/26/24 210BLO JULY CHARGEBACK		25,020.00	.00	3,662,720.74	
7	14402	GEN 07/29/24 14402 JUNE 2024 UNEMPLOYMENT		.00	900.41	3,661,820.33	
7	14755	CRP 07/29/24 21 CASH RECEIPTS JOURNAL		2.10	.00	3,661,822.43	
7	14903	GNI 07/30/24 14903 FCDC Q2 2024 Billback		.00	130,236.88	3,531,585.55	
7	15034	APP 07/31/24 ACH1		.00	55,076.33	3,476,509.22	
7	15524	CRP 07/30/24 21 CASH RECEIPTS JOURNAL		20,318.40	.00	3,496,827.62	
7	15826	APP 07/31/24 CCS		.00	11,236.73	3,485,590.89	
8	2085	APP 08/08/24 ACH1		.00	1,950.00	3,483,640.89	
8	2164	GEN 08/06/24 2164 REALLOCATE RETAINAGE BALANCE		.00	179,337.64	3,304,303.25	
8	2318	PRJ 08/09/24 RUN: WARRANT:		.00	459,008.10	2,845,295.15	
8	2715	APP 08/09/24 ACH1		.00	16,640.00	2,828,655.15	
8	3166	APP 08/08/24 INT1		.00	14.94	2,828,640.21	
8	3415	APP 08/08/24 JLJ		.00	19,094.90	2,809,545.31	
8	3973	APP 08/09/24 JLJ		.00	2,125.00	2,807,420.31	
8	4535	APP 08/12/24 CCS		.00	2,760.86	2,804,659.45	
8	5518	APP 08/16/24 ACH1		.00	47.30	2,804,612.15	
8	6077	APP 08/15/24 INT1		.00	3,154.87	2,801,457.28	
8	6158	CRP 08/14/24 21 CASH RECEIPTS JOURNAL		10.20	.00	2,801,467.48	
8	6551	APP 08/15/24 CCS		.00	595.00	2,800,872.48	
8	6700	APP 08/19/24 ACH1		.00	2,320.00	2,798,552.48	
8	6746	APP 08/16/24 ACHVO2		2,320.00	.00	2,800,872.48	
8	6755	APP 08/19/24 ACH2		.00	2,320.00	2,798,552.48	
8	6887	APP 08/16/24 CCS		.00	148.75	2,798,403.73	
8	7314	APP 08/20/24 ACH1		.00	7,218.40	2,791,185.33	
8	7586	GNI 08/20/24 7586 RE 2ND HALF TY23 CY 24		3,619.10	.00	2,794,804.43	
8	7586	GNI 08/20/24 7586 RE 2ND HALF TY23 CY 24		7,774.55	.00	2,802,578.98	
8	7586	GNI 08/20/24 7586 RE 2ND HALF TY23 CY 24		12,144,478.32	.00	14,947,057.30	
8	7721	APP 08/19/24 CCS		.00	2,390.70	14,944,666.60	
8	8439	PRJ 08/23/24 RUN: WARRANT:		.00	458,311.24	14,486,355.36	
8	8519	APP 08/20/24 JLJ		.00	2,792.00	14,483,563.36	
8	9385	CRP 08/21/24 21 CASH RECEIPTS JOURNAL		.50	.00	14,483,563.86	

FRANKLIN COUNTY

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

FUND 2013

ACCOUNT	ACCOUNT NAME				ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC	EFF DATE	REFERENCE						
8	9385	CRP	08/21/24	21	CASH RECEIPTS JOURNAL		11.90	.00	14,483,575.76	
8	9385	CRP	08/21/24	21	CASH RECEIPTS JOURNAL		5.10	.00	14,483,580.86	
8	10412	GNI	08/23/24	210BLO	AUGUST CHARGEBACK	25,484.00		.00	14,509,064.86	
8	10933	CRP	08/23/24	21	CASH RECEIPTS JOURNAL		1.70	.00	14,509,066.56	
8	11119	APP	08/28/24	ACH1			.00	480.81	14,508,585.75	
8	12176	APP	08/27/24	CCS			.00	2,324.26	14,506,261.49	
8	13301	APP	08/30/24	ACH1			.00	548.25	14,505,713.24	
8	13553	GEN	08/29/24	13553	JULY 2024 UNEMPLOYMENT		.00	1,097.63	14,504,615.61	
8	13646	APP	08/29/24	CCS			.00	525.91	14,504,089.70	
8	14016	CRP	08/29/24	21	CASH RECEIPTS JOURNAL		6.80	.00	14,504,096.50	
9	258	PRJ	09/06/24	RUN:	WARRANT:		.00	463,757.37	14,040,339.13	
9	863	GNI	09/09/24	863	MH 2ND HALF 2024	20,436.91		.00	14,060,776.04	
9	1006	APP	09/04/24	JLJ			.00	595.00	14,060,181.04	
9	1689	APP	09/05/24	JLJ			.00	500.00	14,059,681.04	
9	4353	APP	09/12/24	INT1			.00	3,910.41	14,055,770.63	
9	5172	APP	09/13/24	CCS			.00	1,315.33	14,054,455.30	
9	5851	APP	09/18/24	ACH1			.00	22.24	14,054,433.06	
9	6456	APP	09/19/24	ACH1			.00	284,885.00	13,769,548.06	
9	6794	APP	09/17/24	JLJ			.00	1,623.00	13,767,925.06	
9	7231	CRP	09/17/24	21	CASH RECEIPTS JOURNAL		1.00	.00	13,767,926.06	
9	7232	PRJ	09/20/24	RUN:	WARRANT:		.00	468,456.92	13,299,469.14	
9	8576	APP	09/24/24	ACH1			.00	681,755.00	12,617,714.14	
9	9879	GNI	09/24/24	9879	SEPTEMBER CHARGEBACK	25,399.00		.00	12,643,113.14	
9	10223	APP	09/26/24	ACH1			.00	15,140.00	12,627,973.14	
9	10269	GEN	09/24/24	10269	AUGUST 2024 UNEMPLOYMENT		.00	1,423.48	12,626,549.66	
9	10420	APP	09/24/24	CCS			.00	624.32	12,625,925.34	
9	11264	APP	09/27/24	ACH1			.00	1,698.32	12,624,227.02	
9	13040	APP	09/30/24	ACH1			.00	55,384.00	12,568,843.02	
9	13106	CRP	09/26/24	21	CASH RECEIPTS JOURNAL		6.80	.00	12,568,849.82	
9	13112	CRP	09/26/24	21	CASH RECEIPTS JOURNAL		1.70	.00	12,568,851.52	
9	13118	CRP	09/26/24	21	CASH RECEIPTS JOURNAL		3.60	.00	12,568,855.12	
9	14078	APP	09/30/24	JLJ			.00	2,348.20	12,566,506.92	
10	654	PRJ	10/04/24	RUN:	WARRANT:		.00	485,397.91	12,081,109.01	
10	3187	APP	10/04/24	JLJ			.00	136,797.76	11,944,311.25	
10	4812	APP	10/08/24	CCS			.00	1,553.63	11,942,757.62	
10	5545	APP	10/09/24	CCS			.00	716.48	11,942,041.14	
10	5928	CRP	10/09/24	21	CASH RECEIPTS JOURNAL	13.60		.00	11,942,054.74	
10	5928	CRP	10/09/24	21	CASH RECEIPTS JOURNAL		.40	.00	11,942,055.14	
10	5928	CRP	10/09/24	21	CASH RECEIPTS JOURNAL		3.40	.00	11,942,058.54	
10	6157	APP	10/15/24	ACH1			.00	39,240.00	11,902,818.54	
10	6348	APP	10/10/24	CCS			.00	327.59	11,902,490.95	
10	6965	APP	10/11/24	CCS			.00	358,500.00	11,543,990.95	
10	8395	PRJ	10/18/24	RUN:	WARRANT:		.00	465,758.05	11,078,232.90	
10	8465	APP	10/15/24	JLJ			.00	2,896.18	11,075,336.72	
10	8862	GNI	10/18/24	8862	OCTOBER CHARGEBACK	25,000.50		.00	11,100,337.22	
10	9381	APP	10/17/24	INT1			.00	4,016.31	11,096,320.91	
10	9850	APP	10/17/24	JLJ			.00	39,966.88	11,056,354.03	
10	10591	GEN	10/21/24	10591	SEPTEMBER 2024 UNEMPLOYMENT		.00	1,779.35	11,054,574.68	
10	11079	CRP	10/21/24	21	CASH RECEIPTS JOURNAL		1.70	.00	11,054,576.38	
10	11079	CRP	10/21/24	21	CASH RECEIPTS JOURNAL		.10	.00	11,054,576.48	
10	12065	CRP	10/22/24	21	CASH RECEIPTS JOURNAL		3.40	.00	11,054,579.88	
10	13809	APP	10/28/24	ACH1			.00	786.29	11,053,793.59	

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

FUND 2013

ACCOUNT						BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC	EFF DATE	REFERENCE	ORG					
10	13995	GNI	10/24/24	13995	FCDC Q3 2024 Billback		.00	157,465.38	10,896,328.21	
10	14367	APP	10/29/24	ACH1			.00	666.95	10,895,661.26	
10	15175	APP	10/30/24	ACH1			.00	64,091.00	10,831,570.26	
10	16740	APP	10/30/24	ACHVOI			786.29	.00	10,832,356.55	
10	16766	APP	10/31/24	ACH2			.00	786.29	10,831,570.26	
10	16814	APP	10/30/24	JLJ			.00	3,767.34	10,827,802.92	
10	17029	GEN	10/31/24		UNEMPLOYMENT CREDIT ALLOCATI		269.72	.00	10,828,072.64	
10	17959	APP	10/31/24	JLJ			.00	289.40	10,827,783.24	
2013-101000						11,749,713.46	26,662,250.33	15,834,467.09	10,827,783.24	22,577,496.70
TOTALS FOR FUND 2013										
REAL ESTATE ASSESSMENT (21-RE)						11,749,713.46	26,662,250.33	15,834,467.09	10,827,783.24	22,577,496.70
REPORT TOTALS						11,749,713.46	26,662,250.33	15,834,467.09	10,827,783.24	22,577,496.70

ACCOUNT TRIAL BALANCE FOR FY24/JAN TO OCT

REPORT OPTIONS

```

Print (D)etail or (S)ummary:          D
Fiscal year-to-date version:          N
Reporting year:                        2024
Reporting from period:                 01 JAN      to 10 OCT
Journal Detail from                    01/01/1990 to 10/20/2025
(B)alance sheet or (A)ll accounts:     A
Roll up projects to object level:      N
Omit zero balance accounts:            Y
Sort by 3 Org-Obj-Project
Print org Code? (Y/N)                  Y
Print Fund Header and org/Obj          Y
Include page break between funds      N
Include page break between each       N
Print totals                           N
Print report options                   Y
Exclude fund balance YEC/AJE for prior years N
  
```

```

Find Criteria
Field Name      Field value
Fund            2013
AGENCY
LINE OF BUS
PROGRAM
LOCATION
APPROP AUTH
SERVICES
FUNCTION
Character Code
Org
Object          101000
Project
Account type
Account status
  
```

** END OF REPORT - Generated by Shauna R Wilson **

Year to Date Budget Report

The Year-to-Date (YTD) Budget Report is another critical financial management tool. It compares budgeted amounts to actual revenues and expenditures incurred year-to-date, helping departments monitor financial performance and ensure fiscal responsibility.

You may now also use period “99” which allows the Year-to-Date Budget Report capture memo balances, requisitions allocated but not approved yet, and invoices in proof status that have not been posted yet. This is available because the Auditors office is no longer running routine Appropriation Status Reports. We are still, however, monitoring budgets along with OMB. Through the year you may see future journals because of scheduled transactions. You can also run the report through period 99 and then just do months 1-what month you are in.

What is it used for:

- **Budget Monitoring:** Tracks how much of the annual budget has been spent or earned so far.
- **Variance Analysis:** Identifies over- or under-spending and revenue shortfalls.
- **Financial Planning:** Helps departments and finance staff make mid-year adjustments.
- **Decision Support:** Informs leadership about financial health for operational and strategic planning.
- **Transparency & Accountability:** Supports internal and public reporting obligations.

Situational Examples:

1. Departmental Oversight

- Run a YTD Budget Report for all department accounts.
- Perhaps see that more budget has been spent than anticipated or passed so;
- Can help in aid decision to delay non-essential purchases or request budget amendments

2. Grant Monitoring

- The Grant Manager runs a YTD Budget Report filtered by the grant fund and account codes.
- Ensures the team is within budget and meets spending requirements for reimbursement.

3. Mid-Year Forecasting

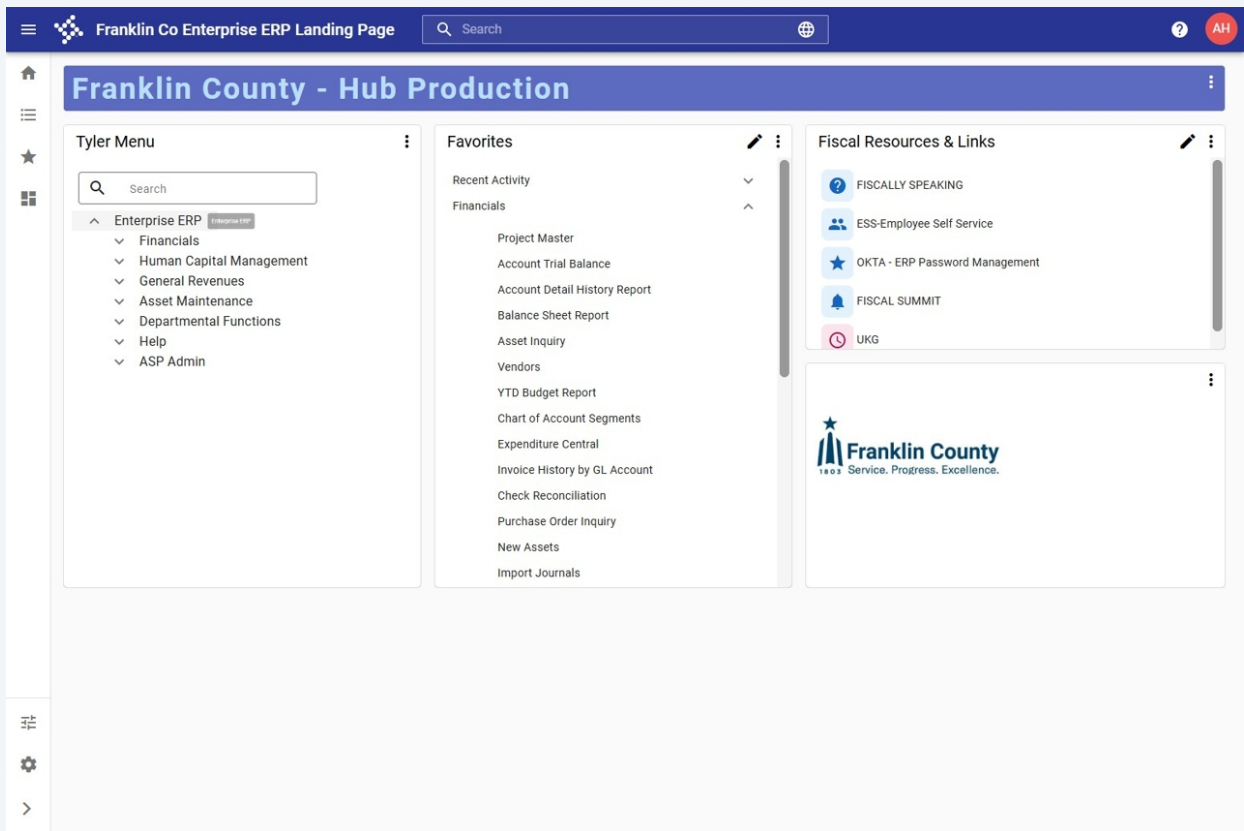
- Identifies areas where spending can be reduced and prepares a mid-year budget adjustment.

Generate Year-to-date Budget Report in Tyler Technologies

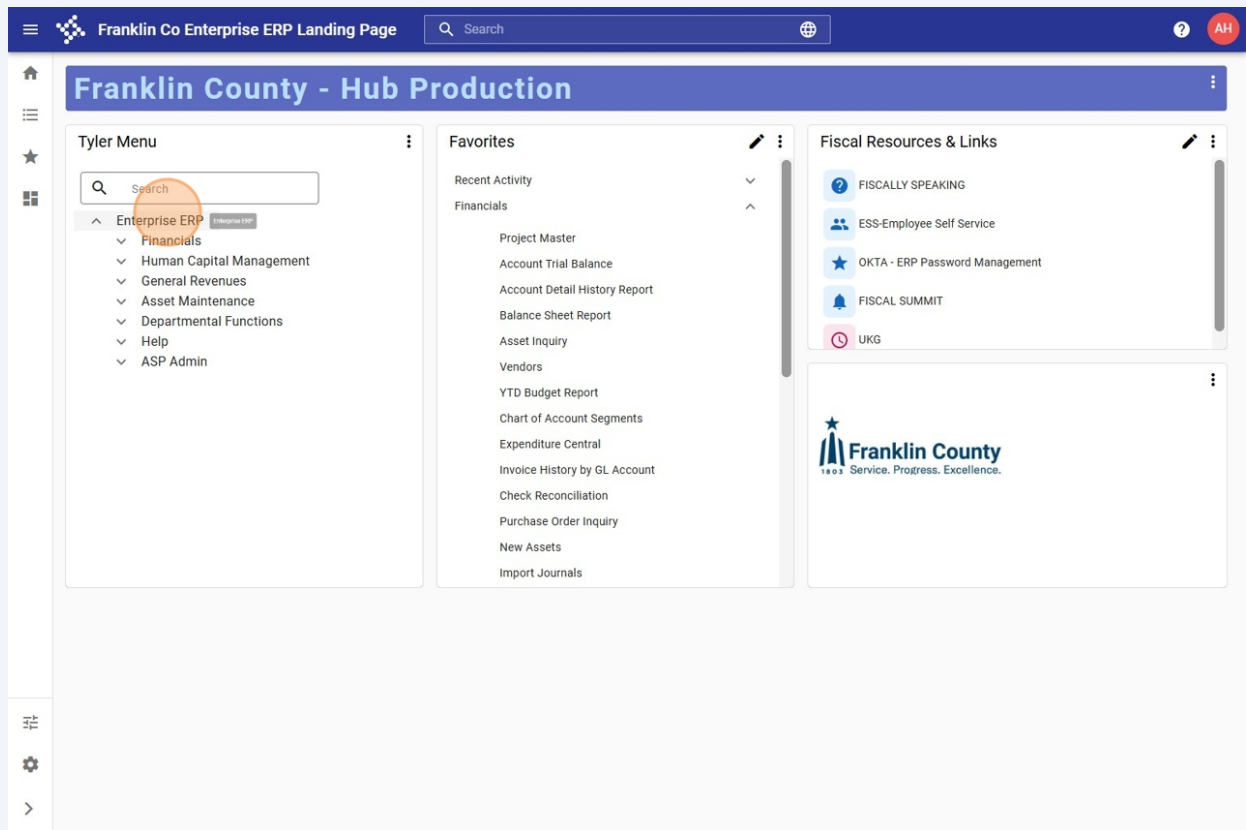


1

Navigate to <https://tyler-franklincountyoh.okta.com/>



2 Click "Enterprise ERP"



3 Click "Financials"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The page features a dark blue header with the text "Franklin Co Enterprise ERP Landing Page" and a search bar. Below the header, the main content area is titled "Franklin County - Hub Production". The page is divided into three main sections: "Tyler Menu", "Favorites", and "Fiscal Resources & Links".

Tyler Menu

- Enterprise ERP
- Financials
- Human Capital Management
- General Revenues
- Asset Maintenance
- Departmental Functions
- Help
- ASP Admin

Favorites

- Recent Activity
- Financials
 - Project Master
 - Account Trial Balance
 - Account Detail History Report
 - Balance Sheet Report
 - Asset Inquiry
 - Vendors
 - YTD Budget Report
 - Chart of Account Segments
 - Expenditure Central
 - Invoice History by GL Account
 - Check Reconciliation
 - Purchase Order Inquiry
 - New Assets
 - Import Journals

Fiscal Resources & Links

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG

The "Financials" menu item in the Tyler Menu is highlighted with a red circle, indicating the next step in the process.

4 Click "General Ledger Menu"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The page features a dark blue header with the title "Franklin Co Enterprise ERP Landing Page", a search bar, and a user profile icon labeled "AH". Below the header is a blue banner with the text "Franklin County - Hub Production".

The main content area is divided into three columns:

- Tyler Menu:** Contains a search bar and a list of menu items under the "Enterprise ERP" and "Financials" categories. The "General Ledger Menu" is highlighted with an orange circle.
- Favorites:** Lists various financial reports and tools, including "Project Master", "Account Trial Balance", "Account Detail History Report", "Balance Sheet Report", "Asset Inquiry", "Vendors", "YTD Budget Report", "Chart of Account Segments", "Expenditure Central", "Invoice History by GL Account", "Check Reconciliation", "Purchase Order Inquiry", "New Assets", and "Import Journals".
- Fiscal Resources & Links:** Includes links to "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", and "UKG".

The Franklin County logo is visible in the bottom right corner of the page.

5 Click "Inquiries and Reports"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The page features a dark blue header with the title "Franklin Co Enterprise ERP Landing Page", a search bar, and a user profile icon labeled "AH". Below the header is a blue banner with the text "Franklin County - Hub Production".

The main content area is divided into three columns:

- Tyler Menu:** A sidebar menu with a search bar and a list of items. The "Inquiries and Reports" item is highlighted with an orange circle. The menu items include: Enterprise ERP, Financials, General Ledger Menu (Set Up/Chart of Accounts, Miscellaneous Set Up, Journal Entry/History, End of Period, Inquiries and Reports, Project Accounting), Budget Processing, Purchasing, Accounts Payable, Capital Assets, Account Inquiry, Accounts Overview, Human Capital Management, General Revenues, Asset Maintenance, and Departmental Functions.
- Favorites:** A list of recent activity and financials, including: Project Master, Account Trial Balance, Account Detail History Report, Balance Sheet Report, Asset Inquiry, Vendors, YTD Budget Report, Chart of Account Segments, Expenditure Central, Invoice History by GL Account, Check Reconciliation, Purchase Order Inquiry, New Assets, and Import Journals.
- Fiscal Resources & Links:** A section with links to: FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, and UKG. Below this is the Franklin County logo with the tagline "Service. Progress. Excellence."

6 Click "YTD Budget Report".

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The header bar is dark blue with the text "Franklin Co Enterprise ERP Landing Page" and a search bar. Below the header, the main content area is titled "Franklin County - Hub Production". The left sidebar contains a "Tyler Menu" with a search bar and a list of navigation items. The "Inquiries and Reports" section is expanded, and the "YTD Budget Report" option is highlighted with an orange circle. The right sidebar contains a "Favorites" section with a list of reports and a "Fiscal Resources & Links" section with various links. The Franklin County logo is visible in the bottom right corner of the main content area.

Franklin Co Enterprise ERP Landing Page

Franklin County - Hub Production

Tyler Menu

- Enterprise ERP
 - Financials
 - General Ledger Menu
 - Set Up/Chart of Accounts
 - Miscellaneous Set Up
 - Journal Entry/History
 - End of Period
 - Inquiries and Reports
 - Account Inquiry
 - Accounts Overview
 - YTD Budget Report
 - General Ledger Report Template
 - Last Year Budgetary Report
 - Historical Actuals Comparison
 - Flexible Period Report
 - Major Fund Report
 - VersaTrans TripTracker Journal Repo
 - State Specific Reports

Favorites

- Recent Activity
- Financials
 - Project Master
 - Account Trial Balance
 - Account Detail History Report
 - Balance Sheet Report
 - Asset Inquiry
 - Vendors
 - YTD Budget Report
 - Chart of Account Segments
 - Expenditure Central
 - Invoice History by GL Account
 - Check Reconciliation
 - Purchase Order Inquiry
 - New Assets
 - Import Journals

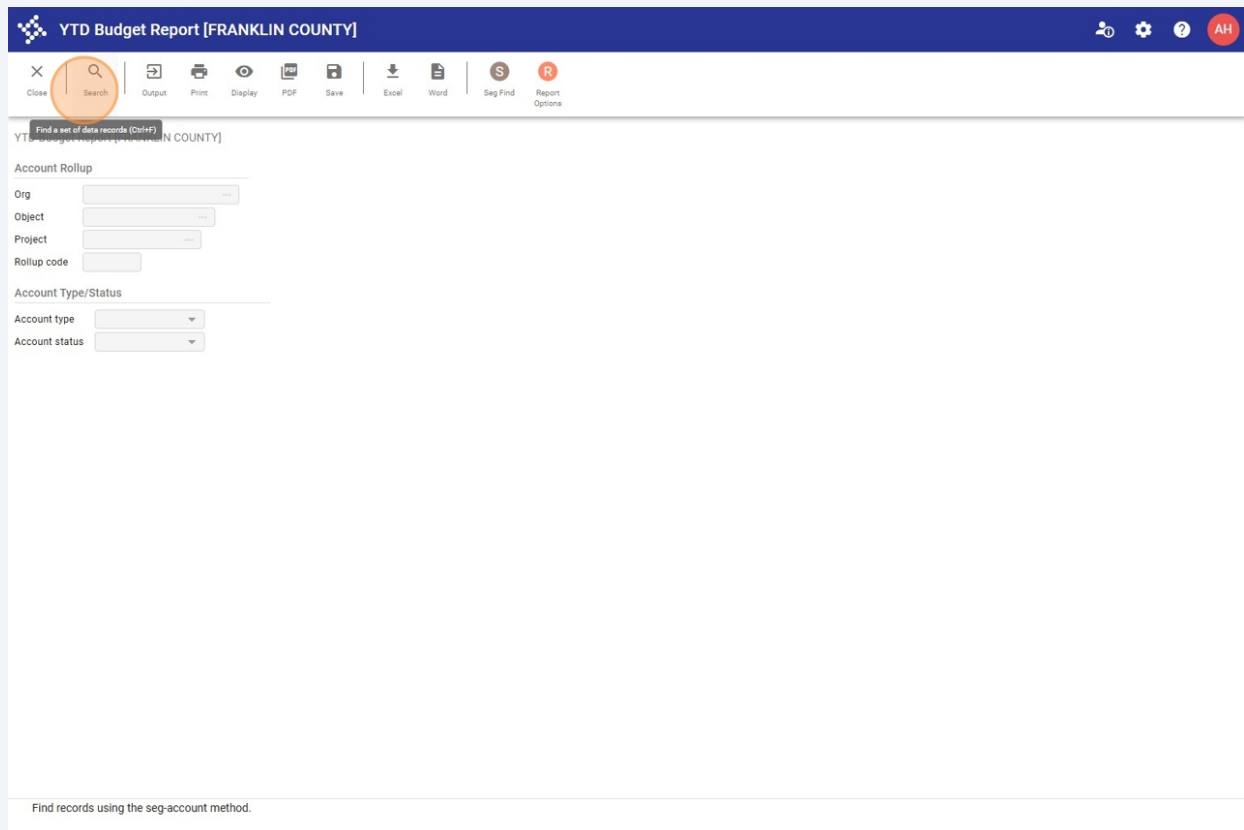
Fiscal Resources & Links

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG

Franklin County
1803 Service. Progress. Excellence.

7

Click "**Search**" to enter the search terms.



YTD Budget Report [FRANKLIN COUNTY]

Close Search Output Print Display PDF Save Excel Word Seg Find Report Options

Find a set of data records (Ctrl+F)

YTD Budget Report [FRANKLIN COUNTY]

Account Rollup

Org

Object

Project

Rollup code

Account Type/Status

Account type

Account status

Find records using the seg-account method.

8 Enter the **ORG** code.

You can limit this report to a range if you know the beginning and ending numbers. To make the report meaningful, limit your range to a “budget” range. For most county entities, a single wildcard (?) works well (For example: **1321????**).

YTD Budget Report [FRANKLIN COUNTY]

Close Accept Cancel Query

YTD Budget Report [FRANKLIN COUNTY] > 🔍

Account Rollup

Org

Object

Project

Rollup code

Account Type/Status

Account type

Account status

Enter the Org code.

9 Enter the **OBJECT** code.

You can limit this report to a range of object codes if you know the beginning and ending number. (Note: Use **5*** to limit the report to expenditures only. If not, the report will be misleading.)

Click "**Accept**"

The screenshot displays the 'YTD Budget Report [FRANKLIN COUNTY]' interface. At the top, there is a dark blue header bar with the title and a user profile icon labeled 'AH'. Below the header, a white bar contains navigation icons: 'Close', 'Accept' (highlighted with an orange circle), 'Cancel', and 'Query'. The main content area is titled 'YTD Budget Report [FRANKLIN COUNTY] > Q'. It features a section for 'Account Rollup' with input fields for 'Org' (1321????), 'Object' (5*), 'Project', and 'Rollup code'. Below this is the 'Account Type/Status' section with dropdown menus for 'Account type' and 'Account status'. At the bottom of the form, a text label reads 'Enter the Object code.'

10 Click "Report Options"

The screenshot shows the 'YTD Budget Report [FRANKLIN COUNTY]' application window. The title bar is dark blue with the application name and user 'AH'. Below the title bar is a toolbar with icons for Close, Search, Output, Print, Display, PDF, Save, Excel, Word, Seg Find, and Report Options. The 'Report Options' icon is highlighted with an orange circle. The main content area is titled 'YTD Budget Report [FRANKLIN COUNTY]' and contains the following sections:

Account Rollup

Org: 1321?????

Object: 5*

Project:

Rollup code:

Account Type/Status

Account type:

Account status:

11

The **"Totals only"** box cannot be checked in order to use the additional options tab.

Click **"Accept"**

Report Options

YTD Budget Report [FRANKLIN COUNTY] > Report Options >

Report Sequence

Execute this report: Now

	Field #	Total	Page Break
Sequence 1	1 - Fund	☒	☐
Sequence 2	10 - Character	☒	☐
Sequence 3	9 - Org	☒	☐
Sequence 4		☐	☐

Report title *: YEAR-TO-DATE BUDGET REPORT

Print Options | Additional Options

Report Options

Include only accounts that used: 0 % or greater of budget

Order accounts by: Full Account

Totals only: ☒

Account description: Short

Print full GL account: ☐

Roll projects to object: ☐

Print report options: ☒

Truncate full description: ☐

Year/period: Within year/period 2025 / 10

Carry forward: Totals (GAAP)

Print MTD version: ☐

Format type: Standard format

Double space: ☐

Suppress zero bal accts: ☐

Exclude YEC journals: ☐

Field number of this sequence level.

12 Click "Back" to go to the previous screen

Report Options

Back

Define

AH

YTD Budget Report [FRANKLIN COUNTY] > Report Options

Report Sequence

Execute this report

Now

	Field #	Total	Page Break
Sequence 1	1 - Fund	☒	☐
Sequence 2	10 - Character	☒	☐
Sequence 3	9 - Org	☒	☐
Sequence 4		☐	☐

Report title *

YEAR-TO-DATE BUDGET REPORT

Print Options

Additional Options

Report Options

Include only accounts that used

0

 % or greater of budget

Order accounts by

Full Account

Totals only

☒

Account description

Short

Print full GL account

☐

Roll projects to object

☐

Print report options

☒

Truncate full description

☐

Year/period

Within year/period

2025 / 10

Carry forward

Totals (GAAP)

Print MTD version

☐

Format type

Standard format

Double space

☐

Suppress zero bal accts

☒

Exclude YEC journals

☐

Define report options for the report.

13 Click "PDF"

YTD Budget Report [FRANKLIN COUNTY]

Close Search Output Print Display PDF Save Excel Word Seg Find Report Options

YTD Budget Report [FRANKLIN COUNTY]

Account Rollup

Org 1321?????

Object 5*

Project

Rollup code

Account Type/Status

Account type

Account status

Define sequencing, totals, spacing, etc.
1,572 Record(s) found.

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2013 REAL ESTATE ASSESSMENT (21-RE)							
5A PERSONAL SERVICES							
13210800 21-A2-2013-APPRSL&TAX	8,561,975	80,770	8,642,745	6,449,224.67	.00	2,193,520.33	74.6%
TOTAL PERSONAL SERVICES	8,561,975	80,770	8,642,745	6,449,224.67	.00	2,193,520.33	74.6%
5B FRINGE BENEFITS							
13210800 21-A2-2013-APPRSL&TAX	3,827,994	13,207	3,841,201	2,906,230.88	.00	934,970.12	75.7%
TOTAL FRINGE BENEFITS	3,827,994	13,207	3,841,201	2,906,230.88	.00	934,970.12	75.7%
5C MATERIALS & SERVICES							
13210800 21-A2-2013-APPRSL&TAX	12,979,871	0	12,979,871	7,935,340.35	4,464,549.63	579,981.02	95.5%
TOTAL MATERIALS & SERVICES	12,979,871	0	12,979,871	7,935,340.35	4,464,549.63	579,981.02	95.5%
TOTAL REAL ESTATE ASSESSMENT (21-RE)	25,369,840	93,977	25,463,817	17,290,795.90	4,464,549.63	3,708,471.47	85.4%
GRAND TOTAL	25,369,840	93,977	25,463,817	17,290,795.90	4,464,549.63	3,708,471.47	85.4%

** END OF REPORT - Generated by Amy Hernandez-Paz **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	10	Y	N
Sequence 3	9	Y	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: S

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/12

To Yr/Per: 2022/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/10

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria
Field Name Field Value

Org 1321????
Object 5*
Project
Rollup code
Account type
Account status

Account Detail History Report

The Account Detail History Report is a detailed transactional report that shows all journal activity (debits and credits) posted to a specific general ledger account (or range of accounts) over a specified time period. It provides source documents for receipts and expenditures. You can export to Excel in case of the need to sort and group data. It is essential for drilling down into account activity, auditing, and reconciling balances.

What is it used for:

- **Transaction-Level Review:** See every journal entry, invoice, receipt, or adjustment affecting an account.
- **Audit & Compliance:** Provides a transparent ledger of all account activity.
- **Reconciliation:** Helps confirm that balances match subledger or external documentation
- **Research & Troubleshooting:** Investigate anomalies, incorrect postings, or unexpected balances
- **Support Budget Monitoring:** Cross-check actual expenditures or revenues against budget expectations.

Situational Examples:

1. Investigating an Unexpected Expense

- Run the Account Detail History Report for the expense account in question.
- If a large charge posted mistakenly to the wrong account, a journal correction is submitted to move the charge to the proper project account.

2. Supporting an Audit

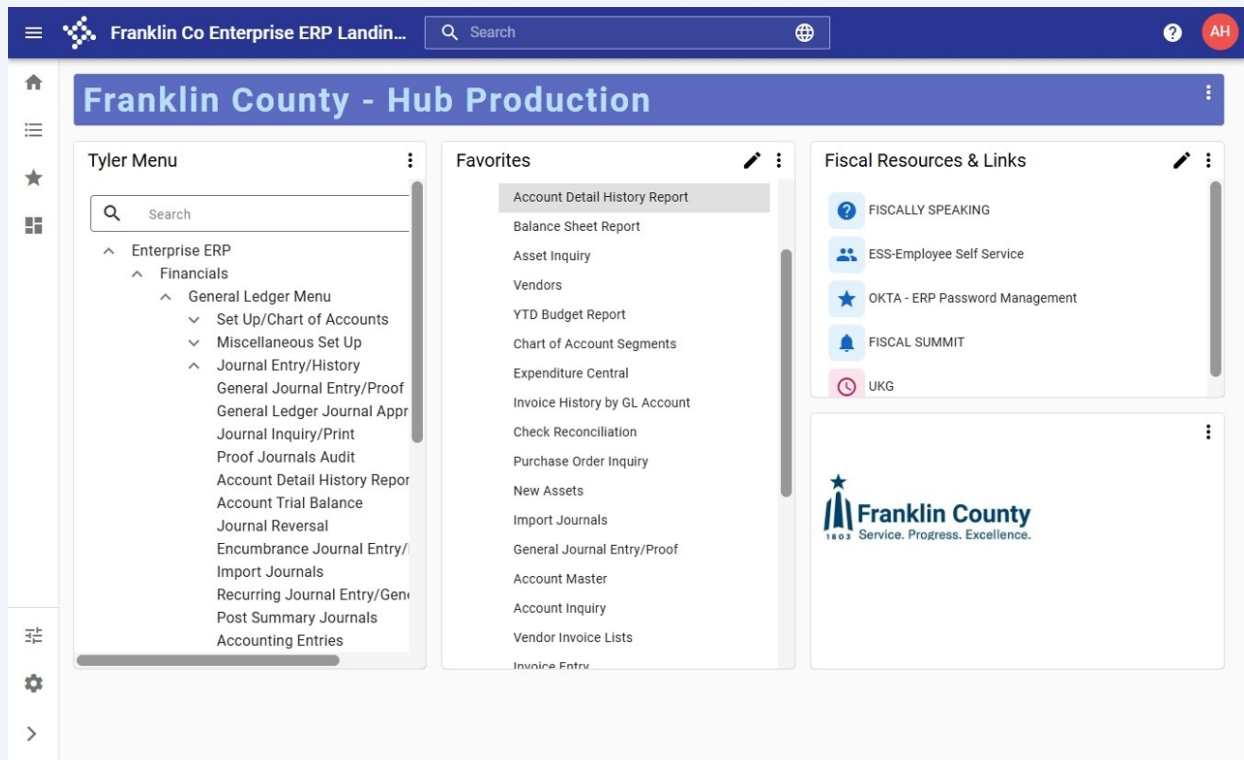
- Auditors might use this report to tie out values on the financial statement to individual transactions.

3. Grant Expense Validation

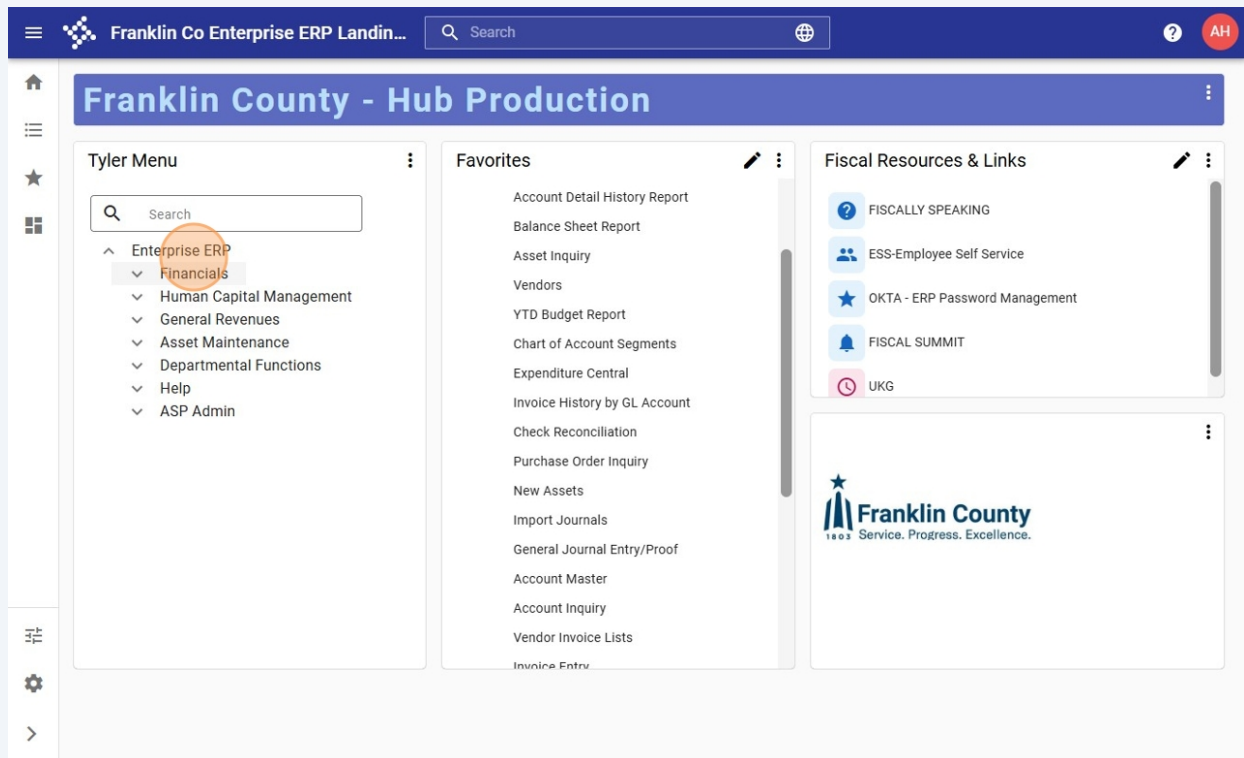
- Filter by the grant fund and accounts to ensure only eligible expenses were charged to a federal grant.
- The report shows itemized expenses, helping confirm compliance with grant rules.

How to Run the Account Detail History Report

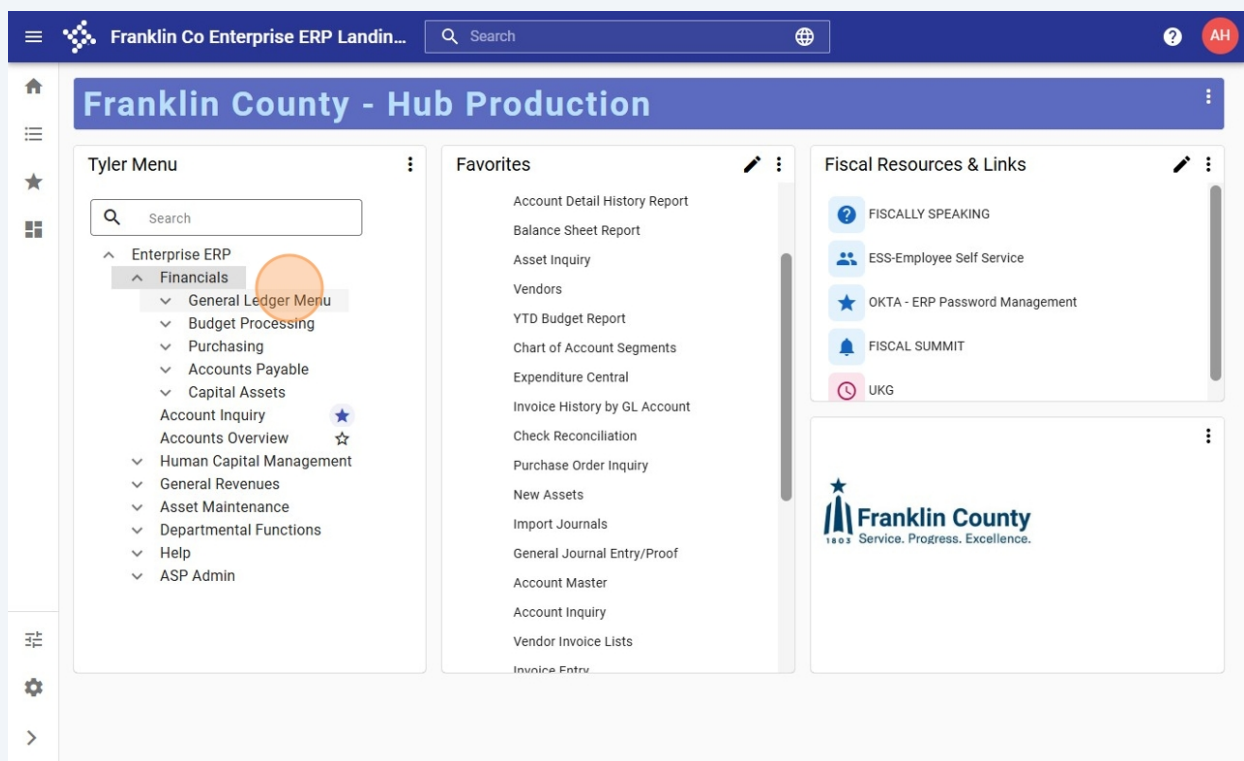
1 Navigate to <https://tyler-franklincountyoh.okta.com/>



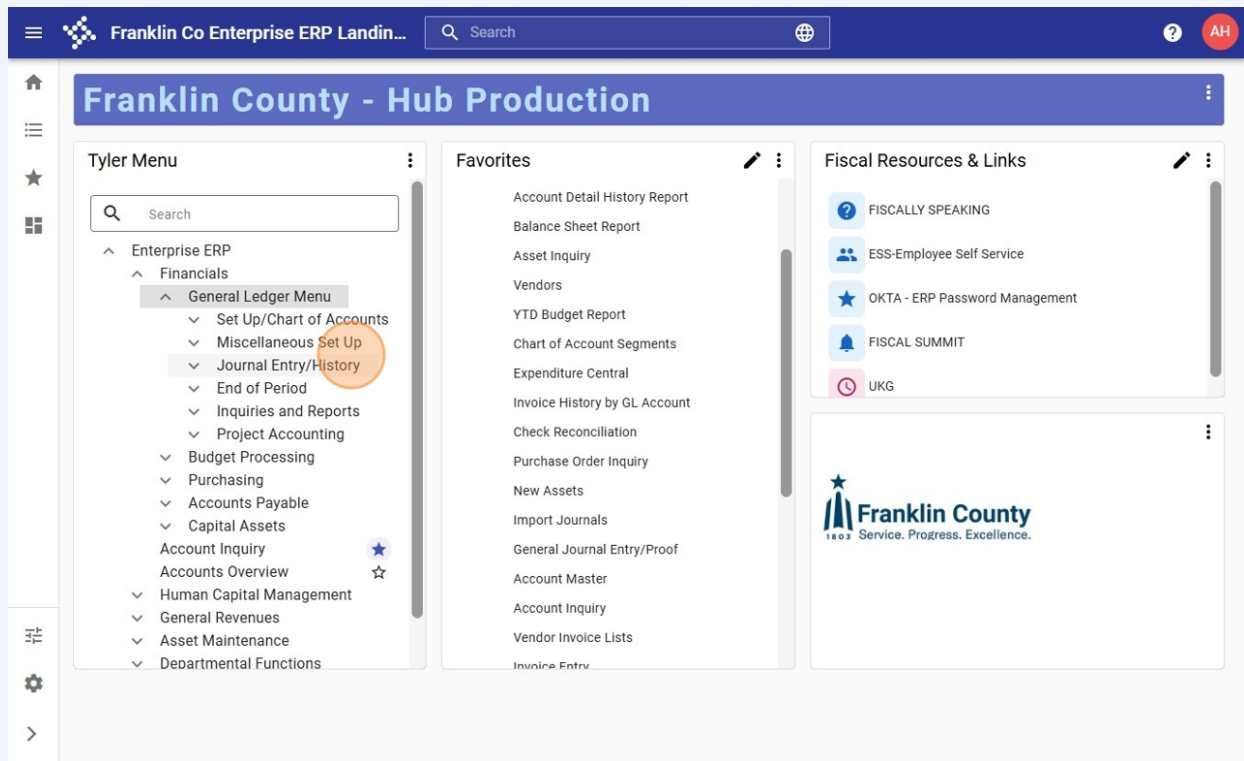
2 Click "Financials".



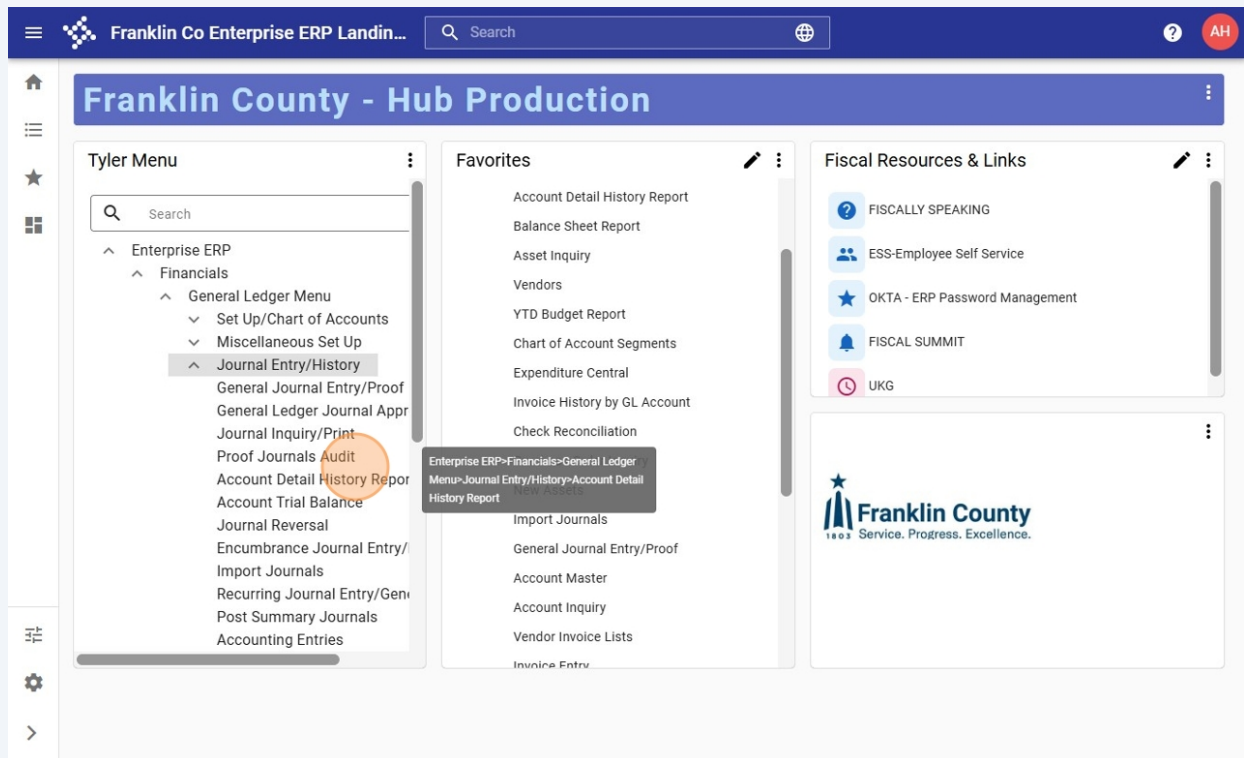
3 Click "General Ledger Menu".



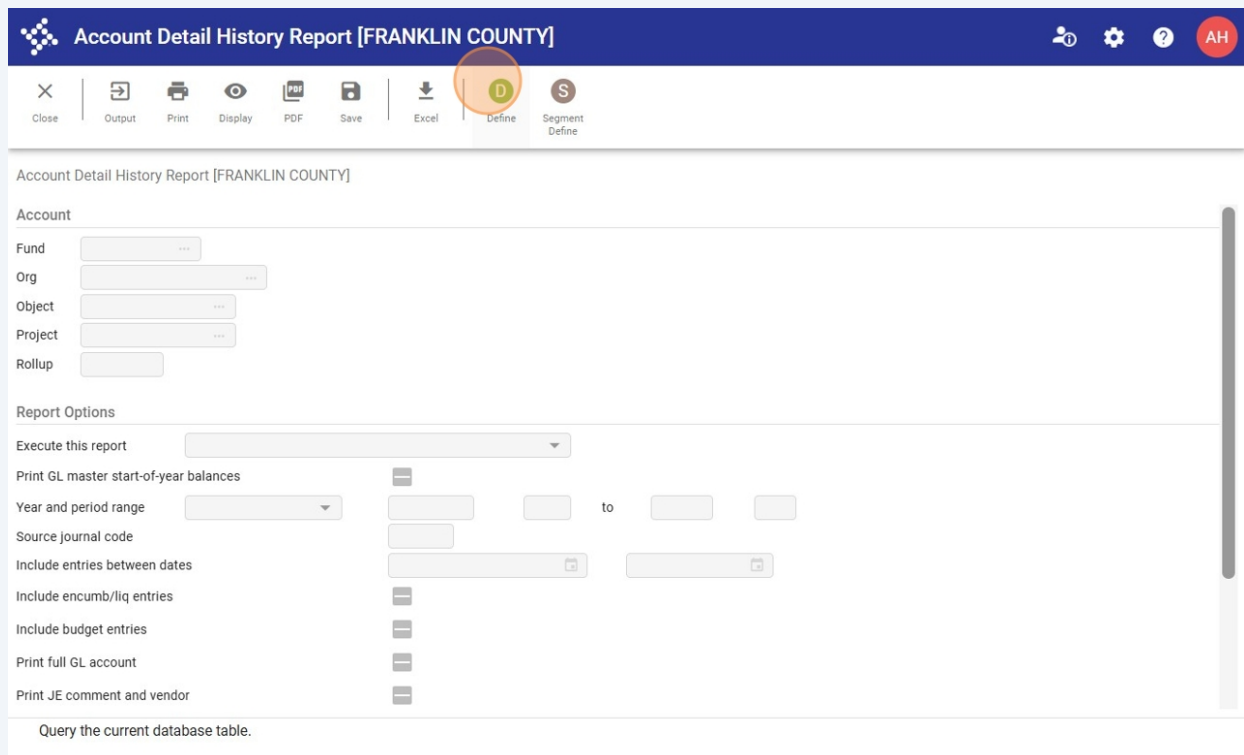
4 Click "Journal Entry/History".



5 Click "Account Detail History Report".



6 Click "Define".



7 Fund Enter fund number (i.e. **2013**).

Org Enter org number (i.e. **1321????**) – 8 digits for most agencies.

Object Enter object number (i.e. **5*** for all Expense Accounts).

Project Enter a project number to narrow the search even further.

8 Click "**Accept**" to see the report options.

Account Detail History Report [FRANKLIN COUNTY]

Close Accept Cancel Query

Account Detail History Report [FRANKLIN COUNTY] > 🔍

Account

Fund 2013 ...

Org 1321???? ...

Object 5* ...

Project ...

Rollup

Report Options

Execute this report

Print GL master start-of-year balances

Year and period range to

Source journal code

Include entries between dates

Include encumb/liq entries

Include budget entries

Print full GL account

Print JE comment and vendor

Enter the Object code(s) to print

9 Choose when to execute the report, date range, source journal code, etc.

If you want a fiscal year range uncheck the **PRINT GL MASTER START-OF-YEAR BALANCES**, then enter the years and months range.

Use the print report options to create a printout of the options you have chosen for the purpose of helping you recall how you created the report.

Click **"Accept"** to run the report.

10 Click **"PDF"** to export the report.

You may also select **Display** or **Excel** to export the report.

Account Detail History Report [FRANKLIN COUNTY]

Close | Output | Print | Display | **PDF** | Save | Excel | Define | Segment Define

Account Detail History Report [FRANKLIN COUNTY]

Account

Fund 2013

Org 1321????

Object 5*

Project

Rollup

Report Options

Execute this report Now

Print GL master start-of-year balances ☒

Year and period range Within date range 2025 00 to 2025 13 SOY/EOY

Source journal code

Include entries between dates

Include encumb/liq entries ☐

Include budget entries ☐

Print full GL account ☒

Print JE comment and vendor ☐

Query the current database table.
761 Journal entries selected

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13210800	2013-21-A2-08-00-01-0000-01-510100-			SALARIES AND WAGES					
				REVISED BUDGET					8,612,745.00
25/01	935 01/10/25	PRJ 011025	1011025	1011025	1011		363,628.29	363,628.29	
25/01	7077 01/24/25	PRJ 012425	1012425	1012425	1012		301,844.56	665,472.85	
25/02	1683 02/07/25	PRJ 020725	1020725	1020725	1020		305,507.60	970,980.45	
25/02	9181 02/21/25	PRJ 022125	1022125	1022125	1022		306,971.61	1,277,952.06	
25/03	1245 03/07/25	PRJ 030725	1030725	1030725	1030		303,883.35	1,581,835.41	
25/03	9746 03/21/25	PRJ 032125	1032125	1032125	1032		307,367.14	1,889,202.55	
25/04	506 04/04/25	PRJ 040425	1040425	1040425	1040		316,010.55	2,205,213.10	
25/04	6434 04/18/25	PRJ 041825	1041825	1041825	1041		316,597.14	2,521,810.24	
25/05	35 05/02/25	PRJ 050225	1050225	1050225	1050		317,103.83	2,838,914.07	
25/05	6183 05/16/25	PRJ 051625	1051625	1051625	1051		314,525.26	3,153,439.33	
25/05	9387 05/20/25	PRJ 52025V	V52025V	V52025V	V520		-1,324.00	3,152,115.33	
25/05	9412 05/20/25	PRJ 52025A	952025A	952025A	9520		1,323.96	3,153,439.29	
25/05	12748 05/30/25	PRJ 053025	1053025	1053025	1053		313,939.02	3,467,378.31	
25/05	12749 05/30/25	GNI 12749	21RAVER	21CALDWE			-2,999.88	3,464,378.43	
25/06	5624 06/13/25	PRJ 061325	1061325	1061325	1061		314,296.05	3,778,674.48	
25/06	7527 06/13/25	PRJ 61325A	961325A	961325A	9613		99.35	3,778,773.83	
25/06	12604 06/27/25	PRJ 062725	1062725	1062725	1062		324,773.48	4,103,547.31	
25/07	3092 07/11/25	PRJ 071125	1071125	1071125	1071		324,780.06	4,428,327.37	
25/07	11042 07/25/25	PRJ 072525	1072525	1072525	1072		323,086.33	4,751,413.70	
25/08	1587 08/08/25	PRJ 080825	1080825	1080825	1080		323,375.53	5,074,789.23	
25/08	8041 08/22/25	PRJ 082225	1082225	1082225	1082		328,424.08	5,403,213.31	
25/09	448 09/05/25	PRJ 090525	1090525	1090525	1090		328,984.04	5,732,197.35	
25/09	3069 09/05/25	PRJ 90525V	V90525V	V90525V	V905		-2,353.60	5,729,843.75	
25/09	8546 09/19/25	PRJ 091925	1091925	1091925	1091		327,002.57	6,056,846.32	
25/09	9952 09/19/25	PRJ 91925B	V91925B	V91925B	V919		-300.00	6,056,546.32	
25/10	47 10/03/25	PRJ 100325	1100325	1100325	1100		332,770.91	6,389,317.23	
	LEDGER BALANCES --- DEBITS:		6,396,294.71		CREDITS:	-6,977.48	NET:	6,389,317.23	
13210800	2013-21-A2-08-00-01-0000-01-5102-01-			SICK LEAVE-TERM					
				REVISED BUDGET					.00
25/02	9181 02/21/25	PRJ 022125	1022125	1022125	1022		327.34	327.34	
25/05	35 05/02/25	PRJ 050225	1050225	1050225	1050		148.27	475.61	
25/05	12748 05/30/25	PRJ 053025	1053025	1053025	1053		16.47	492.08	
25/08	1587 08/08/25	PRJ 080825	1080825	1080825	1080		561.17	1,053.25	
	LEDGER BALANCES --- DEBITS:		1,053.25		CREDITS:	.00	NET:	1,053.25	
13210800	2013-21-A2-08-00-01-0000-01-5103-01-			VACATION-TERM					
				REVISED BUDGET					.00
25/02	9181 02/21/25	PRJ 022125	1022125	1022125	1022		1,907.35	1,907.35	
25/05	35 05/02/25	PRJ 050225	1050225	1050225	1050		1,287.16	3,194.51	
25/05	12748 05/30/25	PRJ 053025	1053025	1053025	1053		1,586.64	4,781.15	
25/08	1587 08/08/25	PRJ 080825	1080825	1080825	1080		2,869.57	7,650.72	
	LEDGER BALANCES --- DEBITS:		7,650.72		CREDITS:	.00	NET:	7,650.72	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13210800	2013-21-A2-08-00-01-0000-01-5105-01-	COMP TIME - TERM REVISED BUDGET							.00
25/02	9181 02/21/25	PRJ 022125	1022125	1022125	1022		7.66	7.66	
LEDGER BALANCES --- DEBITS:				7.66	CREDITS:	.00	NET:	7.66	
13210800	2013-21-A2-08-00-01-0000-01-511300-	OTHER WAGES REVISED BUDGET							.00
25/09	448 09/05/25	PRJ 090525	1090525	1090525	1090		10,031.20	10,031.20	
LEDGER BALANCES --- DEBITS:				10,031.20	CREDITS:	.00	NET:	10,031.20	
13210800	2013-21-A2-08-00-01-0000-01-511600-	RETROACTIVE ADJUSTMENT REVISED BUDGET							.00
25/01	7077 01/24/25	PRJ 012425	1012425	1012425	1012		2,432.00	2,432.00	
LEDGER BALANCES --- DEBITS:				2,432.00	CREDITS:	.00	NET:	2,432.00	
13210800	2013-21-A2-08-00-01-0000-01-512000-	OVERTIME WAGES REVISED BUDGET							.00
25/01	935 01/10/25	PRJ 011025	1011025	1011025	1011		224.31	224.31	
25/01	7077 01/24/25	PRJ 012425	1012425	1012425	1012		597.65	821.96	
25/02	1683 02/07/25	PRJ 020725	1020725	1020725	1020		525.50	1,347.46	
25/02	9181 02/21/25	PRJ 022125	1022125	1022125	1022		717.47	2,064.93	
25/03	1245 03/07/25	PRJ 030725	1030725	1030725	1030		303.89	2,368.82	
25/03	9746 03/21/25	PRJ 032125	1032125	1032125	1032		832.78	3,201.60	
25/04	506 04/04/25	PRJ 040425	1040425	1040425	1040		928.64	4,130.24	
25/04	6434 04/18/25	PRJ 041825	1041825	1041825	1041		191.31	4,321.55	
25/05	35 05/02/25	PRJ 050225	1050225	1050225	1050		249.54	4,571.09	
25/05	6183 05/16/25	PRJ 051625	1051625	1051625	1051		64.68	4,635.77	
25/05	12748 05/30/25	PRJ 053025	1053025	1053025	1053		663.06	5,298.83	
25/06	5624 06/13/25	PRJ 061325	1061325	1061325	1061		898.96	6,197.79	
25/06	12604 06/27/25	PRJ 062725	1062725	1062725	1062		470.51	6,668.30	
25/08	1587 08/08/25	PRJ 080825	1080825	1080825	1080		6,350.29	13,018.59	
25/08	8041 08/22/25	PRJ 082225	1082225	1082225	1082		1,871.51	14,890.10	
25/09	448 09/05/25	PRJ 090525	1090525	1090525	1090		2,188.44	17,078.54	
25/09	8546 09/19/25	PRJ 091925	1091925	1091925	1091		331.83	17,410.37	
25/10	47 10/03/25	PRJ 100325	1100325	1100325	1100		711.84	18,122.21	
LEDGER BALANCES --- DEBITS:				18,122.21	CREDITS:	.00	NET:	18,122.21	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13210800	2013-21-A2-08-00-01-0000-01-513000-				SEASONAL/TEMPORARY WAGES					
					REVISED BUDGET					30,000.00
25/01	935 01/10/25	PRJ	011025	1011025	1011025	1011		714.00	714.00	
25/01	7077 01/24/25	PRJ	012425	1012425	1012425	1012		943.50	1,657.50	
25/02	1683 02/07/25	PRJ	020725	1020725	1020725	1020		1,357.88	3,015.38	
25/02	9181 02/21/25	PRJ	022125	1022125	1022125	1022		1,364.25	4,379.63	
25/03	1245 03/07/25	PRJ	030725	1030725	1030725	1030		1,421.63	5,801.26	
25/03	9746 03/21/25	PRJ	032125	1032125	1032125	1032		1,466.25	7,267.51	
25/04	506 04/04/25	PRJ	040425	1040425	1040425	1040		1,428.00	8,695.51	
25/04	6434 04/18/25	PRJ	041825	1041825	1041825	1041		1,402.50	10,098.01	
25/05	35 05/02/25	PRJ	050225	1050225	1050225	1050		1,224.00	11,322.01	
25/05	6183 05/16/25	PRJ	051625	1051625	1051625	1051		841.50	12,163.51	
25/05	12748 05/30/25	PRJ	053025	1053025	1053025	1053		962.63	13,126.14	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		1,224.00	14,350.14	
25/06	12604 06/27/25	PRJ	062725	1062725	1062725	1062		1,230.38	15,580.52	
25/07	3092 07/11/25	PRJ	071125	1071125	1071125	1071		1,326.00	16,906.52	
25/07	11042 07/25/25	PRJ	072525	1072525	1072525	1072		1,173.00	18,079.52	
25/08	1587 08/08/25	PRJ	080825	1080825	1080825	1080		918.00	18,997.52	
25/08	8041 08/22/25	PRJ	082225	1082225	1082225	1082		1,530.00	20,527.52	
25/09	448 09/05/25	PRJ	090525	1090525	1090525	1090		1,530.00	22,057.52	
25/09	8546 09/19/25	PRJ	091925	1091925	1091925	1091		127.50	22,185.02	
25/09	14969 09/30/25	PRJ	93025V	V93025V	V93025V	V930		-1,829.62	20,355.40	
25/10	47 10/03/25	PRJ	100325	1100325	1100325	1100		255.00	20,610.40	
LEDGER BALANCES --- DEBITS:								22,440.02	CREDITS:	-1,829.62
								NET:	20,610.40	
13210800	2013-21-A2-08-00-01-0000-01-514100-				PERS CONTRIBUTION					
					REVISED BUDGET					1,175,454.00
25/01	935 01/10/25	PRJ	011025	1011025	1011025	1011		41,519.36	41,519.36	
25/01	7077 01/24/25	PRJ	012425	1012425	1012425	1012		42,814.47	84,333.83	
25/02	1683 02/07/25	PRJ	020725	1020725	1020725	1020		43,034.70	127,368.53	
25/02	9181 02/21/25	PRJ	022125	1022125	1022125	1022		43,267.46	170,635.99	
25/03	1245 03/07/25	PRJ	030725	1030725	1030725	1030		42,785.24	213,421.23	
25/03	9746 03/21/25	PRJ	032125	1032125	1032125	1032		43,353.23	256,774.46	
25/04	506 04/04/25	PRJ	040425	1040425	1040425	1040		44,571.38	301,345.84	
25/04	6434 04/18/25	PRJ	041825	1041825	1041825	1041		44,546.73	345,892.57	
25/05	35 05/02/25	PRJ	050225	1050225	1050225	1050		44,600.84	390,493.41	
25/05	6183 05/16/25	PRJ	051625	1051625	1051625	1051		44,160.40	434,653.81	
25/05	9387 05/20/25	PRJ	52025V	V52025V	V52025V	V520		-185.36	434,468.45	
25/05	9412 05/20/25	PRJ	52025A	952025A	952025A	9520		185.35	434,653.80	
25/05	12748 05/30/25	PRJ	053025	1053025	1053025	1053		44,179.05	478,832.85	
25/05	12749 05/30/25	GNI	12749	21RAVER	21CALDWE			-419.90	478,412.95	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		44,298.69	522,711.64	
25/06	7527 06/13/25	PRJ	61325A	961325A	961325A	9613		13.91	522,725.55	
25/06	12604 06/27/25	PRJ	062725	1062725	1062725	1062		45,706.38	568,431.93	
25/07	3092 07/11/25	PRJ	071125	1071125	1071125	1071		45,654.80	614,086.73	
25/07	11042 07/25/25	PRJ	072525	1072525	1072525	1072		45,396.27	659,483.00	
25/08	1587 08/08/25	PRJ	080825	1080825	1080825	1080		46,290.07	705,773.07	
25/08	8041 08/22/25	PRJ	082225	1082225	1082225	1082		46,455.52	752,228.59	
25/09	448 09/05/25	PRJ	090525	1090525	1090525	1090		46,582.69	798,811.28	
25/09	3069 09/05/25	PRJ	90525V	V90525V	V90525V	V905		-329.50	798,481.78	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/09	8546 09/19/25	PRJ	091925	1091925	1091925	1091		45,844.62	844,326.40	
25/09	9952 09/19/25	PRJ	91925B	V91925B	V91925B	V919		-42.00	844,284.40	
25/09	14969 09/30/25	PRJ	93025V	V93025V	V93025V	V930		-256.15	844,028.25	
25/10	47 10/03/25	PRJ	100325	1100325	1100325	1100		46,723.28	890,751.53	
LEDGER BALANCES --- DEBITS:				891,984.44	CREDITS:		-1,232.91	NET:	890,751.53	

13210800 2013-21-A2-08-00-01-0000-01-514300- MEDICARE

REVISED BUDGET

121,742.00

25/01	935 01/10/25	PRJ	011025	1011025	1011025	1011		5,024.88	5,024.88	
25/01	7077 01/24/25	PRJ	012425	1012425	1012425	1012		4,185.28	9,210.16	
25/02	1683 02/07/25	PRJ	020725	1020725	1020725	1020		4,196.83	13,406.99	
25/02	9181 02/21/25	PRJ	022125	1022125	1022125	1022		4,264.23	17,671.22	
25/03	1245 03/07/25	PRJ	030725	1030725	1030725	1030		4,169.73	21,840.95	
25/03	9746 03/21/25	PRJ	032125	1032125	1032125	1032		4,241.24	26,082.19	
25/04	506 04/04/25	PRJ	040425	1040425	1040425	1040		4,352.44	30,434.63	
25/04	6434 04/18/25	PRJ	041825	1041825	1041825	1041		4,361.47	34,796.10	
25/05	35 05/02/25	PRJ	050225	1050225	1050225	1050		4,380.63	39,176.73	
25/05	6183 05/16/25	PRJ	051625	1051625	1051625	1051		4,324.70	43,501.43	
25/05	9387 05/20/25	PRJ	52025V	V52025V	V52025V	V520		-18.15	43,483.28	
25/05	9412 05/20/25	PRJ	52025A	952025A	952025A	9520		18.15	43,501.43	
25/05	12748 05/30/25	PRJ	053025	1053025	1053025	1053		4,546.11	48,047.54	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		4,327.83	52,375.37	
25/06	7527 06/13/25	PRJ	61325A	961325A	961325A	9613		1.44	52,376.81	
25/06	12604 06/27/25	PRJ	062725	1062725	1062725	1062		4,486.67	56,863.48	
25/07	3092 07/11/25	PRJ	071125	1071125	1071125	1071		4,472.83	61,336.31	
25/07	11042 07/25/25	PRJ	072525	1072525	1072525	1072		4,456.98	65,793.29	
25/08	1587 08/08/25	PRJ	080825	1080825	1080825	1080		4,589.13	70,382.42	
25/08	8041 08/22/25	PRJ	082225	1082225	1082225	1082		4,562.67	74,945.09	
25/09	448 09/05/25	PRJ	090525	1090525	1090525	1090		4,716.01	79,661.10	
25/09	3069 09/05/25	PRJ	90525V	V90525V	V90525V	V905		-32.78	79,628.32	
25/09	8546 09/19/25	PRJ	091925	1091925	1091925	1091		4,501.63	84,129.95	
25/09	9952 09/19/25	PRJ	91925B	V91925B	V91925B	V919		-4.35	84,125.60	
25/09	14969 09/30/25	PRJ	93025V	V93025V	V93025V	V930		-26.50	84,099.10	
25/10	47 10/03/25	PRJ	100325	1100325	1100325	1100		4,580.07	88,679.17	
LEDGER BALANCES --- DEBITS:				88,760.95	CREDITS:		-81.78	NET:	88,679.17	

13210800 2013-21-A2-08-00-01-0000-01-515000- OTHER FRINGE BENEFITS

REVISED BUDGET

2,762,806.00

25/01	935 01/10/25	PRJ	011025	1011025	1011025	1011		107,112.74	107,112.74	
25/01	7077 01/24/25	PRJ	012425	1012425	1012425	1012		109,001.53	216,114.27	
25/02	1683 02/07/25	PRJ	020725	1020725	1020725	1020		106,759.53	322,873.80	
25/02	9181 02/21/25	PRJ	022125	1022125	1022125	1022		109,001.55	431,875.35	
25/03	1245 03/07/25	PRJ	030725	1030725	1030725	1030		107,880.54	539,755.89	
25/03	9746 03/21/25	PRJ	032125	1032125	1032125	1032		107,919.63	647,675.52	
25/04	506 04/04/25	PRJ	040425	1040425	1040425	1040		111,263.08	758,938.60	
25/04	6434 04/18/25	PRJ	041825	1041825	1041825	1041		112,552.24	871,490.84	
25/05	35 05/02/25	PRJ	050225	1050225	1050225	1050		108,068.24	979,559.08	
25/05	6183 05/16/25	PRJ	051625	1051625	1051625	1051		112,215.99	1,091,775.07	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/05	9387 05/20/25	PRJ	52025V	V52025V	V52025V	V520		-1,905.76	1,089,869.31	
25/05	9412 05/20/25	PRJ	52025A	952025A	952025A	9520		952.85	1,090,822.16	
25/05	12748 05/30/25	PRJ	053025	1053025	1053025	1053		-1,121.00	1,089,701.16	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		111,263.06	1,200,964.22	
25/06	12604 06/27/25	PRJ	062725	1062725	1062725	1062		111,263.05	1,312,227.27	
25/07	3092 07/11/25	PRJ	071125	1071125	1071125	1071		111,827.00	1,424,054.27	
25/07	11042 07/25/25	PRJ	072525	1072525	1072525	1072		111,978.35	1,536,032.62	
25/08	1587 08/08/25	PRJ	080825	1080825	1080825	1080		108,632.16	1,644,664.78	
25/08	8041 08/22/25	PRJ	082225	1082225	1082225	1082		113,844.83	1,758,509.61	
25/09	448 09/05/25	PRJ	090525	1090525	1090525	1090		111,625.81	1,870,135.42	
25/09	3069 09/05/25	PRJ	90525V	V90525V	V90525V	V905		-1,121.00	1,869,014.42	
25/09	8546 09/19/25	PRJ	091925	1091925	1091925	1091		113,687.27	1,982,701.69	
25/10	47 10/03/25	PRJ	100325	1100325	1100325	1100		114,108.82	2,096,810.51	

LEDGER BALANCES --- DEBITS: 2,100,958.27 CREDITS: -4,147.76 NET: 2,096,810.51

13210800 2013-21-A2-08-00-01-0000-01-5150-01- EMPLOYEE BENEFIT CONTRIBUTION
REVISED BUDGET

-297,978.00

25/01	9120 01/24/25	GNI	9120	210BLOCK	21CALDWE			-25,399.00	-25,399.00	
25/02	12193 02/24/25	GNI	12193	210BLOCK	21CALDWE			-25,399.00	-50,798.00	
25/03	11691 03/24/25	GNI	11691	210BLOCK	21CALDWE			-25,314.00	-76,112.00	
25/04	9755 04/21/25	GNI	9755	210BLOCK	21CALDWE			-25,824.00	-101,936.00	
25/05	13328 05/28/25	GNI	13328	210BLOCK	21CALDWE			-25,824.00	-127,760.00	
25/06	13042 06/25/25	GNI	13042	210BLOCK	21CALDWE			-25,948.00	-153,708.00	
25/07	11488 07/23/25	GNI	11488	210BLOCK	21CALDWE			-25,758.50	-179,466.50	
25/08	10018 08/22/25	GNI	210BLO	210BLOCK	21FRANCIS			-25,994.00	-205,460.50	
25/09	11136 09/22/25	GNI	11136	210BLOCK	21CALDWE			-25,406.00	-230,866.50	

LEDGER BALANCES --- DEBITS: .00 CREDITS: -230,866.50 NET: -230,866.50

13210800 2013-21-A2-08-00-01-0000-01-517301- WORKERS COMP SELF INS PREMIUM
REVISED BUDGET

75,572.00

25/01	935 01/10/25	PRJ	011025	1011025	1011025	1011		3,288.08	3,288.08	
25/01	7077 01/24/25	PRJ	012425	1012425	1012425	1012		2,759.36	6,047.44	
25/02	1683 02/07/25	PRJ	020725	1020725	1020725	1020		2,773.52	8,820.96	
25/02	9181 02/21/25	PRJ	022125	1022125	1022125	1022		2,808.68	11,629.64	
25/03	1245 03/07/25	PRJ	030725	1030725	1030725	1030		2,757.48	14,387.12	
25/03	9746 03/21/25	PRJ	032125	1032125	1032125	1032		2,794.01	17,181.13	
25/04	506 04/04/25	PRJ	040425	1040425	1040425	1040		2,872.30	20,053.43	
25/04	6434 04/18/25	PRJ	041825	1041825	1041825	1041		2,870.74	22,924.17	
25/05	35 05/02/25	PRJ	050225	1050225	1050225	1050		2,887.13	25,811.30	
25/05	6183 05/16/25	PRJ	051625	1051625	1051625	1051		2,845.92	28,657.22	
25/05	9387 05/20/25	PRJ	52025V	V52025V	V52025V	V520		-11.92	28,645.30	
25/05	9412 05/20/25	PRJ	52025A	952025A	952025A	9520		11.92	28,657.22	
25/05	12748 05/30/25	PRJ	053025	1053025	1053025	1053		2,854.60	31,511.82	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		2,854.82	34,366.64	
25/06	7527 06/13/25	PRJ	61325A	961325A	961325A	9613		.89	34,367.53	
25/06	12604 06/27/25	PRJ	062725	1062725	1062725	1062		2,945.26	37,312.79	
25/07	3092 07/11/25	PRJ	071125	1071125	1071125	1071		2,941.91	40,254.70	
25/07	11042 07/25/25	PRJ	072525	1072525	1072525	1072		2,925.31	43,180.01	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE			SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/08	1587	08/08/25	PRJ	080825	1080825	1080825	1080			3,013.62	46,193.63	
25/08	8041	08/22/25	PRJ	082225	1082225	1082225	1082			2,993.40	49,187.03	
25/09	448	09/05/25	PRJ	090525	1090525	1090525	1090			3,091.56	52,278.59	
25/09	3069	09/05/25	PRJ	90525V	V90525V	V90525V	V905			-21.18	52,257.41	
25/09	8546	09/19/25	PRJ	091925	1091925	1091925	1091			2,954.12	55,211.53	
25/09	9952	09/19/25	PRJ	91925B	V91925B	V91925B	V919			-2.70	55,208.83	
25/09	14969	09/30/25	PRJ	93025V	V93025V	V93025V	V930			-16.46	55,192.37	
25/10	47	10/03/25	PRJ	100325	1100325	1100325	1100			3,010.60	58,202.97	
LEDGER BALANCES --- DEBITS:				58,255.23			CREDITS:		-52.26	NET:	58,202.97	
13210800 2013-21-A2-08-00-01-0000-01-517400- UNEMPLOYMENT COMPENSATION												
REVISED BUDGET												.00
25/01	9840	01/28/25	GEN	9840	21CSLANTZ	21FRANCIS				1,136.20	1,136.20	
25/02	12525	02/25/25	GEN	12525	21CSLANTZ	21FRANCIS				454.48	1,590.68	
25/02	16466	02/28/25	GEN	16466	21CALDWE	21FRANCIS				-87.04	1,503.64	
25/04	9149	04/21/25	GEN	9149	21CSLANTZ	21FRANCIS				1,149.56	2,653.20	
LEDGER BALANCES --- DEBITS:				2,740.24			CREDITS:		-87.04	NET:	2,653.20	
13210800 2013-21-A2-08-00-01-0000-01-5201-05- IT CONSULTANTS												
REVISED BUDGET												300,000.00
25/01	11006	01/29/25	GNI	11006	21HERNANDE	21CALDWE				177,534.14	177,534.14	
25/04	12243	04/23/25	GNI	12243	21FEDERER	21CALDWE				139,673.41	317,207.55	
25/07	14354	07/30/25	GEN	14354	21CALDWE	21WILSON				120,537.87	437,745.42	
LEDGER BALANCES --- DEBITS:				437,745.42			CREDITS:		.00	NET:	437,745.42	
13210800 2013-21-A2-08-00-01-0000-01-5201-08- APPRAISERS												
REVISED BUDGET												5,250,000.00
25/03	7174	03/12/25	API	801584	52114028	21201880	638711			171,274.73	171,274.73	
25/03	7175	03/12/25	API	801584	52114028	21201889				148,282.73	319,557.46	
25/04	10359	04/22/25	GEN	10359	21MARSH	21FRANCIS				19,030.53	338,587.99	
25/05	2629	05/06/25	GEN	2629	21MARSH	21FRANCIS				16,475.85	355,063.84	
25/05	2872	05/06/25	APM	801584	52114028	21201889				-148,282.73	206,781.11	
25/06	13517	06/26/25	GEN	13517	21MARSH					57,091.60	263,872.71	
25/06	13818	06/26/25	GEN	13818	21MARSH					49,427.55	313,300.26	
25/07	2956	07/08/25	GEN	2956	21MARSH	21WILSON				16,475.85	329,776.11	
25/08	10493	08/25/25	GEN	10493	21MARSH	21WILSON				32,951.70	362,727.81	
25/08	10522	08/25/25	GEN	10522	21MARSH	21WILSON				19,030.53	381,758.34	
25/08	10522	08/25/25	GEN	10522	21MARSH	21WILSON				.02	381,758.36	
25/08	13089	08/28/25	GEN	13089	21MARSH	21WILSON				76,122.16	457,880.52	
25/10	1883	10/03/25	GEN	1883	21MARSH	21WILSON				16,475.85	474,356.37	
LEDGER BALANCES --- DEBITS:				622,639.10			CREDITS:		-148,282.73	NET:	474,356.37	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13210800	2013-21-A2-08-00-01-0000-01-5201-08-AUD11							APPAISERS		
								REVISED BUDGET		.00
25/05	2871 05/06/25	API	801584	52114051	21224323	638711		148,282.73	148,282.73	
25/06	14475 06/25/25	API	801584	52114051	21245744	647212		148,282.73	296,565.46	
25/06	14480 06/25/25	API	801584	52114051	21245748	647212		148,282.73	444,848.19	
25/06	14482 06/25/25	API	801584	52114051	21245912	647212		148,282.73	593,130.92	
25/07	2273 07/03/25	API	801584	52114051	21247871	647501		148,282.73	741,413.65	
25/08	9565 08/21/25	API	801584	52114051	21267097	652104		148,282.73	889,696.38	
25/10	1989 10/02/25	API	801584	52114051	21283460	655119		148,282.73	1,037,979.11	
	LEDGER BALANCES --- DEBITS:				1,037,979.11	CREDITS:		.00	NET:	1,037,979.11
13210800	2013-21-A2-08-00-01-0000-01-5201-08-AUD13							APPAISERS		
								REVISED BUDGET		.00
25/06	14474 06/25/25	API	801584	52114028	21245732	647212		171,274.73	171,274.73	
25/06	14477 06/25/25	API	801584	52114028	21245745	647212		171,274.72	342,549.45	
25/06	14483 06/25/25	API	801584	52114028	21245995	647212		171,274.73	513,824.18	
25/08	8409 08/19/25	API	801584	52114028	21265382	651840		171,274.72	685,098.90	
25/09	395 09/02/25	API	801584	52114028	21269983	652581		171,274.72	856,373.62	
25/09	396 09/02/25	API	801584	52114028	21269958	652581		171,274.72	1,027,648.34	
25/09	397 09/02/25	API	801584	52114028	21269964	652581		171,274.72	1,198,923.06	
25/09	398 09/02/25	API	801584	52114028	21269976	652581		171,274.72	1,370,197.78	
	LEDGER BALANCES --- DEBITS:				1,370,197.78	CREDITS:		.00	NET:	1,370,197.78
13210800	2013-21-A2-08-00-01-0000-01-5201-99-							PROFESSIONAL SERVICES-OTHER		
								REVISED BUDGET		1,144,000.00
25/01	9776 01/21/25	API	802664	52114031	21180942	634617		3,640.00	3,640.00	
25/01	9778 01/21/25	API	801350	52115013	21181089	634601		35.00	3,675.00	
25/01	9848 01/21/25	API	803171	52114031	21180917	634575		1,380.00	5,055.00	
25/01	9852 01/21/25	API	802667	52114031	21180928	634565		2,040.00	7,095.00	
25/01	9859 01/21/25	API	802666	52114031	21180921	634564		3,580.00	10,675.00	
25/01	9860 01/21/25	API	802673	52114031	21180925	634566		2,460.00	13,135.00	
25/02	3170 02/04/25	API	311772	52115018	21186318	21094933		8,385.00	21,520.00	
25/02	7816 02/13/25	API	802666	52114031	21190464	636473		4,120.00	25,640.00	
25/02	8809 02/13/25	API	102334	52115013	21190530	21096710		47.68	25,687.68	
25/02	8811 02/13/25	API	102334	52115013	21190619	21096710		10.43	25,698.11	
25/02	8813 02/13/25	API	102334	52115013	21190621	21096710		19.37	25,717.48	
25/02	8818 02/13/25	API	102334	52115013	21190622	21096710		7.45	25,724.93	
25/02	8823 02/13/25	API	102334	52115013	21190623	21096710		19.37	25,744.30	
25/02	8830 02/13/25	API	102334	52115013	21190624	21096710		17.88	25,762.18	
25/02	8832 02/13/25	API	102334	52115013	21190626	21096710		14.90	25,777.08	
25/02	8837 02/13/25	API	102334	52115013	21190628	21096710		14.90	25,791.98	
25/02	8842 02/13/25	API	102334	52115013	21190629	21096710		10.43	25,802.41	
25/02	8849 02/13/25	API	102334	52115013	21190631	21096710		40.23	25,842.64	
25/02	8854 02/13/25	API	102334	52115013	21190632	21096710		5.96	25,848.60	
25/02	8859 02/13/25	API	102334	52115013	21190633	21096710		4.47	25,853.07	
25/02	8864 02/13/25	API	102334	52115013	21190634	21096710		14.90	25,867.97	
25/02	8868 02/13/25	API	102334	52115013	21190681	21096710		7.45	25,875.42	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/02	10041 02/19/25	API	803171	52114031	21192224	636730		1,500.00	27,375.42	
25/02	10437 02/19/25	API	802664	52114031	21192235	636715		4,260.00	31,635.42	
25/02	10504 02/19/25	API	802667	52114031	21192233	636716		4,160.00	35,795.42	
25/02	10572 02/19/25	API	802673	52114031	21192229	636717		5,660.00	41,455.42	
25/03	3543 03/06/25	API	802666	52114031	21197889	637449		3,440.00	44,895.42	
25/03	3545 03/06/25	API	802673	52114031	21197892	637451		2,950.00	47,845.42	
25/03	3546 03/06/25	API	802667	52114031	21197898	637450		3,020.00	50,865.42	
25/03	3547 03/06/25	API	802664	52114031	21197918	637448		3,380.00	54,245.42	
25/03	3549 03/05/25	API	801350	52115013	21197517	637442		43.55	54,288.97	
25/03	11229 03/12/25	API	402830	52114032	21201875	21103636		74,900.00	129,188.97	
25/03	13592 03/25/25	API	102334	52114031	21207899	21104007		2.98	129,191.95	
25/03	13598 03/25/25	API	102334	52114031	21207903	21104007		22.35	129,214.30	
25/03	13607 03/25/25	API	102334	52114031	21207906	21104007		5.96	129,220.26	
25/03	13610 03/25/25	API	102334	52114031	21207910	21104007		17.88	129,238.14	
25/03	13614 03/25/25	API	102334	52114031	21207914	21104007		10.43	129,248.57	
25/03	13624 03/25/25	API	102334	52114031	21207916	21104007		11.92	129,260.49	
25/03	13626 03/25/25	API	102334	52114031	21207918	21104007		29.80	129,290.29	
25/03	13629 03/25/25	API	102334	52114031	21207923	21104007		2.98	129,293.27	
25/03	14938 03/25/25	API	102334	52114031	21207908	21104238		8.94	129,302.21	
25/04	3113 04/07/25	API	197068	52115021	21211647	21105447		1,275.00	130,577.21	
25/04	3518 04/09/25	API	311772	52115018	21212477	21105457		6,639.34	137,216.55	
25/04	6313 04/09/25	GEN	6313	21CALDWE	21MARSH			1,745.66	138,962.21	
25/04	8606 04/15/25	API	802664	52114031	21216261	641436		2,280.00	141,242.21	
25/04	8609 04/15/25	API	802666	52114031	21216247	641437		3,840.00	145,082.21	
25/04	8613 04/15/25	API	802673	52114031	21216250	641439		2,720.00	147,802.21	
25/04	8626 04/15/25	API	802667	52114031	21216256	641438		3,830.00	151,632.21	
25/04	10454 04/18/25	API	803171	52114031	21217899	641796		1,220.00	152,852.21	
25/05	10858 05/19/25	API	802664	52114031	21231547	644196		2,300.00	155,152.21	
25/05	10859 05/19/25	API	802666	52114031	21231156	644197		3,480.00	158,632.21	
25/05	10860 05/19/25	API	802667	52114031	21231546	644198		3,500.00	162,132.21	
25/05	14123 05/12/25	API	367249	52114033	21228578	21114717		30,000.00	192,132.21	
25/06	1350 06/02/25	API	802673	52114031	21231163	644673		2,520.00	194,652.21	
25/06	4549 06/06/25	API	102334	52115013	21237542	21115949		22.35	194,674.56	
25/06	4550 06/06/25	API	102334	52115013	21237543	21115949		17.88	194,692.44	
25/06	5190 06/06/25	API	802664	52114031	21237571	645095		1,860.00	196,552.44	
25/06	5192 06/06/25	API	802666	52114031	21237568	645096		4,200.00	200,752.44	
25/06	5194 06/06/25	API	802667	52114031	21237570	645097		3,220.00	203,972.44	
25/06	5196 06/09/25	API	802673	52114031	21238325	645098		3,960.00	207,932.44	
25/06	13106 06/25/25	API	415496	52114047	21245724	21119209		21,800.00	229,732.44	
25/07	1699 07/01/25	API	802664	52114031	21247294	647458		1,140.00	230,872.44	
25/07	1700 07/01/25	API	802666	52114031	21247289	647459		1,740.00	232,612.44	
25/07	1701 07/01/25	API	802673	52114031	21247291	647460		2,240.00	234,852.44	
25/07	2112 07/01/25	API	802667	52114031	21247748	647514		2,200.00	237,052.44	
25/07	7163 07/14/25	API	802667	52114031	21252760	648909		1,080.00	238,132.44	
25/07	7172 07/14/25	API	802673	52114031	21252746	648910		900.00	239,032.44	
25/07	14284 07/29/25	API	801350	52115013	21257781	649726		35.00	239,067.44	
25/07	14741 07/29/25	API	311772	52115018	21257773	21125000		4,590.00	243,657.44	
25/08	4021 08/08/25	API	802664	52114031	21260814	650327		1,020.00	244,677.44	
25/08	4024 08/08/25	API	802666	52114031	21260812	650328		1,620.00	246,297.44	
25/09	6964 09/08/25	API	802664	52114031	21273617	654050		3,720.00	250,017.44	
25/09	6966 09/08/25	API	802666	52114031	21273607	654051		3,040.00	253,057.44	
25/09	6969 09/08/25	API	802667	52114031	21273615	654052		2,420.00	255,477.44	
25/09	6970 09/08/25	API	802673	52114031	21273611	654053		3,920.00	259,397.44	
25/09	7093 09/08/25	API	803177	52115003	21273579	654093		8,500.00	267,897.44	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/10	2026 10/02/25	API	802129	52114044	21283448	655130		4,500.00	272,397.44	
LEDGER BALANCES --- DEBITS: 272,397.44 CREDITS: .00 NET: 272,397.44										
13210800 2013-21-A2-08-00-01-0000-01-5202-01- POSTAL SERVICES										
REVISED BUDGET										450,000.00
25/01	8103 01/21/25	API	030202	52114001	21180952	634339		1,212.28	1,212.28	
25/01	8105 01/21/25	API	030202	52114001	21181006	634339		969.07	2,181.35	
25/02	2549 02/04/25	API	100634	52114001	21186465	21094708		558.11	2,739.46	
25/02	3255 02/06/25	API	100634	52114001	21187206	21094819		12,607.64	15,347.10	
25/02	9902 02/13/25	API	030202	52114001	21190696	636654		2,061.62	17,408.72	
25/02	9905 02/13/25	API	030202	52114001	21190701	636654		1,196.63	18,605.35	
25/03	5211 03/05/25	API	030202	52114001	21197505	638479		1,698.24	20,303.59	
25/03	5212 03/05/25	API	030202	52114001	21197508	638479		528.14	20,831.73	
25/04	1519 04/02/25	API	100634	52114001	21210212	21104850		22,000.00	42,831.73	
25/04	3571 04/08/25	API	030202	52114001	21211771	640060		575.67	43,407.40	
25/04	3574 04/08/25	API	030202	52114001	21211776	640060		1,341.34	44,748.74	
25/05	10811 05/15/25	API	030202	52114001	21229878	644156		2,672.43	47,421.17	
25/05	10812 05/15/25	API	030202	52114001	21229884	644156		982.15	48,403.32	
25/06	4356 06/06/25	API	100634	52114001	21238003	21115908		13,000.00	61,403.32	
25/06	6352 06/06/25	API	030202	52114001	21237536	646126		2,062.80	63,466.12	
25/06	6353 06/06/25	API	030202	52114001	21237541	646126		1,891.54	65,357.66	
25/07	7805 07/15/25	API	030202	52114001	21253357	648970		1,151.86	66,509.52	
25/07	7807 07/15/25	API	030202	52114001	21253362	648970		1,216.72	67,726.24	
25/08	5318 08/13/25	API	030202	52114001	21263431	651430		392.17	68,118.41	
25/08	5320 08/13/25	API	030202	52114001	21263434	651430		2,211.95	70,330.36	
25/08	8312 08/04/25	API	100634	52114001	21259098	21128502		580.35	70,910.71	
25/09	6277 09/08/25	API	030202	52114001	21273478	652993		1,630.45	72,541.16	
25/09	6278 09/08/25	API	030202	52114001	21273479	652993		585.13	73,126.29	
25/09	14919 09/25/25	API	100634	52114001	21281328	21135886		158,228.70	231,354.99	
LEDGER BALANCES --- DEBITS: 231,354.99 CREDITS: .00 NET: 231,354.99										
13210800 2013-21-A2-08-00-01-0000-01-5202-06- ADVERTISING & PROMOTION										
REVISED BUDGET										145,000.00
25/01	9777 01/21/25	API	311255	52114006	21181056	21092818		600.00	600.00	
25/01	9862 01/21/25	API	803179	52114006	21181083	634576		539.75	1,139.75	
25/02	3745 02/04/25	API	253260	52114006	21186316	21094920		2,325.00	3,464.75	
25/02	11546 02/20/25	API	777212	52115000	21192630	636812		297.50	3,762.25	
25/03	1017 03/03/25	API	803179	52114006	21196188	637313		1,218.19	4,980.44	
25/03	1020 03/03/25	API	803179	52114006	21196168	637313		539.75	5,520.19	
25/03	1914 03/04/25	API	800783	52114006	21196615	637330		2,125.00	7,645.19	
25/03	2098 03/03/25	API	103854	52114006	21196175	21099163		179.00	7,824.19	
25/03	2361 03/04/25	API	313454	52114006	21196584	21099458		425.00	8,249.19	
25/03	10075 03/13/25	API	777212	52115000	21203047	638926		381.65	8,630.84	
25/03	15983 03/28/25	API	415665	52115020	21209270	21104738		637.50	9,268.34	
25/03	16003 03/26/25	API	177385	52114006	21208260	21104653		2,125.00	11,393.34	
25/04	3515 04/02/25	API	415587	52115020	21210425	21105462		425.00	11,818.34	
25/04	7414 04/10/25	API	178039	52115020	21213552	21107003		765.00	12,583.34	
25/04	8503 04/15/25	API	386322	52115020	21216175	21107324		212.50	12,795.84	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/04	12313 04/16/25	API	777212	52115000	21217031	641922		1,371.59	14,167.43	
25/05	5324 05/08/25	API	383056	52115020	21225526	21111496		170.00	14,337.43	
25/05	11309 05/19/25	API	777212	52115020	21231098	644235		127.50	14,464.93	
25/05	11767 05/22/25	API	801304	52115020	21232443	644335		595.00	15,059.93	
25/05	14290 05/28/25	API	348912	52115020	21234073	21114921		1,772.25	16,832.18	
25/06	2694 06/03/25	API	195702	52115020	21236257	21115496		382.50	17,214.68	
25/06	4212 06/06/25	API	800783	52115020	21237545	644887		391.00	17,605.68	
25/06	4348 06/06/25	API	351243	52114006	21237531	21116007		6,000.00	23,605.68	
25/06	5653 06/02/25	API	395976	52114006	21231767	21116621		701.25	24,306.93	
25/06	7555 06/10/25	API	777212	52115020	21238602	646297		471.75	24,778.68	
25/06	7555 06/10/25	API	777212	52114006	21238612	646297		539.75	25,318.43	
25/06	8184 06/12/25	API	278072	52114006	21241581	21117725		50.00	25,368.43	
25/06	8203 06/12/25	API	320238	52114006	21241846	21117732		425.00	25,793.43	
25/06	8848 06/12/25	API	416466	52114006	21241833	21117900		250.00	26,043.43	
25/07	11260 07/21/25	API	777212	52114006	21254966	649408		377.07	26,420.50	
25/07	12468 07/24/25	API	348912	52114006	21256201	21123792		71.40	26,491.90	
25/08	1587 08/08/25	PRJ	080825	1080825	1080825	1080		42.50	26,534.40	
25/08	2170 08/05/25	API	416928	52114006	21259628	21125610		255.00	26,789.40	
25/08	3079 08/07/25	API	777212	52115000	21260726	650012		497.25	27,286.65	
25/08	5469 08/13/25	API	801293	52114006	21263445	651449		850.00	28,136.65	
25/09	7147 09/08/25	API	252195	52114006	21273574			425.00	28,561.65	
25/09	11914 09/23/25	API	810055	52114006	21280312	654765		158.10	28,719.75	
25/10	3505 10/07/25	APM	252195	52114006	21273574			-425.00	28,294.75	
25/10	3713 10/06/25	API	136174	52114006	21284916	21137692		425.00	28,719.75	
LEDGER BALANCES --- DEBITS:					29,144.75	CREDITS:	-425.00	NET:	28,719.75	

13210800 2013-21-A2-08-00-01-0000-01-5202-08- MEMBERSHIPS

REVISED BUDGET

55,000.00

25/01	8702 01/23/25	API	116841	52114004	21181987	21092369		165.00	165.00	
25/01	9775 01/21/25	API	104342	52114004	21180948	21092791		3,120.00	3,285.00	
25/01	10238 01/21/25	API	109309	52114005	21181040	21092989		2,883.87	6,168.87	
25/01	10777 01/22/25	API	102082	52114004	21181822	21092971		250.00	6,418.87	
25/01	10780 01/22/25	API	104470	52114004	21181806	21092982		332.00	6,750.87	
25/01	10782 01/22/25	API	104470	52114004	21181809	21092982		332.00	7,082.87	
25/01	10785 01/22/25	API	104470	52114004	21181818	21092982		332.00	7,414.87	
25/01	10786 01/22/25	API	104470	52114004	21181823	21092982		332.00	7,746.87	
25/01	10789 01/22/25	API	104470	52114004	21181825	21092982		332.00	8,078.87	
25/01	10792 01/22/25	API	104470	52114004	21181829	21092982		332.00	8,410.87	
25/01	10793 01/22/25	API	104470	52114004	21181835	21092982		332.00	8,742.87	
25/01	10795 01/22/25	API	104470	52114004	21181838	21092982		708.00	9,450.87	
25/02	1683 02/07/25	PRJ	020725	1020725	1020725	1020		165.00	9,615.87	
25/02	3750 02/04/25	API	109031	52114004	21186384	21094875		400.00	10,015.87	
25/02	10995 02/13/25	API	109309	52114005	21190715	21097359		2,883.87	12,899.74	
25/02	11235 02/20/25	API	104342	52114004	21193073	21097297		240.00	13,139.74	
25/02	11546 02/20/25	API	777212	52114004	21192653	636812		664.00	13,803.74	
25/02	13661 02/25/25	API	116841	52114004	21194367	21097973		165.00	13,968.74	
25/02	13840 02/04/25	API	109031	52114004	21186385	21112821		400.00	14,368.74	
25/02	14785 02/25/25	API	102082	52114004	21194602	21098237		800.00	15,168.74	
25/02	14927 02/24/25	API	104342	52114004	21193656	21098286		240.00	15,408.74	
25/03	3279 03/03/25	API	377944	52114004	21196177	21099505		2,600.00	18,008.74	
25/03	9746 03/21/25	PRJ	032125	1032125	1032125	1032		254.15	18,262.89	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/03	12430 03/21/25	API	116841	52114004	21206305	21103695		330.00	18,592.89	
25/03	15416 03/28/25	API	116841	52114004	21209046	21104543		165.00	18,757.89	
25/04	4812 04/10/25	API	112508	52114004	21213638	21106326		6,375.00	25,132.89	
25/04	7206 04/10/25	API	109309	52114005	21213415	21106947		2,883.87	28,016.76	
25/04	8603 04/15/25	API	109309	52114005	21216183	21107379		2,883.87	30,900.63	
25/04	9408 04/17/25	API	803666	52114004	21217316	641666		254.15	31,154.78	
25/04	11812 04/23/25	API	116841	52114004	21219116	21108099		100.00	31,254.78	
25/05	35 05/02/25	PRJ	050225	1050225	1050225	1050		246.78	31,501.56	
25/05	5337 05/08/25	API	109309	52114005	21225512	21111416		2,883.87	34,385.43	
25/05	7254 05/13/25	API	116841	52114004	21228980	21112508		330.00	34,715.43	
25/05	11309 05/19/25	API	777212	52114004	21231110	644235		249.00	34,964.43	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		183.94	35,148.37	
25/06	7555 06/10/25	API	777212	52114004	21238610	646297		1,599.00	36,747.37	
25/06	8158 06/12/25	API	109309	52114005	21241840	21117658		2,883.87	39,631.24	
25/06	14672 06/25/25	API	104342	52114004	21245933	21119576		200.00	39,831.24	
25/07	3624 07/08/25	API	109309	52114005	21248900	21120404		2,883.87	42,715.11	
25/07	3650 07/08/25	API	116740	52114004	21248882	21120412		318.75	43,033.86	
25/07	7768 07/15/25	API	803666	52114004	21253331	649059		254.15	43,288.01	
25/07	11260 07/21/25	API	777212	52115001	21254971	649408		382.50	43,670.51	
25/08	3079 08/07/25	API	777212	52115001	21260722	650012		765.00	44,435.51	
25/08	5447 08/13/25	API	109309	52114005	21263455	21127124		2,883.87	47,319.38	
25/08	8041 08/22/25	PRJ	082225	1082225	1082225	1082		528.60	47,847.98	
25/09	448 09/05/25	PRJ	090525	1090525	1090525	1090		283.90	48,131.88	
25/09	7144 09/08/25	API	108326	52114004	21273584	21133856		688.20	48,820.08	
25/09	7158 09/09/25	API	109309	52114005	21273807	21133859		2,883.87	51,703.95	
25/09	8704 09/16/25	API	777212	52115001	21277914	654210		765.00	52,468.95	
25/10	47 10/03/25	PRJ	100325	1100325	1100325	1100		330.00	52,798.95	
LEDGER BALANCES --- DEBITS:					52,798.95	CREDITS:	.00	NET:	52,798.95	

13210800 2013-21-A2-08-00-01-0000-01-5202-09- PUBLICATIONS & SUBSCRIPTIONS
REVISED BUDGET

40,000.00

25/01	12416 01/31/25	GNI	12416	21HERNANDE	21CALDWE			7,012.20	7,012.20	
25/02	3747 02/04/25	API	100634	52114014	21186310	21094842		100.00	7,112.20	
25/02	11546 02/20/25	API	777212	52115000	21192630	636812		629.98	7,742.18	
25/02	13835 02/13/25	API	361550	52114014	21190734	21098152		8,256.75	15,998.93	
25/03	10075 03/13/25	API	777212	52115000	21203047	638926		334.98	16,333.91	
25/04	12313 04/16/25	API	777212	52114014	21217043	641922		334.98	16,668.89	
25/05	11309 05/19/25	API	777212	52114014	21231103	644235		334.98	17,003.87	
25/05	11309 05/19/25	API	777212	52114014	21231119	644235		760.00	17,763.87	
25/06	7555 06/10/25	API	777212	52114014	21238605	646297		334.98	18,098.85	
25/07	6607 07/14/25	API	108326	52114014	21252761	21122045		503.95	18,602.80	
25/07	11260 07/21/25	API	777212	52114014	21254969	649408		334.98	18,937.78	
25/08	3079 08/07/25	API	777212	52114014	21260723	650012		434.08	19,371.86	
25/09	1765 09/02/25	API	267023	52114014	21269992	21131259		46.71	19,418.57	
25/09	8704 09/16/25	API	777212	52114014	21277917	654210		334.98	19,753.55	
LEDGER BALANCES --- DEBITS:					19,753.55	CREDITS:	.00	NET:	19,753.55	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13210800	2013-21-A2-08-00-01-0000-01-520210-	LEGAL ADVERTISING							
		REVISED BUDGET							10,000.00
25/08	10031 08/21/25	API 101877	52114010	21267100	21129063		425.00	425.00	
	LEDGER BALANCES --- DEBITS:			425.00	CREDITS:		.00	NET: 425.00	
13210800	2013-21-A2-08-00-01-0000-01-520213-	PRINTING FORMS & BULLETINS							
		REVISED BUDGET							125,000.00
25/03	3226 03/05/25	API 369920	52114038	21197501	21099499		10,840.33	10,840.33	
25/03	4011 03/05/25	API 198210	52114040	21197513	21099836		40,550.14	51,390.47	
25/04	15021 04/29/25	API 411700	52114046	21222088	21109867		11,149.84	62,540.31	
25/07	1786 07/01/25	API 198210	52114061	21247283	21120072		31,755.99	94,296.30	
25/08	5661 08/13/25	API 198210	52114061	21263648	21127169		2,054.98	96,351.28	
	LEDGER BALANCES --- DEBITS:			96,351.28	CREDITS:		.00	NET: 96,351.28	
13210800	2013-21-A2-08-00-01-0000-01-520215-	IT CELLPHONE & DATA PLAN SVCS							
		REVISED BUDGET							15,000.00
25/02	9786 02/11/25	API 107139	52115002	21188840	21096993		1,474.22	1,474.22	
25/03	10030 03/14/25	API 107139	52115002	21203129	21101959		751.39	2,225.61	
25/04	7204 04/10/25	API 107139	52115002	21213257	21106942		751.39	2,977.00	
25/05	7821 05/13/25	API 107139	52115002	21228990	21112574		751.39	3,728.39	
25/06	2451 06/03/25	API 107139	52115002	21236273	21115473		751.39	4,479.78	
25/07	2846 07/03/25	API 107139	52115002	21247923	21120305		808.11	5,287.89	
25/08	6077 08/13/25	API 107139	52115002	21263433	21127380		762.76	6,050.65	
25/09	7115 09/08/25	API 107139	52115002	21273587	21133722		751.39	6,802.04	
	LEDGER BALANCES --- DEBITS:			6,802.04	CREDITS:		.00	NET: 6,802.04	
13210800	2013-21-A2-08-00-01-0000-01-5204-01-	TRAVEL EXPENSES NO OVERNIGHT							
		REVISED BUDGET							5,000.00
25/01	7077 01/24/25	PRJ 012425	1012425	1012425	1012		67.48	67.48	
25/02	1683 02/07/25	PRJ 020725	1020725	1020725	1020		112.41	179.89	
25/02	9181 02/21/25	PRJ 022125	1022125	1022125	1022		140.62	320.51	
25/03	1245 03/07/25	PRJ 030725	1030725	1030725	1030		54.61	375.12	
25/03	9746 03/21/25	PRJ 032125	1032125	1032125	1032		236.68	611.80	
25/04	506 04/04/25	PRJ 040425	1040425	1040425	1040		160.20	772.00	
25/04	6434 04/18/25	PRJ 041825	1041825	1041825	1041		140.96	912.96	
25/05	35 05/02/25	PRJ 050225	1050225	1050225	1050		150.76	1,063.72	
25/05	6183 05/16/25	PRJ 051625	1051625	1051625	1051		202.00	1,265.72	
25/05	12748 05/30/25	PRJ 053025	1053025	1053025	1053		111.34	1,377.06	
25/06	5624 06/13/25	PRJ 061325	1061325	1061325	1061		199.22	1,576.28	
25/06	12604 06/27/25	PRJ 062725	1062725	1062725	1062		334.47	1,910.75	
25/07	3092 07/11/25	PRJ 071125	1071125	1071125	1071		100.17	2,010.92	
25/07	11042 07/25/25	PRJ 072525	1072525	1072525	1072		118.74	2,129.66	
25/08	1587 08/08/25	PRJ 080825	1080825	1080825	1080		265.05	2,394.71	
25/08	8041 08/22/25	PRJ 082225	1082225	1082225	1082		176.54	2,571.25	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG	ACCOUNT									NET LEDGER	NET BUDGET	
YR/PR	JNL	EFF	DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	BALANCE	BALANCE
25/09	448	09/05/25		PRJ	090525	1090525	1090525	1090		108.60	2,679.85	
25/09	8546	09/19/25		PRJ	091925	1091925	1091925	1091		146.76	2,826.61	
25/10	47	10/03/25		PRJ	100325	1100325	1100325	1100		51.60	2,878.21	
LEDGER BALANCES --- DEBITS:						2,878.21	CREDITS:		.00	NET:	2,878.21	
13210800 2013-21-A2-08-00-01-0000-01-5204-02- TRAVEL EXPENSES WITH OVERNIGHT REVISED BUDGET												50,000.00
25/03	9746	03/21/25		PRJ	032125	1032125	1032125	1032		554.37	554.37	
25/04	506	04/04/25		PRJ	040425	1040425	1040425	1040		3,193.90	3,748.27	
25/05	6183	05/16/25		PRJ	051625	1051625	1051625	1051		486.96	4,235.23	
25/05	12748	05/30/25		PRJ	053025	1053025	1053025	1053		1,677.11	5,912.34	
25/06	5624	06/13/25		PRJ	061325	1061325	1061325	1061		2,666.07	8,578.41	
25/07	3092	07/11/25		PRJ	071125	1071125	1071125	1071		2,163.70	10,742.11	
25/07	11042	07/25/25		PRJ	072525	1072525	1072525	1072		2,688.08	13,430.19	
25/08	1587	08/08/25		PRJ	080825	1080825	1080825	1080		322.72	13,752.91	
25/09	11596	09/17/25		API	777211	52114059	21278557	654554		2,594.65	16,347.56	
LEDGER BALANCES --- DEBITS:						16,347.56	CREDITS:		.00	NET:	16,347.56	
13210800 2013-21-A2-08-00-01-0000-01-5204-08- TRAINING REVISED BUDGET												50,000.00
25/02	2173	02/04/25		API	114542	52114009	21186320	21094511		63.75	63.75	
25/03	774	03/03/25		API	239436	52114008	21196267	21099022		6,675.00	6,738.75	
25/03	778	03/03/25		API	239436	52114008	21196268	21099022		775.00	7,513.75	
25/03	10075	03/13/25		API	777212	52114008	21203055	638926		718.00	8,231.75	
25/04	11106	04/18/25		API	104342	52114008	21217906	21107947		1,753.00	9,984.75	
25/05	6183	05/16/25		PRJ	051625	1051625	1051625	1051		389.00	10,373.75	
25/05	11309	05/19/25		API	777212	52114008	21231116	644235		404.00	10,777.75	
25/07	11042	07/25/25		PRJ	072525	1072525	1072525	1072		225.00	11,002.75	
25/07	11260	07/21/25		API	777212	52114008	21254970	649408		295.00	11,297.75	
25/07	11308	07/21/25		API	091009	52115017	21255133	21123453		18,062.50	29,360.25	
25/08	1587	08/08/25		PRJ	080825	1080825	1080825	1080		284.36	29,644.61	
25/08	3079	08/07/25		API	777212	52114008	21260737	650012		660.00	30,304.61	
25/08	8041	08/22/25		PRJ	082225	1082225	1082225	1082		283.90	30,588.51	
25/09	448	09/05/25		PRJ	090525	1090525	1090525	1090		145.00	30,733.51	
LEDGER BALANCES --- DEBITS:						30,733.51	CREDITS:		.00	NET:	30,733.51	
13210800 2013-21-A2-08-00-01-0000-01-5204-10- REGISTRATION FEE-SAME DAY REVISED BUDGET												25,000.00
25/02	1683	02/07/25		PRJ	020725	1020725	1020725	1020		325.00	325.00	
25/02	4729	02/10/25		API	266296	52114037	21188194			6,675.00	7,000.00	
25/02	4731	02/10/25		API	266296	52114037	21188199			775.00	7,775.00	
25/02	4791	02/04/25		API	116740	52114009	21186471	21095201		127.50	7,902.50	
25/02	11036	02/13/25		API	371175	52114009	21190705			595.00	8,497.50	
25/02	13851	02/11/25		API	131446	52114009	21193315	21098075		127.50	8,625.00	
25/03	1511	03/05/25		APM	266296	52114037	21188194			-6,675.00	1,950.00	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/03	1512 03/05/25	APM	266296	52114037	21188199			-775.00	1,175.00	
25/04	4111 04/04/25	API	091009	52114009	21211166		21105547	126.65	1,301.65	
25/04	6434 04/18/25	PRJ	041825	1041825	1041825	1041		111.00	1,412.65	
25/04	12313 04/16/25	API	777212	52114009	21216913		641922	360.00	1,772.65	
25/05	1459 05/02/25	API	117897	52114009	21223223		21110273	63.75	1,836.40	
25/05	3438 05/06/25	API	091009	52114009	21224215		21110652	42.50	1,878.90	
25/05	11435 05/23/25	APM	371175	52114009	21190705			-595.00	1,283.90	
25/05	14291 05/28/25	API	319734	52114056	21234084		21114915	1,845.00	3,128.90	
25/06	2465 06/03/25	API	112508	52114053	21236158		21115477	150.00	3,278.90	
25/06	2467 06/03/25	API	112508	52114053	21236213		21115477	650.00	3,928.90	
25/06	7077 06/06/25	API	104342	52114057	21237546		21117322	1,350.00	5,278.90	
25/08	4502 08/08/25	API	049737	52114009	21260930		21126289	340.00	5,618.90	
25/09	1817 09/02/25	API	191866	52114009	21268316		21131340	170.00	5,788.90	
25/09	8546 09/19/25	PRJ	091925	1091925	1091925	1091		45.00	5,833.90	
25/09	9544 09/16/25	API	103261	52114067	21278261		21134395	1,235.00	7,068.90	
25/09	9564 09/16/25	API	116740	52114009	21278266		21134400	85.00	7,153.90	
LEDGER BALANCES --- DEBITS: 15,198.90 CREDITS: -8,045.00 NET:									7,153.90	
13210800 2013-21-A2-08-00-01-0000-01-5204-11- REGISTRATION FEE-OVERNIGHT										
REVISED BUDGET										15,000.00
25/05	6183 05/16/25	PRJ	051625	1051625	1051625	1051		2,949.00	2,949.00	
25/05	12748 05/30/25	PRJ	053025	1053025	1053025	1053		1,449.00	4,398.00	
25/06	5624 06/13/25	PRJ	061325	1061325	1061325	1061		1,449.00	5,847.00	
25/07	11042 07/25/25	PRJ	072525	1072525	1072525	1072		1,200.00	7,047.00	
25/08	1587 08/08/25	PRJ	080825	1080825	1080825	1080		1,200.00	8,247.00	
LEDGER BALANCES --- DEBITS: 8,247.00 CREDITS: .00 NET:									8,247.00	
13210800 2013-21-A2-08-00-01-0000-01-5220-06- STORAGE FACILITIES RENT/LEASE										
REVISED BUDGET										12,000.00
25/01	9791 01/21/25	API	361800	52114007	21181046	21092834		222.72	222.72	
25/02	11032 02/13/25	API	361800	52114007	21190675	21097525		90.00	312.72	
25/02	11034 02/13/25	API	361800	52114007	21190687	21097526		597.28	910.00	
25/02	11495 02/20/25	API	361800	52114007	21193076	21097526		222.72	1,132.72	
25/03	7744 03/12/25	API	361800	52114007	21201892	21101394		90.00	1,222.72	
25/03	13690 03/21/25	API	361800	52114007	21206413	21104100		222.72	1,445.44	
25/04	3713 04/02/25	API	361800	52114007	21210446	21105642		806.97	2,252.41	
25/04	4070 04/04/25	API	361800	52114007	21211309	21105642		45.00	2,297.41	
25/04	4072 04/04/25	API	361800	52114007	21211305	21105642		90.00	2,387.41	
25/04	6010 04/08/25	API	361800	52114007	21211787	21106663		90.00	2,477.41	
25/04	8600 04/14/25	API	361800	52114007	21215901	21107474		45.00	2,522.41	
25/04	8610 04/15/25	API	361800	52114007	21216178	21107474		593.28	3,115.69	
25/04	8612 04/15/25	API	361800	52114007	21216181	21107474		597.28	3,712.97	
25/04	8616 04/15/25	API	361800	52114007	21216182	21107474		597.28	4,310.25	
25/04	12953 04/23/25	API	361800	52114007	21219125	21108576		222.72	4,532.97	
25/04	15024 04/29/25	API	361800	52114007	21222094	21109849		597.28	5,130.25	
25/05	5339 05/08/25	API	361800	52114007	21225515	21111477		222.72	5,352.97	
25/05	5342 05/08/25	API	361800	52114007	21225518	21111477		1,194.08	6,547.05	
25/06	5593 06/02/25	API	361800	52114007	21231741	21116609		90.00	6,637.05	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/06	6958 06/10/25	API	361800	52114007	21239371	21117393		1,609.97	8,247.02	
25/06	6960 06/10/25	API	361800	52114007	21239374	21117393		222.72	8,469.74	
25/06	14298 06/25/25	API	361800	52114007	21245941	21119606		90.00	8,559.74	
25/07	5411 07/08/25	API	361800	52114007	21248907	21121762		711.47	9,271.21	
25/07	5414 07/08/25	API	361800	52114007	21248927	21121762		222.72	9,493.93	
25/07	11465 07/21/25	API	361800	52114007	21255075	21123516		90.00	9,583.93	
25/08	9939 08/21/25	API	361800	52114007	21267103	21128966		90.00	9,673.93	
25/09	2831 09/02/25	API	361800	52114007	21270007	21131578		222.72	9,896.65	
25/09	2833 09/02/25	API	361800	52114007	21270009	21131578		615.07	10,511.72	
25/09	10057 09/16/25	API	361800	52114007	21278228	21134549		615.07	11,126.79	
25/10	2255 10/02/25	API	361800	52114007	21283472	21137582		90.00	11,216.79	
25/10	2258 10/02/25	API	361800	52114007	21283585	21137582		90.00	11,306.79	
25/10	2262 10/02/25	API	361800	52114007	21283587	21137582		90.00	11,396.79	
25/10	4295 10/06/25	API	361800	52114007	21284959	21137870		180.00	11,576.79	

LEDGER BALANCES --- DEBITS: 11,576.79 CREDITS: .00 NET: 11,576.79

13210800 2013-21-A2-08-00-01-0000-01-522014- IT LEASES

REVISED BUDGET

23,750.00

25/02	3749 02/04/25	API	108318	52115011	21186334	21094873		1,965.17	1,965.17	
25/04	8585 04/14/25	API	108318	52115011	21215924	21107377		1,965.17	3,930.34	
25/04	8834 04/14/25	API	108318	52115011	21215922	21107377		1,965.17	5,895.51	
25/04	9659 04/16/25	API	108318	52115011	21217099	21107579		1,965.17	7,860.68	
25/04	15023 04/29/25	API	108318	52115011	21222091	21109811		1,965.17	9,825.85	
25/06	8654 06/13/25	API	108318	52115011	21242222	21117824		1,965.16	11,791.01	
25/07	9895 07/15/25	API	108318	52115011	21253368	21123114		1,965.17	13,756.18	
25/08	7141 08/13/25	API	108318	52115011	21263460	21127595		1,965.16	15,721.34	
25/09	1737 09/02/25	API	108318	52115011	21268285	21131332		1,965.17	17,686.51	
25/09	9550 09/16/25	API	108318	52115011	21278268	21134397		1,965.16	19,651.67	

LEDGER BALANCES --- DEBITS: 19,651.67 CREDITS: .00 NET: 19,651.67

13210800 2013-21-A2-08-00-01-0000-01-522101- IT SOFTWARE SUBSCRIPTION/MAINT
REVISED BUDGET

3,512,725.00

25/01	9361 01/27/25	GNI	9361	21HERNANDE	21CALDWE			12,575.00	12,575.00	
25/01	9854 01/21/25	API	801584	52114020	21180911	634557		55,423.00	67,998.00	
25/01	9856 01/21/25	API	801584	52114020	21180945	634557		49,782.00	117,780.00	
25/01	10765 01/23/25	API	800213	52114034	21182325	634590		328,392.00	446,172.00	
25/02	7814 02/13/25	API	801584	52114020	21190527	636468		64,235.00	510,407.00	
25/03	5598 03/06/25	API	803702	52115009	21197872	21100248		8,656.20	519,063.20	
25/03	12179 03/21/25	API	801584	52114020	21206410	639300		60,185.00	579,248.20	
25/03	14708 03/27/25	GEN	14708	21CALDWE	21HERNANDE			225.00	579,473.20	
25/03	14708 03/27/25	GEN	14708	21CALDWE	21HERNANDE			3,060.00	582,533.20	
25/04	2899 04/02/25	API	363401	52114042	21210190	21099496		17,100.00	599,633.20	
25/04	8693 04/14/25	API	407344	52114026	21215912	21107505		3,601.40	603,234.60	
25/04	11183 04/22/25	API	801584	52114020	21218394	641870		82,500.00	685,734.60	
25/04	11186 04/22/25	API	801584	52114020	21218396	641870		43,835.00	729,569.60	
25/04	12313 04/16/25	API	777212	52114002	21216910	641922		1,765.80	731,335.40	
25/04	14003 04/22/25	API	801584	52114020	21218817	639866		82,500.00	813,835.40	
25/05	13473 05/28/25	API	801584	52114020	21234105	644522		50,542.00	864,377.40	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/07	2345 07/02/25	API	212601	52113009	21247799	21120203		476.00	864,853.40	
25/07	3475 07/08/25	API	801584	52114020	21248887	647642		57,098.00	921,951.40	
25/07	3476 07/08/25	API	801584	52114020	21248889	647642		82,500.00	1,004,451.40	
25/07	11380 07/21/25	API	801584	52114020	21255069	649423		49,622.00	1,054,073.40	
25/08	5472 08/13/25	API	801673	52114035	21263453	651465		525,000.00	1,579,073.40	
25/08	9570 08/21/25	API	801584	52114020	21267143	652104		57,098.00	1,636,171.40	
25/09	1891 09/02/25	API	401583	52114018	21268287	21131606		238,500.00	1,874,671.40	
25/09	6928 09/09/25	API	801584	52114020	21273803	654040		29,095.00	1,903,766.40	
25/09	11226 09/16/25	API	801584	52114020	21278225	654566		14,375.00	1,918,141.40	
25/10	4150 10/06/25	API	801584	52114020	21284955	655380		82,500.00	2,000,641.40	
LEDGER BALANCES --- DEBITS:				2,000,641.40		CREDITS:		.00	NET:	2,000,641.40
13210800 2013-21-A2-08-00-01-0000-01-5221-02- IT MICROSOFT LICENSES										
REVISED BUDGET										75,438.00
25/01	9361 01/27/25	GNI	9361	21HERNANDE	21CALDWE			75,438.00	75,438.00	
LEDGER BALANCES --- DEBITS:				75,438.00		CREDITS:		.00	NET:	75,438.00
13210800 2013-21-A2-08-00-01-0000-01-523200- TRANSCRIPTION EXPENSES										
REVISED BUDGET										25,000.00
25/03	15156 03/28/25	GNI	15156	21RAVER	21CALDWE			-4,899.85	-4,899.85	
25/04	275 04/01/25	API	801350	52114000	21209216	639673		40.00	-4,859.85	
25/04	8807 04/14/25	API	102334	52114000	21215925	21107359		19.37	-4,840.48	
25/04	8809 04/14/25	API	102334	52114000	21215926	21107359		8.94	-4,831.54	
25/04	8810 04/14/25	API	102334	52114000	21215928	21107359		5.96	-4,825.58	
25/04	8813 04/14/25	API	102334	52114000	21215930	21107359		87.91	-4,737.67	
25/04	15022 04/29/25	API	102926	52114000	21222052	21109806		163.40	-4,574.27	
25/05	5333 05/08/25	API	102926	52114000	21225524	21111412		174.20	-4,400.07	
25/06	5488 06/02/25	API	102334	52114000	21231749	21116386		19.37	-4,380.70	
25/06	5489 06/02/25	API	102334	52114000	21231751	21116386		46.19	-4,334.51	
25/06	5491 06/02/25	API	102334	52114000	21231752	21116386		20.86	-4,313.65	
25/06	5498 06/02/25	API	102334	52114000	21231753	21116386		37.25	-4,276.40	
25/06	5500 06/02/25	API	102334	52114000	21231756	21116386		17.88	-4,258.52	
25/06	5501 06/02/25	API	102334	52114000	21231755	21116386		31.29	-4,227.23	
25/07	9192 07/15/25	API	102334	52114000	21253372	21122901		49.00	-4,178.23	
25/07	11379 07/21/25	API	102334	52114003	21255078	21123470		14.90	-4,163.33	
25/07	11382 07/21/25	API	102334	52114003	21255088	21123470		7.45	-4,155.88	
25/08	9459 08/22/25	GNI	9459	21RAVER	21CALDWE			-1,453.65	-5,609.53	
25/10	2282 10/02/25	API	380108	52114000	21283464	21137599		303.50	-5,306.03	
25/10	2284 10/02/25	API	380108	52114000	21283581	21137599		2,221.50	-3,084.53	
LEDGER BALANCES --- DEBITS:				3,268.97		CREDITS:		-6,353.50	NET:	-3,084.53
13210800 2013-21-A2-08-00-01-0000-01-5250-08- VEHICLE MAINTENANCE & REPAIR										
REVISED BUDGET										2,500.00
25/02	6282 02/04/25	API	030401	52115008	21186460	636339		212.07	212.07	
25/09	4341 09/04/25	API	030401	52115008	21272467	652996		33.58	245.65	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE			SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
LEDGER BALANCES --- DEBITS:							245.65	CREDITS:		.00	NET:	245.65	
13210800	2013-21-A2-08-00-01-0000-01-5250-09-	MAINTENANCE & REPAIR AGREEMNTS REVISED BUDGET											35,000.00
25/01	9792	01/21/25	API	108318	52115011	21181036	21092793			1,127.25	1,127.25		
25/03	4596	03/06/25	API	108318	52115011	21197851	21099799			1,507.36	2,634.61		
25/03	8494	03/13/25	API	108318	52115011	21202866	21101512			1,585.65	4,220.26		
25/04	8833	04/08/25	API	108318	52115011	21211790	21107376			1,153.01	5,373.27		
25/05	5335	05/08/25	API	108318	52115011	21225508	21111415			1,259.56	6,632.83		
25/06	8054	06/12/25	API	108318	52115011	21241838	21117653			1,265.08	7,897.91		
25/07	9894	07/15/25	API	108318	52115011	21253366	21123113			1,019.72	8,917.63		
25/07	14742	07/29/25	API	189265	52114017	21257779	21124964			235.00	9,152.63		
25/08	7145	08/13/25	API	108318	52115011	21263646	21127594			926.00	10,078.63		
25/08	9640	08/21/25	API	239500	52114015	21267111	21128937			1,600.00	11,678.63		
25/09	7041	09/09/25	API	802959	52114023	21273797	654088			1,950.00	13,628.63		
25/09	7118	09/09/25	API	108318	52115011	21273805	21133723			1,133.54	14,762.17		
LEDGER BALANCES --- DEBITS:						14,762.17	CREDITS:		.00	NET:	14,762.17		
13210800	2013-21-A2-08-00-01-0000-01-525014-	IT & UCC MAINT & REPAIR AGREE REVISED BUDGET											.00
25/04	1687	04/02/25	API	801584	52114022	21210418				82,500.00	82,500.00		
25/04	14004	04/22/25	APM	801584	52114022	21210418				-82,500.00	.00		
25/06	12840	06/23/25	API	801584	52114022	21244951	647031			630,000.00	630,000.00		
25/06	12841	06/23/25	API	801584	52114060	21244955	647031			51,755.00	681,755.00		
LEDGER BALANCES --- DEBITS:						764,255.00	CREDITS:		-82,500.00	NET:	681,755.00		
13210800	2013-21-A2-08-00-01-0000-01-5260-02-	IT DATA PROCESSING SERVICES REVISED BUDGET											1,044,513.00
25/01	11938	01/29/25	GNI	11938	21HERNANDE	21CALDWE				78,709.00	78,709.00		
25/02	76	02/28/25	GNI	76	21HERNANDE	21CALDWE				78,709.00	157,418.00		
25/03	4	03/31/25	GNI	4	21HERNANDE	21CALDWE				78,709.00	236,127.00		
25/04	2	04/30/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	314,836.00		
25/05	2	05/30/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	393,545.00		
25/06	2	06/30/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	472,254.00		
25/07	2	07/31/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	550,963.00		
25/08	2	08/29/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	629,672.00		
25/09	2	09/30/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	708,381.00		
25/10	2	10/31/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	787,090.00		
25/11	2	11/28/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	865,799.00		
25/12	2	12/31/25	GNI	2	21HERNANDE	21CALDWE				78,709.00	944,508.00		
LEDGER BALANCES --- DEBITS:						944,508.00	CREDITS:		.00	NET:	944,508.00		

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13210800	2013-21-A2-08-00-01-0000-01-5261-03-				ADVERTISING	DELINQUENT TAXES				
					REVISED BUDGET					15,000.00
25/03	13688 03/21/25	API	374979	52114011	21206952	21104106		9,893.56	9,893.56	
25/03	15156 03/28/25	GNI	15156	21RAVER	21CALDWE			-599.40	9,294.16	
25/08	9459 08/22/25	GNI	9459	21RAVER	21CALDWE			-599.00	8,695.16	
25/09	7153 09/08/25	API	374979	52114048	21273481	21133895		2,153.60	10,848.76	
25/10	4350 10/06/25	API	374979	52114011	21284951	21137876		1,865.00	12,713.76	
LEDGER BALANCES --- DEBITS:			13,912.16		CREDITS:	-1,198.40	NET:	12,713.76		
13210800	2013-21-A2-08-00-01-0000-01-529100-				COST ALLOCATION PLAN					
					REVISED BUDGET					11,345.00
25/01	11938 01/29/25	GNI	11938	21HERNANDE	21CALDWE			945.33	945.33	
25/02	76 02/28/25	GNI	76	21HERNANDE	21CALDWE			945.33	1,890.66	
25/03	4 03/31/25	GNI	4	21HERNANDE	21CALDWE			945.33	2,835.99	
25/04	2 04/30/25	GNI	2	21HERNANDE	21CALDWE			945.33	3,781.32	
25/05	2 05/30/25	GNI	2	21HERNANDE	21CALDWE			945.33	4,726.65	
25/06	2 06/30/25	GNI	2	21HERNANDE	21CALDWE			945.33	5,671.98	
25/07	2 07/31/25	GNI	2	21HERNANDE	21CALDWE			945.33	6,617.31	
25/08	2 08/29/25	GNI	2	21HERNANDE	21CALDWE			945.33	7,562.64	
25/09	2 09/30/25	GNI	2	21HERNANDE	21CALDWE			945.33	8,507.97	
25/10	2 10/31/25	GNI	2	21HERNANDE	21CALDWE			945.33	9,453.30	
25/11	2 11/28/25	GNI	2	21HERNANDE	21CALDWE			945.33	10,398.63	
25/12	2 12/31/25	GNI	2	21HERNANDE	21CALDWE			945.33	11,343.96	
LEDGER BALANCES --- DEBITS:			11,343.96		CREDITS:	.00	NET:	11,343.96		
13210800	2013-21-A2-08-00-01-0000-01-5301-01-				OFFICE MATERIALS & SUPPLIES					
					REVISED BUDGET					30,000.00
25/02	7817 02/13/25	API	801585	52115012	21190636	636469		73.63	73.63	
25/02	11546 02/20/25	API	777212	52115000	21192630	636812		722.04	795.67	
25/03	1907 03/04/25	API	801585	52115012	21196571	637336		9.83	805.50	
25/03	1908 03/04/25	API	801585	52115012	21196576	637336		23.69	829.19	
25/03	3548 03/04/25	API	803552	52115007	21196605	637465		179.96	1,009.15	
25/03	5507 03/10/25	API	801527	52115010	21198977	637493		779.88	1,789.03	
25/03	5509 03/10/25	API	801527	52115010	21198978	637493		686.62	2,475.65	
25/03	5510 03/10/25	API	801527	52115010	21198979	637493		28.85	2,504.50	
25/03	5512 03/10/25	API	801527	52115010	21198980	637493		580.14	3,084.64	
25/03	5513 03/10/25	API	801527	52115010	21198982	637493		118.74	3,203.38	
25/03	5514 03/10/25	API	801527	52115010	21198983	637493		44.01	3,247.39	
25/03	5515 03/10/25	API	801527	52115010	21198984	637493		546.86	3,794.25	
25/03	5517 03/10/25	API	801527	52115010	21198993	637493		561.29	4,355.54	
25/03	5518 03/10/25	API	801527	52115010	21198995	637493		137.37	4,492.91	
25/03	5520 03/10/25	API	801527	52115010	21198997	637493		9.16	4,502.07	
25/03	5521 03/10/25	API	801527	52115010	21198998	637493		7.71	4,509.78	
25/03	5523 03/10/25	API	801527	52115010	21199000	637493		212.26	4,722.04	
25/03	5524 03/10/25	API	801527	52115010	21199002	637493		2,262.54	6,984.58	
25/03	5527 03/10/25	API	801527	52115010	21199005	637493		245.16	7,229.74	
25/03	5529 03/10/25	API	801527	52115010	21199015	637493		966.54	8,196.28	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/03	5531 03/10/25	API	801527	52115010	21199016	637493		77.07	8,273.35	
25/03	5532 03/10/25	API	801527	52115010	21199017	637493		26.65	8,300.00	
25/03	5535 03/10/25	API	801527	52115010	21199018	637493		51.06	8,351.06	
25/03	5536 03/10/25	API	801527	52115010	21199019	637493		82.46	8,433.52	
25/03	5538 03/10/25	API	801527	52115010	21199020	637493		194.92	8,628.44	
25/03	5541 03/10/25	API	801527	52115010	21199022	637493		90.30	8,718.74	
25/03	5542 03/10/25	API	801527	52115010	21199023	637493		84.33	8,803.07	
25/03	5546 03/10/25	API	801527	52115010	21199026	637493		107.30	8,910.37	
25/03	5549 03/10/25	API	801527	52115010	21199028	637493		40.05	8,950.42	
25/03	5552 03/10/25	API	801527	52115010	21199029	637493		110.33	9,060.75	
25/03	5555 03/10/25	API	801527	52115010	21199030	637493		46.48	9,107.23	
25/03	10075 03/13/25	API	777212	52115000	21203047	638926		266.58	9,373.81	
25/03	12178 03/21/25	API	801527	52115010	21206411	639299		15.47	9,389.28	
25/03	13488 03/25/25	API	801527	52115010	21207936	639366		606.09	9,995.37	
25/03	13495 03/25/25	API	803552	52115007	21207936	639416		174.00	10,169.37	
25/04	299 04/01/25	API	801585	52115012	21209215	639679		48.51	10,217.88	
25/04	1675 04/02/25	API	801527	52115010	21210431	639862		9.68	10,227.56	
25/04	1689 04/02/25	API	801585	52115012	21210435	639867		23.55	10,251.11	
25/04	5442 04/08/25	API	801527	52115010	21213685	641174		181.45	10,432.56	
25/04	12271 04/23/25	API	801527	52115010	21219129	641938		338.55	10,771.11	
25/04	12289 04/23/25	API	801527	52115010	21219145	641938		389.99	11,161.10	
25/04	12313 04/16/25	API	777212	52115000	21217031	641922		767.74	11,928.84	
25/05	491 05/01/25	API	801585	52115012	21222050	642138		16.88	11,945.72	
25/05	634 05/01/25	API	803552	52115007	21222086	642194		226.44	12,172.16	
25/05	2373 05/05/25	API	801527	52115010	21223758	642302		418.20	12,590.36	
25/05	5559 05/12/25	API	801527	52115010	21228586	642882		78.54	12,668.90	
25/05	11309 05/19/25	API	777212	52115000	21231099	644235		1,069.31	13,738.21	
25/05	13472 05/28/25	API	801527	52115010	21234100	644521		11.54	13,749.75	
25/06	2770 06/03/25	API	801527	52115010	21236261	644811		32.16	13,781.91	
25/06	2771 06/03/25	API	801527	52115010	21236264	644811		377.01	14,158.92	
25/06	5661 06/02/25	API	404455	52115014	21231739	21116626		2,805.00	16,963.92	
25/06	6635 06/10/25	API	801527	52115010	21239366	646163		74.53	17,038.45	
25/06	7555 06/10/25	API	777212	52115000	21238606	646297		344.52	17,382.97	
25/06	14454 06/25/25	API	801527	52115010	21245939	647205		16.99	17,399.96	
25/06	14455 06/25/25	API	801527	52115010	21245940	647205		33.42	17,433.38	
25/07	6652 07/14/25	API	801527	52115010	21252783	648803		37.92	17,471.30	
25/07	6653 07/14/25	API	801527	52115010	21252790	648803		428.50	17,899.80	
25/07	6654 07/14/25	API	801527	52115010	21252794	648803		29.04	17,928.84	
25/07	11260 07/21/25	API	777212	52115000	21254964	649408		568.51	18,497.35	
25/07	12437 07/24/25	API	801527	52115010	21256228	649586		22.85	18,520.20	
25/07	12919 07/24/25	API	803552	52115007	21256221	649684		75.48	18,595.68	
25/07	14285 07/29/25	API	801527	52115010	21257784	649730		12.69	18,608.37	
25/08	2439 08/06/25	API	801527	52115010	21259801	649996		49.21	18,657.58	
25/08	2467 08/06/25	API	801585	52115012	21259792	650000		14.99	18,672.57	
25/08	2470 08/06/25	API	801585	52115012	21259796	650000		18.93	18,691.50	
25/08	3079 08/07/25	API	777212	52115000	21260726	650012		156.82	18,848.32	
25/08	5468 08/13/25	API	801527	52115010	21263470	651455		44.55	18,892.87	
25/08	9563 08/21/25	API	801527	52115010	21267109	652102		39.59	18,932.46	
25/09	1222 09/02/25	API	801527	52115010	21270011	652580		48.95	18,981.41	
25/09	1224 09/02/25	API	801527	52115010	21270012	652580		51.62	19,033.03	
25/09	1535 09/02/25	API	801527	52115010	21270086	652580		50.09	19,083.12	
25/09	1537 09/02/25	API	801527	52115010	21270104	652580		1,381.70	20,464.82	
25/09	1540 09/02/25	API	801527	52115010	21270106	652580		32.46	20,497.28	
25/09	1542 09/02/25	API	801527	52115010	21270108	652580		52.28	20,549.56	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG	ACCOUNT									NET LEDGER	NET BUDGET	
YR/PR	JNL	EFF	DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	BALANCE	BALANCE
25/09	1570	09/02/25	API	801527	52115010	21270120		652580		558.99	21,108.55	
25/09	1624	09/02/25	API	801527	52115010	21270118		652580		462.85	21,571.40	
25/09	1625	09/02/25	API	801527	52115010	21270115		652580		953.51	22,524.91	
25/09	8704	09/16/25	API	777212	52115000	21277915		654210		551.40	23,076.31	
25/09	11622	09/22/25	API	801527	52115010	21280045		654562		1.28	23,077.59	
25/09	11624	09/22/25	API	801527	52115010	21280046		654562		420.77	23,498.36	
25/10	465	10/01/25	API	801527	52115010	21281346		655001		58.32	23,556.68	
25/10	467	10/01/25	API	801527	52115010	21281348		655001		447.85	24,004.53	
25/10	1888	10/02/25	API	803552	52115007	21283452		655147		31.90	24,036.43	
LEDGER BALANCES --- DEBITS:					24,036.43		CREDITS:		.00	NET:	24,036.43	
13210800 2013-21-A2-08-00-01-0000-01-5301-05- FURNITURE & APPLIANCES<\$5000 REVISED BUDGET												15,000.00
25/03	8499	03/13/25	API	239581	52114036	21202877		21101571		2,178.20	2,178.20	
25/06	2715	06/03/25	API	239581	52114052	21236269		21115504		1,200.00	3,378.20	
25/06	2717	06/03/25	API	239581	52114054	21236270		21115504		709.01	4,087.21	
LEDGER BALANCES --- DEBITS:					4,087.21		CREDITS:		.00	NET:	4,087.21	
13210800 2013-21-A2-08-00-01-0000-01-530200- PRINTING & PRINTED SUPPLIES REVISED BUDGET												15,000.00
25/01	8101	01/21/25	API	030201	52114013	21180910		634338		601.32	601.32	
25/02	2446	02/04/25	API	030201	52114013	21186556		635020		40.33	641.65	
25/03	6954	03/12/25	API	030201	52114013	21201894		638478		322.50	964.15	
25/04	3576	04/08/25	API	030201	52114013	21211779		640059		238.55	1,202.70	
25/04	3578	04/08/25	API	030201	52114013	21211786		640059		41.69	1,244.39	
25/06	6354	06/06/25	API	030201	52114013	21237534		646124		164.83	1,409.22	
25/08	5215	08/08/25	API	030201	52114013	21260940		651428		343.78	1,753.00	
LEDGER BALANCES --- DEBITS:					1,753.00		CREDITS:		.00	NET:	1,753.00	
13210800 2013-21-A2-08-00-01-0000-01-5302-03- PAPER SUPPLIES REVISED BUDGET												10,000.00
25/08	9845	08/21/25	API	101617	52115006	21267107		21128883		2,515.58	2,515.58	
25/09	14900	09/25/25	API	101617	52115006	21281350		21135935		2,245.00	4,760.58	
LEDGER BALANCES --- DEBITS:					4,760.58		CREDITS:		.00	NET:	4,760.58	
13210800 2013-21-A2-08-00-01-0000-01-5303-02- IT & UCC PARTS & SUPPLIES REVISED BUDGET												32,000.00
25/02	10721	02/13/25	API	108918	52115005	21190729		21097178		468.15	468.15	
25/03	2692	03/03/25	API	108918	52115005	21196182		21099395		3,502.61	3,970.76	
25/06	8413	06/13/25	API	802959	52114023	21242239		646513		788.75	4,759.51	
25/08	9973	08/21/25	API	108918	52115005	21267106		21128902		1,198.59	5,958.10	
25/09	7155	09/09/25	API	108918	52115005	21273809		21133858		500.65	6,458.75	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG	ACCOUNT										NET LEDGER	NET BUDGET	
YR/PR	JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB		AMOUNT	BALANCE	BALANCE	
25/09	12627	09/23/25	API	108918	52115005	21280327	21135141			557.91	7,016.66		
LEDGER BALANCES --- DEBITS:					7,016.66		CREDITS:		.00	NET:	7,016.66		
13210800	2013-21-A2-08-00-01-0000-01-5303-04- IT HARDWARE<\$5000 REVISED BUDGET												107,300.00
25/08	12420	08/27/25	GEN	12420	21HERNANDE	21WILSON				24,819.15	24,819.15		
LEDGER BALANCES --- DEBITS:					24,819.15		CREDITS:		.00	NET:	24,819.15		
13210800	2013-21-A2-08-00-01-0000-01-5303-05- IT COMPUTER STATIONS<\$5000 REVISED BUDGET												260,000.00
25/08	12420	08/27/25	GEN	12420	21HERNANDE	21WILSON				250,363.50	250,363.50		
LEDGER BALANCES --- DEBITS:					250,363.50		CREDITS:		.00	NET:	250,363.50		
13210800	2013-21-A2-08-00-01-0000-01-5306-01- EMPLOYEE UNIFORMS REVISED BUDGET												.00
25/03	3186	03/03/25	API	113518	52115019	21196185	21099408			582.25	582.25		
LEDGER BALANCES --- DEBITS:					582.25		CREDITS:		.00	NET:	582.25		
13210800	2013-21-A2-08-00-01-0000-01-531104- LICENSING/PERMIT SUPPLIES REVISED BUDGET												.00
25/04	9912	04/16/25	API	348912	52113030	21217122	21107835			398.00	398.00		
LEDGER BALANCES --- DEBITS:					398.00		CREDITS:		.00	NET:	398.00		
13210800	2013-21-A2-08-00-01-0000-01-532100- GASOLINE & OTHER FUELS REVISED BUDGET												1,500.00
25/01	8106	01/21/25	API	030401	52115008	21180954	634344			15.53	15.53		
25/02	6282	02/04/25	API	030401	52115008	21186460	636339			19.69	35.22		
25/03	2571	03/04/25	API	030401	52115008	21196599	637373			29.73	64.95		
25/04	7038	04/10/25	API	030401	52115008	21213417	641276			48.95	113.90		
25/05	3525	05/01/25	API	030401	52115008	21223095	642416			31.73	145.63		
25/06	6355	06/06/25	API	030401	52115008	21237539	646130			68.82	214.45		
25/07	3085	07/03/25	API	030401	52115008	21247950	647709			18.30	232.75		
25/08	2160	08/06/25	API	030401	52115008	21259808	649977			130.39	363.14		
25/09	4341	09/04/25	API	030401	52115008	21272467	652996			15.36	378.50		
LEDGER BALANCES --- DEBITS:					378.50		CREDITS:		.00	NET:	378.50		
GRAND TOTAL --- DEBITS:					18,029,524.54		CREDITS:		-492,079.98	NET:	17,537,444.56		

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG	ACCOUNT			SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER	NET BUDGET
YR/PR	JNL	EFF	DATE								BALANCE	BALANCE

761 Records printed

** END OF REPORT - Generated by Amy Hernandez-Paz **

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

REPORT OPTIONS

Print GL Master Start-of-Year Balances?: Y
Year and Period range: 2025 0 to 2025 13
Source journal code:
Include entries between dates: 01/01/1970 and 01/01/2999
Include Encumb/Liq entries: N
Include Budget entries: N
Print J/E comment and vendor: N
Double space journal detail: N
Separate page for each account: N
Multiyear view: D
Print report options: Y
Cash account: Subtotal by Date or Ref3/Deposit #: N

Subsidiary Ledger Report

The Subsidiary Ledger report is a detailed report that supports the general ledger (GL) by providing transaction-level detail for specific accounts. It's primarily used to track, validate, and reconcile individual components that roll up into GL control accounts. Subsidiary ledgers can include things like accounts payable, accounts receivable, inventory, fixed assets, or payroll.

What is it used for:

- **Reconciliation** – Ensures that subsidiary accounts match their control account in the GL.
- **Audit Trail** – Provides detailed backing for summary GL entries.
- **Error Detection** – Helps identify data entry errors or inconsistencies.
- **Operational Monitoring** – Enables departments (e.g., AP, AR, HR) to monitor account-level activity.

Situational Examples:

1. Accounts Payable Department: Vendor Balances

- To view the breakdown of amounts owed to each vendor.
- The GL shows a total in AP, but the subsidiary ledger shows how that breaks down across specific vendors
- Reconciles total vendor obligations and helps prepare for vendor payments.

2. Payroll Accounting: Employee Compensation

- A subsidiary ledger breaks down payroll expenses by employee, department, or pay period.

- The GL might have a total payroll expense amount, but the subsidiary ledger shows how much was paid to each employee, taxes withheld, and benefits.
- Validates payroll processing and supports compliance and reporting.

3. Audit Preparation: Audit Trail Verification

- During an audit, pull the subsidiary ledger reports to provide transaction-level detail behind GL entries.
- Auditors often request documentation that shows the source of GL balances. Subsidiary ledgers fulfill this.

How to Generate a Subsidiary Ledger Report

1

Navigate to <https://franklincountyoh.tylerhub.com/Page/Display/e623a677-b855-4fb7-aea1-e236d4d76c78>

Franklin County - Hub Production

Tyler Menu

Search

Enterprise ERP

Favorites

Recent Activity

- General Journal Entry/Proof
- Account Trial Balance
- Accounts Payable
- Account Master
- Expenditure Central
- Invoice Central
- Payment Entry
- Account Inquiry
- Asset Inquiry
- Journal Inquiry/Print

Financials

- Purchase Order Entry
- Account Master
- Journal Inquiry/Print
- Invoice Entry
- YTD Budget Report
- Account Trial Balance Report
- Account Trial Balance
- General Journal Entry/Proof

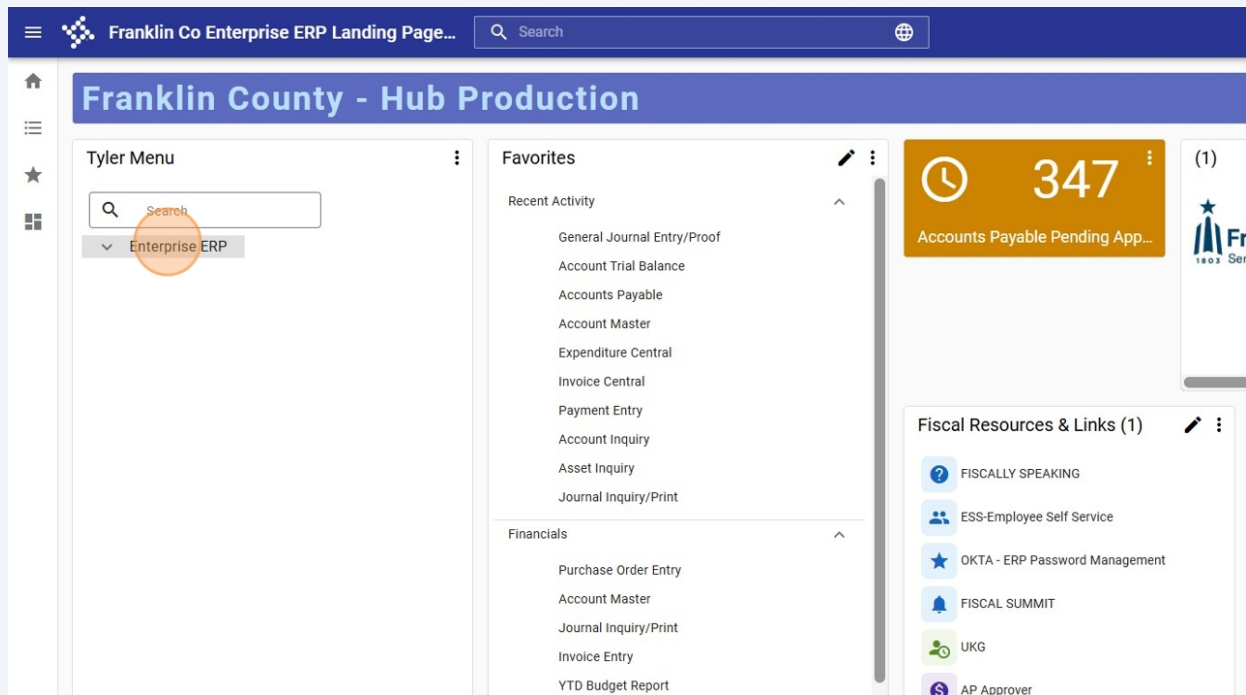
Accounts Payable Pending App... 347

Franklin 1803 Service. Progress

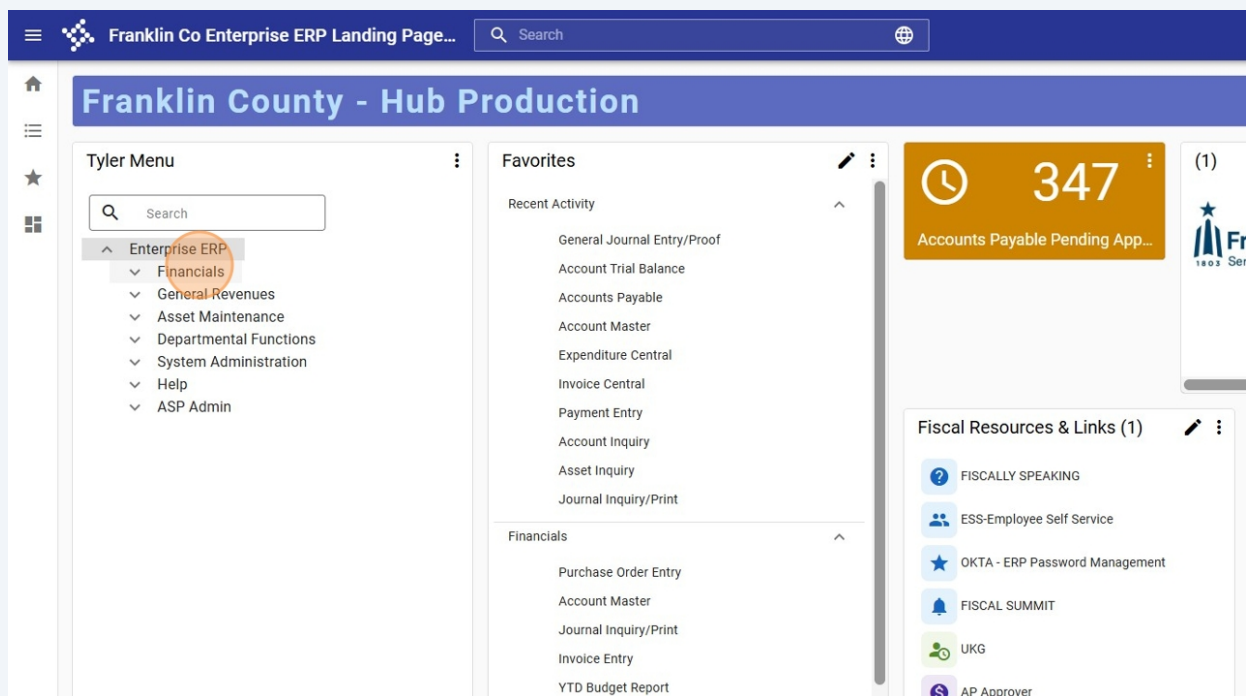
Fiscal Resources & Links (1)

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG
- AP Approver

2 Click "Enterprise ERP"



3 Click "Financials"



4 Click "General Ledger Menu"

The screenshot shows the Franklin Co Enterprise ERP Landing Page. The header bar is blue with the Franklin County logo and a search bar. Below the header, the page title "Franklin County - Hub Production" is displayed. The main content area is divided into three sections: Tyler Menu, Favorites, and Fiscal Resources & Links. In the Tyler Menu, the "General Ledger Menu" is highlighted with an orange circle. A tooltip "Enterprise ERP>Financials>General Ledger Menu" is visible next to it. The Favorites section lists various financial transactions. The Fiscal Resources & Links section contains links to FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, UKG, and AP Approver.

Franklin Co Enterprise ERP Landing Page...

Franklin County - Hub Production

Tyler Menu

Search

Enterprise ERP

Financials

General Ledger Menu

Budget Processing

Purchasing

Accounts Payable

Capital Assets

Account Inquiry

Accounts Overview

General Revenues

Asset Maintenance

Departmental Functions

System Administration

Help

ASP Admin

Favorites

Recent Activity

General Journal Entry/Proof

Account Trial Balance

Accounts Payable

Account Master

Expenditure Central

Invoice Central

Payment Entry

Account Inquiry

Asset Inquiry

Journal Inquiry/Print

Financials

Purchase Order Entry

Account Master

Journal Inquiry/Print

Invoice Entry

YTD Budget Report

Fiscal Resources & Links (1)

FISCALLY SPEAKING

ESS-Employee Self Service

OKTA - ERP Password Management

FISCAL SUMMIT

UKG

AP Approver

5 Click "End of Period"

The screenshot shows the Franklin Co Enterprise ERP Landing Page. The header bar is blue with the Franklin County logo and a search bar. Below the header, the page title "Franklin County - Hub Production" is displayed. The main content area is divided into three sections: Tyler Menu, Favorites, and Fiscal Resources & Links. In the Tyler Menu, the "End of Period" option is highlighted with an orange circle. A tooltip "Enterprise ERP>Financials>General Ledger Menu" is visible next to it. The Favorites section lists various financial transactions. The Fiscal Resources & Links section contains links to FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, UKG, and AP Approver.

Franklin Co Enterprise ERP Landing Page...

Franklin County - Hub Production

Tyler Menu

Search

Enterprise ERP

Financials

General Ledger Menu

Set Up/Chart of Accounts

Miscellaneous Set Up

Journal Entry/History

End of Period

Inquiries and Reports

Project Accounting

Budget Processing

Purchasing

Accounts Payable

Capital Assets

Account Inquiry

Accounts Overview

General Revenues

Asset Maintenance

Departmental Functions

System Administration

Help

ASP Admin

Favorites

Recent Activity

General Journal Entry/Proof

Account Trial Balance

Accounts Payable

Account Master

Expenditure Central

Invoice Central

Payment Entry

Account Inquiry

Asset Inquiry

Journal Inquiry/Print

Financials

Purchase Order Entry

Account Master

Journal Inquiry/Print

Invoice Entry

YTD Budget Report

Account Trial Balance Report

Fiscal Resources & Links (1)

FISCALLY SPEAKING

ESS-Employee Self Service

OKTA - ERP Password Management

FISCAL SUMMIT

UKG

AP Approver

6 Click "Subsidiary Ledgers"

The screenshot shows the 'Franklin County - Hub Production' interface. On the left, the 'Tyler Menu' is expanded, showing a search bar and a list of options. The 'Subsidiary Ledgers' option is highlighted. On the right, the 'Favorites' section shows a list of recent activity and financials. A tooltip is visible over the 'Subsidiary Ledgers' option, showing the path: Enterprise ERP>Financials>General Ledger Menu>End of Period>Subsidiary Ledgers. The top right corner displays a clock icon, the number 347, and a button for 'Accounts Payable Pending App...'. Below this, there is a section for 'Fiscal Resources & Links (1)' with links to FISCALLY SPEAKING, ESS-Employee Self Service, OKTA - ERP Password Management, FISCAL SUMMIT, UKG, and AP Approver.

7 Click "Search"

The screenshot shows the 'Subsidiary Ledgers [FRANKLIN COUNTY]' interface. The top toolbar contains several icons: Close, Search (highlighted), Output, Print, Display, PDF, Save, Excel, Segment Find, and Report Options. Below the toolbar, there is a section for 'Subsidiary Ledgers [FRANKLIN COUNTY]' with a search bar and a list of options. The 'Search' button is highlighted in the top toolbar.

8 Type in the Org code (i.e., 1321????)

Subsidiary Ledgers [FRANKLIN COUNTY]

Close | Accept | Cancel | Query

Subsidiary Ledgers [FRANKLIN COUNTY] > 🔍

Account

Org

Object

Project

9 Type in the Object code (i.e., 52*). Enter the project code if applicable.

Subsidiary Ledgers [FRANKLIN COUNTY]

Close | Accept | Cancel | Query

Subsidiary Ledgers [FRANKLIN COUNTY] > 🔍

Account

Org

Object

Project

10 Click "Accept"

The screenshot shows the 'Subsidiary Ledgers [FRANKLIN COUNTY]' window. The title bar is dark blue with a white icon on the left. Below the title bar is a white toolbar with four buttons: 'Close' (X icon), 'Accept' (checkmark icon, highlighted with an orange circle), 'Cancel' (X icon), and 'Query' (grid icon). Below the toolbar is a search bar with the text 'Subsidiary Ledgers [FRANKLIN COUNTY]' and a magnifying glass icon. Below the search bar is a section labeled 'Account' with three input fields: 'Org' (containing '1321????'), 'Object' (containing '52*'), and 'Project' (empty). The main area of the window is empty.

11 Click the "Report Options" skittle.

The screenshot shows the 'Subsidiary Ledgers [FRANKLIN COUNTY]' window. The title bar is dark blue with a white icon on the left. Below the title bar is a white toolbar with ten buttons: 'Close' (X icon), 'Search' (magnifying glass icon), 'Output' (document icon), 'Print' (printer icon), 'Display' (eye icon), 'PDF' (PDF icon), 'Save' (floppy disk icon), 'Excel' (download icon), 'Segment Find' (S icon), and 'Report Options' (R icon, highlighted with an orange circle). Below the toolbar is a search bar with the text 'Subsidiary Ledgers [FRANKLIN COUNTY]' and a magnifying glass icon. Below the search bar is a section labeled 'Account' with three input fields: 'Org' (containing '1321????'), 'Object' (containing '52*'), and 'Project' (empty). The main area of the window is empty.

12

Choose the sequence, totaling and page break. Choose the reporting year and period. Choose to print expenses or revenue. Choose print format for detail or summary. Choose the sorting order for the report. Choose the multiyear view. Click "**Accept**"

Report Options

Back  Cancel

Subsidiary Ledgers [FRANKLIN COUNTY] > Report Options > 

Sequences

Execute this report Now

	Field #	Total	Page Break
Sequence 1	1 - Fund	☒	☒
Sequence 2	9 - Org	☒	☐
Sequence 3		☐	☐
Sequence 4		☐	☐

Year/Period

Reporting year/period * Within year/period 2025 10

Print Expense

Version Detail

Order accounts by Org, Object, Project

Multiyear view Default view

☒ Omit zero balance accounts

☐ Print full GL account

13

Click "**PDF**"

Subsidiary Ledgers [FRANKLIN COUNTY]

Close Search Output Print Display  Save Excel Segment Find Report Options

Subsidiary Ledgers [FRANKLIN COUNTY]

Account

Org 1321????

Object 52*

Project

APPROPRIATION SUBSIDIARY LEDGER FOR 2025 10

JNL	SRC	EFF	DATE	REFERENCE	BUDGET ADJUSTMENTS	ACTUALS	ENCUMBRANCES	AVAILABLE BALANCE
REAL ESTATE ASSESSMENT (21-RE) 21-A2-2013-APPRSL&TAX								
13210800	520105			IT CONSULTANTS	300,000.00	437,745.42	.00	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	300,000.00	437,745.42	.00	-137,745.42
13210800	520108			APPRAISERS	5,250,000.00	457,880.52	780,251.51	
1883	GEN	10/03/25	1883	RETAINAGE TRANSFER	.00	16,475.85	.00	
				CURRENT PERIOD TOTALS:	.00	16,475.85	.00	
				ACCOUNT BALANCES	5,250,000.00	474,356.37	780,251.51	3,995,392.12
13210800	520108	AUD11		APPRAISERS	.00	889,696.38	988,551.48	
1989	API	10/02/25	801584	ORC 5713-01 2026 TRIENNIAL REA	.00	148,282.73	.00	
1989	POL	10/02/25	801584	ORC 5713-01 2026 TRIENNIAL2025	.00	.00	-164,758.58	
				CURRENT PERIOD TOTALS:	.00	148,282.73	-164,758.58	
				ACCOUNT BALANCES	.00	1,037,979.11	823,792.90	-1,861,772.01
13210800	520108	AUD13		APPRAISERS	.00	1,370,197.78	.00	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	.00	1,370,197.78	.00	-1,370,197.78
13210800	520199			PROFESSIONAL SERVICES-OTHER	1,144,000.00	267,897.44	554,676.76	
2026	API	10/02/25	802129	CON RES FOCUS GROUP FOR HOMEST	.00	4,500.00	.00	
6021	API	10/09/25	802664	CON RES#0183-24 MEDIATION SERV	.00	2,860.00	.00	
6030	API	10/09/25	802666	CON RES#0183-24 MEDIATION SERV	.00	2,640.00	.00	
6031	API	10/09/25	802667	CON RES#0183-24 MEDIATION SERV	.00	2,820.00	.00	
6033	API	10/09/25	802673	CON RES#0183-24 MEDIATION SERV	.00	2,940.00	.00	
6988	API	10/09/25	030326	REPLACEMENT FEE FOR LOST KEY C	.00	20.00	.00	
2026	POL	10/02/25	802129	CON RES FOCUS GROUP FOR HO2025	.00	.00	-4,500.00	
3813	POM	10/07/25	999999	CLOSE PO 2025	.00	.00	-100.00	
6021	POL	10/09/25	802664	CON RES#0183-24 MEDIATION 2025	.00	.00	-2,860.00	
6030	POL	10/09/25	802666	CON RES#0183-24 MEDIATION 2025	.00	.00	-2,640.00	
6031	POL	10/09/25	802667	CON RES#0183-24 MEDIATION 2025	.00	.00	-2,820.00	
6033	POL	10/09/25	802673	CON RES#0183-24 MEDIATION 2025	.00	.00	-2,940.00	
				CURRENT PERIOD TOTALS:	.00	15,780.00	-15,860.00	
				ACCOUNT BALANCES	1,144,000.00	283,677.44	538,816.76	321,505.80
13210800	520201			POSTAL SERVICES	450,000.00	231,354.99	218,645.01	
6984	API	10/09/25	030202	1ST AGENDA- POSTAGE	.00	1,879.49	.00	
6987	API	10/09/25	030202	1ST AGENDA- POSTAGE	.00	1,414.90	.00	
6984	POL	10/09/25	030202	1ST AGENDA- POSTAGE 2025	.00	.00	-1,879.49	
6987	POL	10/09/25	030202	1ST AGENDA- POSTAGE 2025	.00	.00	-1,414.90	
				CURRENT PERIOD TOTALS:	.00	3,294.39	-3,294.39	
				ACCOUNT BALANCES	450,000.00	234,649.38	215,350.62	.00

APPROPRIATION SUBSIDIARY LEDGER FOR 2025 10

JNL	SRC	EFF	DATE	REFERENCE	BUDGET ADJUSTMENTS	ACTUALS	ENCUMBRANCES	AVAILABLE BALANCE
13210800	520206			ADVERTISING & PROMOTION	145,000.00	28,719.75	78,230.25	
	3505	APM	10/07/25	252195 ADS-PROMO	2025	.00	-425.00	.00
	3713	API	10/06/25	136174 TOMATO FESTIVAL		.00	425.00	.00
	5226	API	10/09/25	251079 ADS-PROMO		.00	165.00	.00
	5229	API	10/09/25	251079 ADS-PROMO		.00	170.00	.00
	5231	API	10/09/25	251079 ADS-PROMO		.00	170.00	.00
	5237	API	10/09/25	251079 ADS-PROMO		.00	505.00	.00
	3505	POL	10/07/25	252195 ADS-PROMO	2025	.00	.00	425.00
	3682	POE	10/07/25	999999 OUTREACH- PROMOTION		.00	.00	23,800.00
	3713	POL	10/06/25	136174 TOMATO FESTIVAL	2025	.00	.00	-425.00
	4451	POM	10/08/25	999999 CLOSE PO	2025	.00	.00	-2,550.00
	5226	POL	10/09/25	251079 ADS-PROMO	2025	.00	.00	-165.00
	5229	POL	10/09/25	251079 ADS-PROMO	2025	.00	.00	-170.00
	5231	POL	10/09/25	251079 ADS-PROMO	2025	.00	.00	-170.00
	5237	POL	10/09/25	251079 ADS-PROMO	2025	.00	.00	-505.00
				CURRENT PERIOD TOTALS:	.00	1,010.00	20,240.00	
				ACCOUNT BALANCES	145,000.00	29,729.75	98,470.25	16,800.00
13210800	520208			MEMBERSHIPS	55,000.00	52,468.95	26,305.20	
	47	PRJ	10/03/25	100325 WARRANT=100325 RUN=1 REGULAR		.00	330.00	.00
	5230	API	10/09/25	109309 COSTAR MEMBERSHIP		.00	3,025.18	.00
	2094	POM	10/03/25	999999 CLOSE PO	2025	.00	.00	-637.50
	5230	POL	10/09/25	109309 COSTAR MEMBERSHIP	2025	.00	.00	-3,025.18
				CURRENT PERIOD TOTALS:	.00	3,355.18	-3,662.68	
				ACCOUNT BALANCES	55,000.00	55,824.13	22,642.52	-23,466.65
13210800	520209			PUBLICATIONS & SUBSCRIPTIONS	40,000.00	19,753.55	49,407.51	
	5009	POM	10/09/25	104470 CLOSE PO	2025	.00	.00	-2,800.00
	5010	POM	10/09/25	370120 CLOSE PO	2025	.00	.00	-5,000.00
				CURRENT PERIOD TOTALS:	.00	.00	-7,800.00	
				ACCOUNT BALANCES	40,000.00	19,753.55	41,607.51	-21,361.06
13210800	520210			LEGAL ADVERTISING	10,000.00	425.00	9,575.00	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	10,000.00	425.00	9,575.00	.00
13210800	520213			PRINTING FORMS & BULLETINS	125,000.00	96,351.28	3,549.86	
	3682	POE	10/07/25	369920 VALUE OF YOUR VOTE MAILER		.00	.00	37,000.00
	3812	POM	10/07/25	198210 CLOSE PO	2025	.00	.00	-3,549.86
				CURRENT PERIOD TOTALS:	.00	.00	33,450.14	
				ACCOUNT BALANCES	125,000.00	96,351.28	37,000.00	-8,351.28
13210800	520215			IT CELLPHONE & DATA PLAN SVCS	15,000.00	6,802.04	8,500.00	
	5227	API	10/09/25	107139 CELLPHONE		.00	751.63	.00
	5227	POL	10/09/25	107139 CELLPHONE	2025	.00	.00	-751.63
				CURRENT PERIOD TOTALS:	.00	751.63	-751.63	
				ACCOUNT BALANCES	15,000.00	7,553.67	7,748.37	-302.04

APPROPRIATION SUBSIDIARY LEDGER FOR 2025 10

JNL	SRC	EFF	DATE	REFERENCE	BUDGET ADJUSTMENTS	ACTUALS	ENCUMBRANCES	AVAILABLE BALANCE
13210800	520218			PUBLIC RELATIONS/AWARENESS	25,000.00	.00	.00	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	25,000.00	.00	.00	25,000.00
13210800	520300			INSURANCE & LICENSES	5,000.00	.00	2,600.00	
6777	PRJ	10/17/25	101725	WARRANT=101725 RUN=1 REGULAR	.00	660.00	.00	
6433	POM	10/14/25	116841	EE REIMBURSEMENT 2025	.00	.00	-660.00	
				CURRENT PERIOD TOTALS:	.00	660.00	-660.00	
				ACCOUNT BALANCES	5,000.00	660.00	1,940.00	2,400.00
13210800	520401			TRAVEL EXPENSES NO OVERNIGHT	5,000.00	2,826.61	.00	
47	PRJ	10/03/25	100325	WARRANT=100325 RUN=1 REGULAR	.00	51.60	.00	
6777	PRJ	10/17/25	101725	WARRANT=101725 RUN=1 REGULAR	.00	50.35	.00	
				CURRENT PERIOD TOTALS:	.00	101.95	.00	
				ACCOUNT BALANCES	5,000.00	2,928.56	.00	2,071.44
13210800	520402			TRAVEL EXPENSES WITH OVERNIGHT	50,000.00	16,347.56	21,225.27	
6777	PRJ	10/17/25	101725	WARRANT=101725 RUN=1 REGULAR	.00	2,484.63	.00	
6479	POM	10/14/25	999999	EE REIMBURSEMENT 2025	.00	.00	-585.48	
6483	POM	10/14/25	999999	EE REIMBURSEMENT 2025	.00	.00	-180.39	
6499	POM	10/14/25	999999	EE REIMBURSEMENT 2025	.00	.00	-816.58	
6606	POM	10/14/25	999999	EE REIMBURSEMENT 2025	.00	.00	-902.18	
				CURRENT PERIOD TOTALS:	.00	2,484.63	-2,484.63	
				ACCOUNT BALANCES	50,000.00	18,832.19	18,740.64	12,427.17
13210800	520405			TUITION PMTS & REIMBURSEMENTS	10,000.00	.00	.00	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	10,000.00	.00	.00	10,000.00
13210800	520408			TRAINING	50,000.00	30,733.51	19,016.49	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	50,000.00	30,733.51	19,016.49	250.00
13210800	520409			HOSTED EVENTS	2,500.00	.00	1,500.00	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	2,500.00	.00	1,500.00	1,000.00
13210800	520410			REGISTRATION FEE-SAME DAY	25,000.00	7,153.90	901.10	
				CURRENT PERIOD TOTALS:	.00	.00	.00	
				ACCOUNT BALANCES	25,000.00	7,153.90	901.10	16,945.00
13210800	520411			REGISTRATION FEE-OVERNIGHT	15,000.00	8,247.00	2,560.00	
6777	PRJ	10/17/25	101725	WARRANT=101725 RUN=1 REGULAR	.00	600.00	.00	
6607	POM	10/14/25	999999	EE REIMBURSEMENT 2025	.00	.00	-600.00	

APPROPRIATION SUBSIDIARY LEDGER FOR 2025 10

JNL	SRC	EFF	DATE	REFERENCE		BUDGET ADJUSTMENTS	ACTUALS	ENCUMBRANCES	AVAILABLE BALANCE
CURRENT PERIOD TOTALS:						.00	600.00	-600.00	
ACCOUNT BALANCES						15,000.00	8,847.00	1,960.00	4,193.00
13210800	522006			STORAGE FACILITIES RENT/LEASE		12,000.00	11,126.79	6,873.21	
2255	API	10/02/25	361800	RECORDS STORAGE AND DESTRUCTIO		.00	90.00	.00	
2258	API	10/02/25	361800	RECORDS STORAGE AND DESTRUCTIO		.00	90.00	.00	
2262	API	10/02/25	361800	RECORDS STORAGE AND DESTRUCTIO		.00	90.00	.00	
4295	API	10/06/25	361800	RECORDS STORAGE AND DESTRUCTIO		.00	180.00	.00	
5412	API	10/09/25	361800	RECORDS STORAGE AND DESTRUCTIO		.00	615.07	.00	
2255	POL	10/02/25	361800	RECORDS STORAGE AND DESTRU2025		.00	.00	-90.00	
2258	POL	10/02/25	361800	RECORDS STORAGE AND DESTRU2025		.00	.00	-90.00	
2262	POL	10/02/25	361800	RECORDS STORAGE AND DESTRU2025		.00	.00	-90.00	
4295	POL	10/06/25	361800	RECORDS STORAGE AND DESTRU2025		.00	.00	-180.00	
5412	POL	10/09/25	361800	RECORDS STORAGE AND DESTRU2025		.00	.00	-615.07	
CURRENT PERIOD TOTALS:						.00	1,065.07	-1,065.07	
ACCOUNT BALANCES						12,000.00	12,191.86	5,808.14	-6,000.00
13210800	522014			IT LEASES		23,750.00	19,651.67	6,348.33	
CURRENT PERIOD TOTALS:						.00	.00	.00	
ACCOUNT BALANCES						23,750.00	19,651.67	6,348.33	-2,250.00
13210800	522101			IT SOFTWARE SUBSCRIPTION/MAINT		3,512,725.00	1,918,141.40	1,626,270.00	
4150	API	10/06/25	801584	CON RES#0618-21 IASTAX IMPLEME		.00	82,500.00	.00	
5154	API	10/09/25	801584	CON RES#0618-21 IASTAX IMPLEME		.00	11,730.00	.00	
6805	API	10/09/25	401583	DEED REGOGNITION AND SCANNING		.00	120,000.00	.00	
4150	POL	10/06/25	801584	CON RES#0618-21 IASTAX IMP2025		.00	.00	-82,500.00	
5154	POL	10/09/25	801584	CON RES#0618-21 IASTAX IMP2025		.00	.00	-11,730.00	
6805	POL	10/09/25	401583	DEED REGOGNITION AND SCANN2025		.00	.00	-120,000.00	
CURRENT PERIOD TOTALS:						.00	214,230.00	-214,230.00	
ACCOUNT BALANCES						3,512,725.00	2,132,371.40	1,412,040.00	-31,686.40
13210800	522102			IT MICROSOFT LICENSES		75,438.00	75,438.00	.00	
CURRENT PERIOD TOTALS:						.00	.00	.00	
ACCOUNT BALANCES						75,438.00	75,438.00	.00	.00
13210800	523200			TRANSCRIPTION EXPENSES		25,000.00	-5,609.53	29,155.88	
2282	API	10/02/25	380108	1ST AGENDA TRANSCRIPTION		.00	303.50	.00	
2284	API	10/02/25	380108	1ST AGENDA TRANSCRIPTION		.00	2,221.50	.00	
5198	API	10/09/25	102334	1ST AGENDA TRANSCRIPTION		.00	16.39	.00	
5199	API	10/09/25	102334	1ST AGENDA TRANSCRIPTION		.00	22.35	.00	
5201	API	10/09/25	102334	1ST AGENDA TRANSCRIPTION		.00	11.92	.00	
5203	API	10/09/25	102334	1ST AGENDA TRANSCRIPTION		.00	14.90	.00	
5205	API	10/09/25	102334	1ST AGENDA TRANSCRIPTION		.00	43.21	.00	
5206	API	10/09/25	102334	1ST AGENDA TRANSCRIPTION		.00	20.86	.00	
2282	POL	10/02/25	380108	1ST AGENDA TRANSCRIPTION 2025		.00	.00	-303.50	
2284	POL	10/02/25	380108	1ST AGENDA TRANSCRIPTION 2025		.00	.00	-2,221.50	
5198	POL	10/09/25	102334	1ST AGENDA TRANSCRIPTION 2025		.00	.00	-16.39	
5199	POL	10/09/25	102334	1ST AGENDA TRANSCRIPTION 2025		.00	.00	-22.35	
5201	POL	10/09/25	102334	1ST AGENDA TRANSCRIPTION 2025		.00	.00	-11.92	

APPROPRIATION SUBSIDIARY LEDGER FOR 2025 10

JNL	SRC	EFF DATE	REFERENCE	BUDGET ADJUSTMENTS	ACTUALS	ENCUMBRANCES	AVAILABLE BALANCE
5203	POL	10/09/25	102334 1ST AGENDA TRANSCRIPTION 2025	.00	.00	-14.90	
5205	POL	10/09/25	102334 1ST AGENDA TRANSCRIPTION 2025	.00	.00	-43.21	
5206	POL	10/09/25	102334 1ST AGENDA TRANSCRIPTION 2025	.00	.00	-20.86	
			CURRENT PERIOD TOTALS:	.00	2,654.63	-2,654.63	
			ACCOUNT BALANCES	25,000.00	-2,954.90	26,501.25	1,453.65
13210800	525000		MAINTENANCE & REPAIR SERVICES	1,000.00	.00	.00	
			CURRENT PERIOD TOTALS:	.00	.00	.00	
			ACCOUNT BALANCES	1,000.00	.00	.00	1,000.00
13210800	525004		BUILDING MAINTENANCE & REPAIR	15,000.00	.00	.00	
			CURRENT PERIOD TOTALS:	.00	.00	.00	
			ACCOUNT BALANCES	15,000.00	.00	.00	15,000.00
13210800	525008		VEHICLE MAINTENANCE & REPAIR	2,500.00	245.65	3,754.35	
			CURRENT PERIOD TOTALS:	.00	.00	.00	
			ACCOUNT BALANCES	2,500.00	245.65	3,754.35	-1,500.00
13210800	525009		MAINTENANCE & REPAIR AGREEMENTS	35,000.00	14,762.17	9,337.83	
5228	API	10/09/25	108318 COPIER LEASE AND MAINTENANCE	.00	1,214.06	.00	
5228	POL	10/09/25	108318 COPIER LEASE AND MAINTENANCE 2025	.00	.00	-1,214.06	
			CURRENT PERIOD TOTALS:	.00	1,214.06	-1,214.06	
			ACCOUNT BALANCES	35,000.00	15,976.23	8,123.77	10,900.00
13210800	525014		IT & UCC MAINT & REPAIR AGREE	.00	681,755.00	.00	
			CURRENT PERIOD TOTALS:	.00	.00	.00	
			ACCOUNT BALANCES	.00	681,755.00	.00	-681,755.00
13210800	526002		IT DATA PROCESSING SERVICES	1,044,513.00	708,381.00	.00	
2	GNI	10/31/25	2 FCDC CORE SERVICES	.00	78,709.00	.00	
			CURRENT PERIOD TOTALS:	.00	78,709.00	.00	
			ACCOUNT BALANCES	1,044,513.00	787,090.00	.00	257,423.00
13210800	526103		ADVERTISING DELINQUENT TAXES	15,000.00	10,848.76	15,952.84	
4350	API	10/06/25	374979 DELINQUENT TAX ADVERTISING	.00	1,865.00	.00	
4350	POL	10/06/25	374979 DELINQUENT TAX ADVERTISING 2025	.00	.00	-1,865.00	
			CURRENT PERIOD TOTALS:	.00	1,865.00	-1,865.00	
			ACCOUNT BALANCES	15,000.00	12,713.76	14,087.84	-11,801.60
13210800	529100		COST ALLOCATION PLAN	11,345.00	8,507.97	.00	
2	GNI	10/31/25	2 COST ALLOCATION CHARGES	.00	945.33	.00	
			CURRENT PERIOD TOTALS:	.00	945.33	.00	
			ACCOUNT BALANCES	11,345.00	9,453.30	.00	1,891.70

APPROPRIATION SUBSIDIARY LEDGER FOR 2025 10

JNL	SRC	EFF DATE	REFERENCE	BUDGET ADJUSTMENTS	ACTUALS	ENCUMBRANCES	AVAILABLE BALANCE
13210800	529900		OTHER SERVICES & CHARGES	6,800.00	.00	.00	
			CURRENT PERIOD TOTALS:	.00	.00	.00	
			ACCOUNT BALANCES	6,800.00	.00	.00	6,800.00
TOTAL 13210800			CURRENT PERIOD TOTALS:	.00	493,479.45	-367,210.53	
21-A2-2013-APPRSL&TAX			ACCOUNT BALANCES:	12,501,571.00	7,861,330.01	4,095,977.35	544,263.64
TOTAL 2013			CURRENT PERIOD TOTALS:	.00	493,479.45	-367,210.53	
REAL ESTATE ASSESSMENT (21-RE)			ACCOUNT BALANCES:	12,501,571.00	7,861,330.01	4,095,977.35	544,263.64

** END OF REPORT - Generated by Shauna R Wilson **

General Ledger Account Inquiry

The Account Inquiry program provides both summarized and detail history for a selected set of accounts, with a focus on current available budget amounts. Though you cannot modify data in this program, you can view data and create reports.

The information displayed in the columns depends on the permissions set for your role in General Ledger Roles. This program is subject to fund and org code security, limiting you to viewing only the accounts to which you have access. Additionally, the fields on the tabs within this program vary based on the account type.

The General Ledger (GL) Account Inquiry screen is a real-time, drill-down interface that allows users to view detailed financial activity for specific GL accounts across specified periods. It's a powerful tool used by finance professionals for monitoring, research, reconciliation, and audit preparation.

What is it used for:

This screen provides a transaction-level view of all journal entries posted to a specific GL account. It allows users to:

- Drill into the details behind summary amounts.
- Trace entries back to source modules (e.g., AP, AR, Payroll).
- Review monthly balances, encumbrances, and budget-to-actuals.
- Filter by fiscal year, period, source document, user, etc.

Situational Examples:

1. Reconciliation of Monthly Account Balances

- Use the GL Account Inquiry screen to view all journal entries posted to that account during a given time frame
- Make necessary adjustments if discrepancies show

2. Investigating Budget Overruns

- Used to examine any budget line that has been exceeded by drilling down

into the account structure to see each transaction

3. Verifying Journal Entries from Subsystems

- Use to verify that entries posted correctly (e.g., payroll entries).
- Confirms accurate posting, or uncovers misclassifications.

4. Supporting an External Audit

- Use the GL Account Inquiry screen to quickly pull all transaction data for the requested GL code, including source info, dates, and amounts.
- Speeds up audit response with full transaction-level transparency.

5. Real-Time Financial Monitoring

- Use the GL Account Inquiry screen for the cash account and filters for the current fiscal period.
- Gets a real-time snapshot of incoming and outgoing cash transactions, improving decision-making.

Key Features of the GL Account Inquiry Screen:

Feature	Description
Account Selection	Search by GL account number, description, or alias.
Fiscal Filters	Narrow results by fiscal year, period, or date range.
Drill-down Capability	View source transaction details (e.g., invoice numbers, check details).
Encumbrance/Budget Info	See open encumbrances and compare to budgets.
User/Source Tracking	Identify who posted each entry and from which module (AP, AR, Journal Entry, etc.).
Export Options	Export to Excel or PDF for reports or reconciliation workpapers.

How to Perform an Account Inquiry in ERP Financials

1

Navigate to <https://franklincountyoh.tylerhub.com/Page/Display/e623a677-b855-4fb7-aea1-e236d4d76c78>

Franklin County - Hub Production

Tyler Menu

Enterprise ERP

Favorites

Recent Activity

Subsidiary Ledgers

General Journal Entry/Proof

Account Trial Balance

Accounts Payable

Account Master

Expenditure Central

Invoice Central

Payment Entry

Account Inquiry

Asset Inquiry

Financials

Purchase Order Entry

Account Master

Journal Inquiry/Print

Invoice Entry

YTD Budget Report

Account Trial Balance Report

Account Trial Balance

General Journal Entry/Proof

354

Accounts Payable Pending App...

Franklin 1803 Service. Progres

Fiscal Resources & Links (1)

FISCALLY SPEAKING

ESS-Employee Self Service

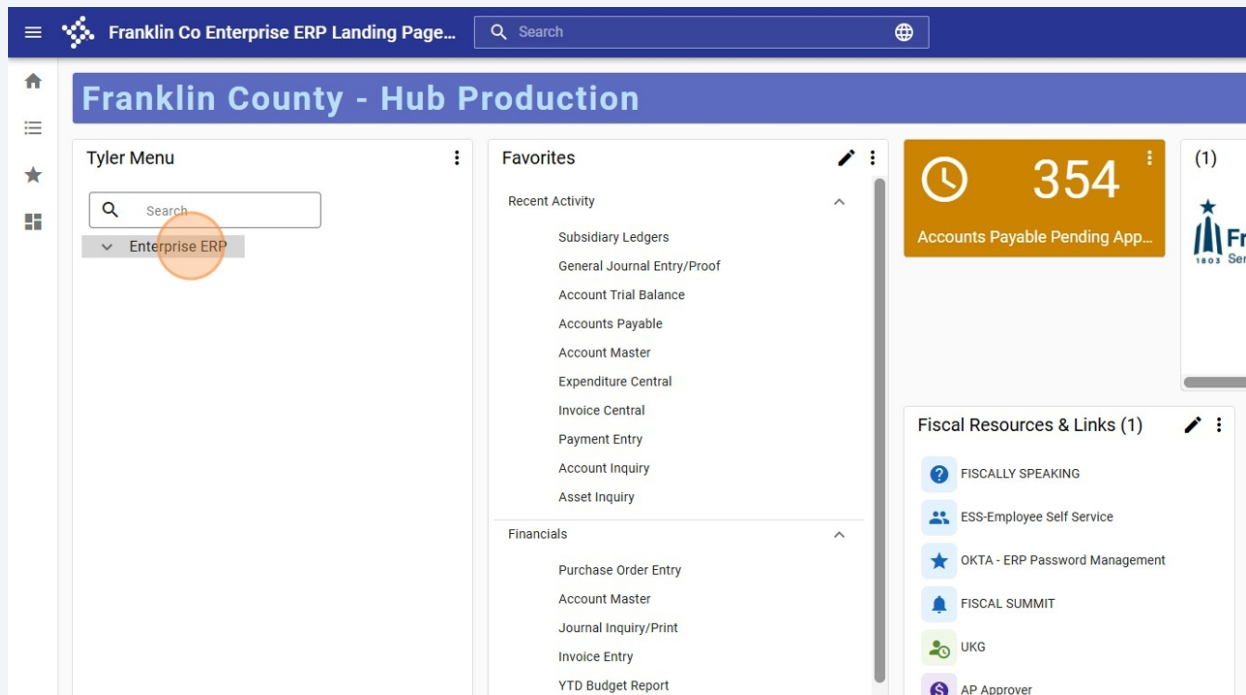
OKTA - ERP Password Management

FISCAL SUMMIT

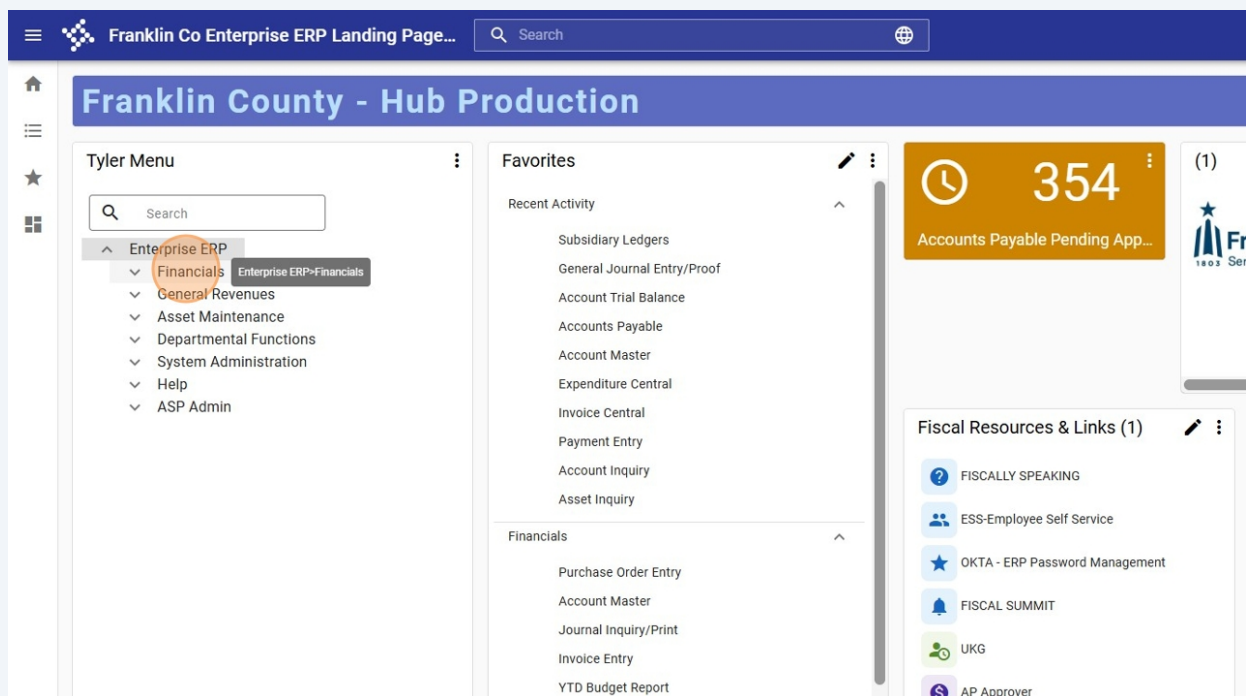
UKG

AP Approver

2 Click "Enterprise ERP"



3 Click "Financials"



4 Click "General Ledger Menu"

The screenshot shows the Franklin Co Enterprise ERP Landing Page. The header bar is blue with the Franklin County logo and a search bar. Below the header, the page title "Franklin County - Hub Production" is displayed. The main content area is divided into three sections: Tyler Menu, Favorites, and a right-hand sidebar. In the Tyler Menu, the "Financials" section is expanded, and the "General Ledger Menu" is highlighted with an orange circle. The Favorites section lists various financial functions under "Recent Activity" and "Financials". The right-hand sidebar displays a clock icon with the number 354, a button for "Accounts Payable Pending App...", and a list of "Fiscal Resources & Links" including "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", "UKG", and "AP Approver".

5 Click "Inquiries and Reports"

The screenshot shows the Franklin Co Enterprise ERP Landing Page. The header bar is blue with the Franklin County logo and a search bar. Below the header, the page title "Franklin County - Hub Production" is displayed. The main content area is divided into three sections: Tyler Menu, Favorites, and a right-hand sidebar. In the Tyler Menu, the "Financials" section is expanded, and the "Inquiries and Reports" menu item is highlighted with an orange circle. The Favorites section lists various financial functions under "Recent Activity" and "Financials". The right-hand sidebar displays a clock icon with the number 354, a button for "Accounts Payable Pending App...", and a list of "Fiscal Resources & Links" including "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", "UKG", and "AP Approver".

6 Click "Account Inquiry"

Franklin County - Hub Production

Tyler Menu

- Enterprise ERP
 - Financials
 - General Ledger Menu
 - Set Up/Chart of Accounts
 - Miscellaneous Set Up
 - Journal Entry/History
 - End of Period
 - Inquiries and Reports**
 - Account Inquiry**
 - Accounts Overview
 - YTD Budget Report
 - General Ledger Report Template
 - Last Year Budgetary Report
 - Historical Actuals Comparison
 - Flexible Period Report
 - Major Fund Report
 - VersaTrans TripTracker Journal Repo
 - State Specific Reports
 - Report Writing Functions
 - Balance Sheet Summary
 - YTD Available Budget
 - ACFR Statement Builder/GASB34 Intro
 - COA Inquiry
 - Monthly Budget Report

Favorites

Recent Activity

- Subsidiary Ledgers
- General Journal Entry/Proof
- Account Trial Balance
- Accounts Payable
- Account Master
- Expenditure Central
- Invoice Central
- Payment Entry
- Account Inquiry
- Asset Inquiry

Financials

- Purchase Order Entry
- Account Master
- Journal Inquiry/Print
- Invoice Entry
- YTD Budget Report
- Account Trial Balance Report
- Account Trial Balance

Accounts Payable Pending App...

Fiscal Resources & Links (1)

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG
- AP Approver

7 Click "Search"

Account Inquiry [FRANKLIN COUNTY]

Close Search Browse Output Print Display PDF Save Excel Word Email Schedule Attach Detail Months Seg Find Totals User Defined Fields

Account Inquiry [FRANKLIN COUNTY]

Account

Fund Acct

Org Acct name

Object Type Status

Project Rollup Sub-Rollup

☐ MultiYr Fund

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/10	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget				
Transfers In				
Transfers Out				
Revised Budget				
Actual (Memo)				
Encumbrances				
Requisitions				
Available				
Percent used				

8

Type in the Org code, either as the entire Org or with wildcard characters to broaden the search.

Account Inquiry [FRANKLIN COUNTY]

Close Accept Cancel Query Sort By Segment

Account Inquiry [FRANKLIN COUNTY] > Q

Account

Fund

Org

Object

Project

Acct

Acct name

Type

Rollup

Sub-Rollup

Status

Account Notes

☐ MultiYr Fund

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/10	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget				
Transfers In				
Transfers Out				
Revised Budget				
Actual (Memo)				
Encumbrances				
Requisitions				
Available				
Percent used				

9

Type in the Object code, either as the entire Object or with wildcard characters to broaden the search. Click **"Accept"**

Account Inquiry [FRANKLIN COUNTY]

Close Accept Cancel Query Sort By Segment

Account Inquiry [FRANKLIN COUNTY] > Q

Account

Fund

Org

Object

Project

Acct

Acct name

Type

Rollup

Sub-Rollup

Status

Account Notes

☐ MultiYr Fund

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/10	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget				
Transfers In				
Transfers Out				
Revised Budget				
Actual (Memo)				
Encumbrances				
Requisitions				
Available				
Percent used				

10 If you click on the "Detail" skittle, it will show you transactions information.

Account Inquiry [FRANKLIN COUNTY]

Display detail information for current account.

Account Information:

- Acct: 2013-21-A2-08-00-01-0000-01-522101-
- Acct name: IT SOFTWARE SUBSCRIPTION/MAINT
- Type: Expense
- Status: Active
- Rollup: 21C13
- Sub-Rollup: 21-2013-SVCS & MATLS

MultiYr Fund: ☐

History:

Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
3,512,725.00	3,929,145.00	2,783,450.00	.00
.00	.00	.00	.00
.00	.00	.00	.00
3,512,725.00	3,929,145.00	2,783,450.00	.00
2,135,373.26	2,467,487.30	2,747,070.90	.00
1,409,038.14	.00	.00	.00
.00	.00	.00	.00
-31,686.40	1,461,657.70	36,379.10	.00
100.00	62.00	00.60	00

11 Enter the Journal Selection Criteria as shown. "Click **Accept**".

Journal Selection Criteria

Account Inquiry [FRANKLIN COUNTY] > Journal Selection Criteria

Date range: 01/01/2025 to 10/17/2025

Year/period: 2025 1 to 2025 10

Include Unposted journals: ☒

Limit To:

- Actual journals: ☐
- Budget journals: ☐
- Encumbrance journals: ☐

Source journal:

Reference 1:

Reference 2:

Reference 3:

Reference 4:

Invoice:

12 Click "Back" to go back to the Account Detail screen.

Account Detail

Account Inquiry [FRANKLIN COUNTY] > Account Detail

Org: 13210800 Object: 522101 Project: Account: 2013-21-A2-08-00-01-0000-01-522101-
 Account Description: IT SOFTWARE SUBSCRIPTION/MAINT

Posted	YR/Per	Journal	Eff Dt	Post Date	Src	Ref1	Project String	PO/Ref2	Ref3	Ref4
Y	2025/10	9525	10/17/25	10/21/25	API	801717		52114065	21290801	W 1021ACH1
Y	2025/10	9525	10/17/25	10/21/25	POL	801717		52114065	21290801	LIQ/INV
Y	2025/10	9523	10/17/25	10/21/25	POL	801717		52114065	21290804	LIQ/INV
Y	2025/10	9523	10/17/25	10/21/25	API	801717		52114065	21290804	W 1021ACH1
Y	2025/10	6805	10/09/25	10/14/25	API	401583		52114018	21286199	W 10152501
Y	2025/10	6805	10/09/25	10/14/25	POL	401583		52114018	21286199	LIQ/INV
Y	2025/10	5154	10/09/25	10/10/25	POL	801584		52114020	21286083	LIQ/INV
Y	2025/10	5154	10/09/25	10/10/25	API	801584		52114020	21286083	W 1010ACH1
Y	2025/10	4150	10/06/25	10/08/25	API	801584		52114020	21284955	W 1008ACH1
Y	2025/10	4150	10/06/25	10/08/25	POL	801584		52114020	21284955	LIQ/INV
Y	2025/09	11226	09/16/25	09/22/25	POL	801584		52114020	21278225	LIQ/INV
Y	2025/09	11226	09/16/25	09/22/25	API	801584		52114020	21278225	W 0923ACH1
Y	2025/09	6928	09/09/25	09/12/25	API	801584		52114020	21273803	W 0912ACH1
Y	2025/09	6928	09/09/25	09/12/25	POL	801584		52114020	21273803	LIQ/INV
Y	2025/09	1891	09/02/25	09/03/25	POL	401583		52114018	21268287	LIQ/INV

13 In "4 Year Comparison" tab the detail for the current fiscal year is shown, the two previous fiscal years, and the next fiscal year. Clicking on a folder symbol provides additional detail for each field where available (including requisitions) as it appears below.

Account

Fund: 2013 RE ASSESS Acct: 2013-21-A2-08-00-01-0000-01-522101-
 Org: 13210800 APPRSL&TAX Acct name: IT SOFTWARE SUBSCRIPTION/MAINT Account Notes
 Object: 522101 IT SOF MNT Type: Expense Status: Active
 Project: Rollup: 21C13 21-2013-SVCS & MATLS
 Sub-Rollup: MultiYr Fund

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/10	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget	3,512,725.00	3,929,145.00	2,783,450.00	.00
Transfers In	.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	3,512,725.00	3,929,145.00	2,783,450.00	.00
Actual (Memo)	2,135,373.26	2,467,487.30	2,747,070.90	.00
Encumbrances	1,409,038.14	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	-31,686.40	1,461,657.70	36,379.10	.00
Percent used	100.90	62.80	98.69	.00

1 of 1 |< < > >| Display detail information for current account.

14

You can further drill down to each line by hitting "**Accept**" or hit "**Back**" to go back to the previous screen.

Account Detail

Back (Ctrl-Backspace) | Account Inquiry [FRANKLIN COUNTY] > Account Detail

Org: 13210800 | Object: 522101 | Project: | Account: 2013-21-A2-08-00-01-0000-01-522101-
Account Description: IT SOFTWARE SUBSCRIPTION/MAINT

Posted	YR/Per	Journal	Eff Dt	Post Date	Src	Ref1	Project String	PO/Ref2	Ref3	Ref4
Y	2025/10	9525	10/17/25	10/21/25	API	801717		52114065	21290801	W 1021ACH1
Y	2025/10	9523	10/17/25	10/21/25	API	801717		52114065	21290804	W 1021ACH1
Y	2025/10	6805	10/09/25	10/14/25	API	401583		52114018	21286199	W 10152501
Y	2025/10	5154	10/09/25	10/10/25	API	801584		52114020	21286083	W 1010ACH1
Y	2025/10	4150	10/06/25	10/08/25	API	801584		52114020	21284955	W 1008ACH1
Y	2025/09	11226	09/16/25	09/22/25	API	801584		52114020	21278225	W 0923ACH1
Y	2025/09	6928	09/09/25	09/12/25	API	801584		52114020	21273803	W 0912ACH1
Y	2025/09	1891	09/02/25	09/03/25	API	401583		52114018	21268287	W 09042501
Y	2025/08	9570	08/21/25	08/22/25	API	801584		52114020	21267143	W 0822ACH1
Y	2025/08	5472	08/13/25	08/14/25	API	801673		52114035	21263453	W 0814ACH1
Y	2025/07	11380	07/21/25	07/23/25	API	801584		52114020	21255069	W 0723ACH1
Y	2025/07	3476	07/08/25	07/09/25	API	801584		52114020	21248889	W 0709ACH1
Y	2025/07	3475	07/08/25	07/09/25	API	801584		52114020	21248887	W 0709ACH1
Y	2025/07	2345	07/02/25	07/07/25	API	212601		52113009	21247799	W 07072501
Y	2025/05	13473	05/28/25	05/28/25	API	801584		52114020	21234105	W 0529ACH1

15

If you perform a Find by clicking the "... " and click on the budget group rollup association that allows you to search for a rollup code. You can also just enter it if you know it.

Account Inquiry [FRANKLIN COUNTY]

Close | Accept | Cancel | Query | Sort By Segment

Account Inquiry [FRANKLIN COUNTY] > Q

Account

Fund: | Acct: |
Org: | Acct name: | Account Notes
Object: | Type: | Status: |
Project: | Rollup: | Field help (F9)
Sub-Rollup: |
☐ MultiYr Fund

4 Year Comparison | Current Year | History | 4 Year Graph | History Graph

Yr/Per 2025/10	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget				
Transfers In				
Transfers Out				
Revised Budget				
Actual (Memo)				
Encumbrances				
Requisitions				
Available				
Percent used				

16

If you searched the rollup codes and find the one you want to view, click on it and hit **"Accept"**.

Rollup Code Help

Back Accept Cancel Output Print Display PDF Save Excel Word

Account Inquiry [FRANKLIN COUNTY] > Rollup Code Help

Rollup Code	Description
01C66	01-4066-SVCS & MATLS
01C71	01-2671-SVCS & MATLS
01C83	01-2083-SVCS & MATLS
01D10	01-1000-CAP OUTLAYS
01D44	01-4044-CAP OUTLAYS
01D60	01-2060-CAP OUTLAYS
01D66	01-4066-CAP OUTLAYS
01D83	01-2083-CAP OUTLAYS
01E08	01-1008-GRANTS
01E10	01-1000-GRANTS
01E12	01-1012-GRANTS
01E24	01-2024-GRANTS
01E25	01-2125-GRANTS
01E27	01-2127-GRANTS
01E28	01-2128-GRANTS
01E30	01-2130-GRANTS

17

You can then toggle through the accounts with that Rollup code. When you are finished viewing, click **"Close"** to take you out of Account Inquiry.

Account

Fund: 4066 NETWORK INF Acct: 4066-01-A6-28-00-01-0000-10-541200-
 Org: 66012800 RESERVES Acct name: BUILDING CONSTRUCTION Account Notes
 Object: 541200 BLDG CONST Type: Expense Status: Active
 Project: Rollup: 01D66 01-4066-CAP OUTLAYS
 Sub-Rollup: MultiYr Fund: ☐

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/10	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget	.00	.00	.00	.00
Transfers In	.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	.00	.00	.00	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00			.00
Available	.00	.00	.00	.00
Percent used	.00	.00	.00	.00

2 of 6 < > | Display detail information for current account.

Capital Assets and Inquiry

Each agency should tag and track all valuable items with agency tag regardless of capital or non-capital; Auditors office only tags and tracks assets that are capitalized by standards set. Annual inventory is still a requirement, tracking the location and tag number.

The threshold limit for what is considered a capital asset or project is \$15,000. This is \$15,000 each unit for assets. Projects can be several vendors or phases and add up to over \$15,000.

- Federal capitalization guidelines for capital assets to \$10,000 threshold for equipment effective for new federal awards from October 1, 2024, up from the previous \$5,000.

SBITA and Maintenance payments v Capital payments

There is a 3-year rotation for physical inventory audit of capital assets.

CAPITAL ASSET INQUIRY IN ERP

The Asset Inquiry program provides a display-only view of asset information. All options accessed from the Asset Inquiry screen, such as repair information, are also display-only. The fields displayed on the Asset Inquiry screen are identical to those provided in the New Assets program.

The Asset Inquiry screen in the Capital Asset module is used to view detailed information about individual capital assets. It's a lookup and drill-down tool that allows users to see asset-specific data, such as acquisition details, depreciation history, location, status, and funding source.

What is it used for:

This screen is designed for tracking, managing, and auditing capital assets throughout their lifecycle. It enables users to:

- View and search for specific assets
- Check an asset's current value, depreciation, and status
- Track asset location, custodianship, and condition
- Review asset acquisition and disposal history
- Confirm funding sources or asset classes

Key Information Available in the Asset Inquiry Screen:

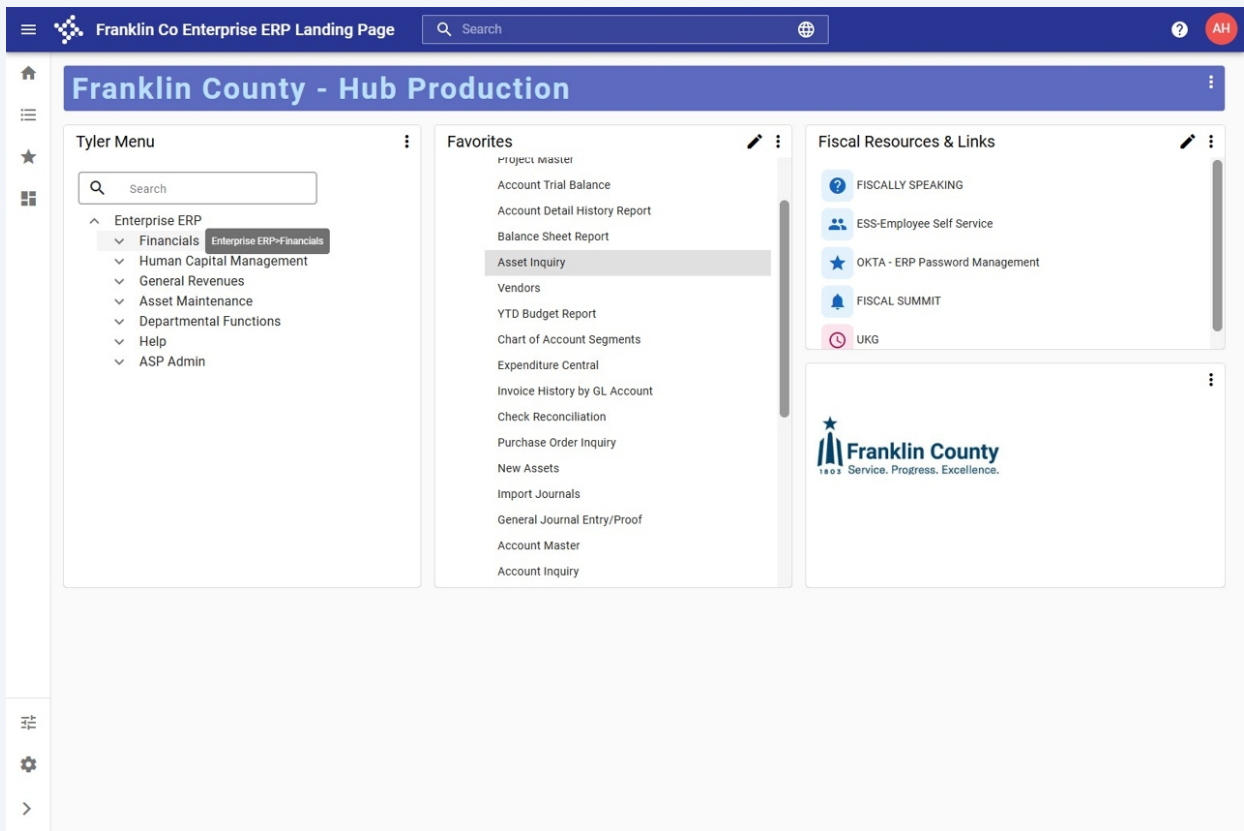
Field/Section	Description
Asset ID / Tag #	Unique identifier for the asset
Description	Name and short description of the asset
Acquisition Details	Date acquired, cost, vendor, purchase order
Depreciation Info	Method, useful life, accumulated depreciation, net book value
Location	Physical location, department, custodian
Status	Active, transferred, disposed, pending
Funding Source	Fund, grant, project or account used for purchase
Asset Class / Type	Categorization (e.g., Vehicles, IT Equipment, Buildings)
Attachments	Invoices, photos, or documentation (if enabled)

How to Search for Active Assets in Tyler Technologies



1

Navigate to <https://tyler-franklincountyoh.okta.com/>



2

Click "Financials"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The page header includes the title "Franklin Co Enterprise ERP Landing Page", a search bar, and a user profile icon labeled "AH". The main content area is titled "Franklin County - Hub Production". On the left, the "Tyler Menu" is visible, with a search bar and a list of menu items. The "Financials" item is highlighted with an orange circle. The "Favorites" section on the right lists various reports and tools, with "Asset Inquiry" highlighted. The "Fiscal Resources & Links" section on the far right contains links to "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", and "UKG". The Franklin County logo is also present at the bottom right of the page.

Franklin Co Enterprise ERP Landing Page

Search

Franklin County - Hub Production

Tyler Menu

Search

- Enterprise ERP
 - Financials
 - Human Capital Management
 - General Revenues
 - Asset Maintenance
 - Departmental Functions
 - Help
 - ASP Admin

Favorites

- Project Master
- Account Trial Balance
- Account Detail History Report
- Balance Sheet Report
- Asset Inquiry
- Vendors
- YTD Budget Report
- Chart of Account Segments
- Expenditure Central
- Invoice History by GL Account
- Check Reconciliation
- Purchase Order Inquiry
- New Assets
- Import Journals
- General Journal Entry/Proof
- Account Master
- Account Inquiry

Fiscal Resources & Links

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG

Franklin County
1803 Service. Progress. Excellence.

3 Click "Capital Assets"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The page has a dark blue header with the text "Franklin Co Enterprise ERP Landing Page" and a search bar. Below the header is a blue banner with the text "Franklin County - Hub Production". The main content area is divided into three columns. The left column, titled "Tyler Menu", contains a search bar and a list of menu items under the "Enterprise ERP" and "Financials" categories. The "Capital Assets" item is highlighted with an orange circle. The middle column, titled "Favorites", lists various reports and tools. The right column, titled "Fiscal Resources & Links", lists links to various resources. The Franklin County logo is visible in the bottom right corner of the right column.

Franklin Co Enterprise ERP Landing Page

Franklin County - Hub Production

Tyler Menu

- Enterprise ERP
 - Financials
 - General Ledger Menu
 - Budget Processing
 - Purchasing
 - Accounts Payable
 - Capital Assets
 - Account Inquiry
 - Accounts Overview
 - Human Capital Management
 - General Revenues
 - Asset Maintenance
 - Departmental Functions
 - Help
 - ASP Admin

Favorites

- Project Master
- Account Trial Balance
- Account Detail History Report
- Balance Sheet Report
- Asset Inquiry
- Vendors
- YTD Budget Report
- Chart of Account Segments
- Expenditure Central
- Invoice History by GL Account
- Check Reconciliation
- Purchase Order Inquiry
- New Assets
- Import Journals
- General Journal Entry/Proof
- Account Master
- Account Inquiry

Fiscal Resources & Links

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG

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4 Click "Inquiries and Reports"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The header bar includes the Franklin Co logo, the text "Franklin Co Enterprise ERP Landing Page", a search bar, and a user profile icon labeled "AH". The main content area is titled "Franklin County - Hub Production". On the left, the "Tyler Menu" is visible, with a search bar and a list of categories. The "Capital Assets" category is expanded, and the "Inquiries and Reports" option is highlighted with an orange circle. A tooltip shows the breadcrumb path: "Enterprise ERP>Financials>Capital Assets>Inquiries and Reports". The "Favorites" section on the right lists various reports and inquiries, including "Project Master", "Account Trial Balance", "Account Detail History Report", "Balance Sheet Report", "Asset Inquiry", "Vendors", "YTD Budget Report", "Chart of Account Segments", "Expenditure Central", "Purchase History by GL Account", "Check Reconciliation", "Purchase Order Inquiry", "New Assets", "Import Journals", "General Journal Entry/Proof", "Account Master", and "Account Inquiry". The "Fiscal Resources & Links" section on the far right includes links to "FISCALLY SPEAKING", "ESS-Employee Self Service", "OKTA - ERP Password Management", "FISCAL SUMMIT", and "UKG". The Franklin County logo is also present at the bottom right of the page.

5

Click "Asset Inquiry"

The screenshot displays the Franklin Co Enterprise ERP Landing Page. The header bar is dark blue with the Franklin Co logo, a search bar, and a user profile icon labeled 'AH'. Below the header is a blue banner with the text 'Franklin County - Hub Production'. The main content area is divided into three columns. The left column, titled 'Tyler Menu', contains a search bar and a list of menu items under 'Enterprise ERP' and 'Financials'. The 'Inquiries and Reports' section is expanded, and 'Asset Inquiry' is highlighted with a red circle. The middle column, titled 'Favorites', lists various reports and inquiries. The right column, titled 'Fiscal Resources & Links', contains links to 'FISCALLY SPEAKING', 'ESS-Employee Self Service', 'OKTA - ERP Password Management', 'FISCAL SUMMIT', and 'UKG'. At the bottom right, there is a Franklin County logo with the tagline '1803 Service. Progress. Excellence.'

Franklin Co Enterprise ERP Landing Page

Franklin County - Hub Production

Tyler Menu

- Enterprise ERP
 - Financials
 - General Ledger Menu
 - Budget Processing
 - Purchasing
 - Accounts Payable
 - Capital Assets
 - Set Up
 - Capital Asset Processing
 - Inquiries and Reports
 - Asset Inquiry
 - Capital Assets
 - Asset List by Location/Class
 - Asset List by GL Account
 - Insured Value List
 - Missing/Not in Use List
 - Activity(History) List
 - Depreciation List

Favorites

- Project Master
- Account Trial Balance
- Account Detail History Report
- Balance Sheet Report
- Asset Inquiry
- Vendors
- YTD Budget Report
- Chart of Account Segments
- Expenditure Central
- Invoice History by GL Account
- Check Reconciliation
- Purchase Order Inquiry
- New Assets
- Import Journals
- General Journal Entry/Proof
- Account Master
- Account Inquiry

Fiscal Resources & Links

- FISCALLY SPEAKING
- ESS-Employee Self Service
- OKTA - ERP Password Management
- FISCAL SUMMIT
- UKG

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6

Click "Search"

Capital Asset Inquiry [FRANKLIN COUNTY]

Close Search Browse Output Print Display PDF Save Excel Word Email Schedule Attach Active Set Map Repairs Audit History Find by PO/Invoice Menu

Capital Asset Inquiry [FRANKLIN COUNTY]

Capital Asset

Number *

Status

Class *

Subclass *

Commodity

Description *

Parent

Type *

Tag number

Serial/Parcel

[Pending transactions](#)

Attributes Financial Maintenance/Insurance Memos Image Subsidiary Assets EAM Work Orders

Location

Location *

Location memo

Floor/Room

Storage location

Acres

Square feet

GIS layer ID

Department

Department *

Custodian *

Registration

Titleholder

Manufacturer

Model

Model year

License/Registration number

User-defined

Field	Required	Value	Code	Description	Type	Size	Comment
-------	----------	-------	------	-------------	------	------	---------

0 of 0 |< < > >|

7

Click the **Status** field

Capital Asset Inquiry [FRANKLIN COUNTY]

Close Accept Cancel Query

Capital Asset Inquiry [FRANKLIN COUNTY] > Q

Capital Asset

Number *

Status Enter capital asset status.

Class *

Subclass *

Commodity

Description *

Parent

Type *

Tag number

Serial/Parcel

☐ Pending transactions

Attributes Financial Maintenance/Insurance Memos Image Subsidiary Assets EAM Work Orders

Location

Location *

Location memo

Floor/Room

Storage location

Acres

Square feet

GIS layer ID

Department

Department *

Custodian *

Registration

Titleholder

Manufacturer

Model

Model year

License/Registration number

User-defined

Field	Required	Value	Code	Description	Type	Size	Comment
-------	----------	-------	------	-------------	------	------	---------

0 of 0 |< < > >| Capital asset number (leave blank for automatic assignment).

8

Click "Active"

Capital Asset Inquiry [FRANKLIN COUNTY]

Close Accept Cancel Query

Capital Asset Inquiry [FRANKLIN COUNTY] > Q

Capital Asset

Number *

Status

Class *

Subclass *

Commodity

Pending trs

Attributes

Location

Location *

Location memo

Floor/Room

Storage location

Acres

Square feet

GIS layer ID

Insurance

Memos

Image

Subsidiary Assets

EAM

Work Orders

Description *

Parent

Type *

Tag number

Serial/Parcel

Department

Department *

Custodian *

Registration

Titleholder

Manufacturer

Model

Model year

License/Registration number

User-defined

Field	Required	Value	Code	Description	Type	Size	Comment
Enter capital asset status.							

0 of 0 |< < > >|

9

Click "New"

Capital Asset Inquiry [FRANKLIN COUNTY]

Close Accept Cancel Query

Capital Asset Inquiry [FRANKLIN COUNTY] > Q

Capital Asset

Number *

Status **Active**

Class * ☒ Active

Subclass * ☐ CIP

Commodity ☐ Disposed

☐ Held

☐ Rejected

☒ New

☐ Retired

☐ <blank>

☐ <not blank>

Description *

Parent

Type *

Tag number

Serial/Parcel

Attributes Insurance Memos Image Subsidiary Assets EAM Work Orders

Location

Location *

Location memo

Floor/Room

Storage location

Acres

Square feet

GIS layer ID

Department

Department *

Custodian *

Registration

Titleholder

Manufacturer

Model

Model year

License/Registration number

User-defined

Field	Required	Value	Code	Description	Type	Size	Comment
-------	----------	-------	------	-------------	------	------	---------

0 of 0 |< < > >| Enter capital asset status.

10 Click the **Department** field

Capital Asset Inquiry [FRANKLIN COUNTY]

Close Accept Cancel Query

Capital Asset Inquiry [FRANKLIN COUNTY] > Q

Capital Asset

Number *

Status

Class *

Subclass *

Commodity

Description *

Parent

Type *

Tag number

Serial/Parcel

Pending transactions

Attributes Financial Maintenance/Insurance Memos Image Subsidiary Assets EAM Work Orders

Location

Location *

Location memo

Floor/Room

Storage location

Acres

Square feet

GIS layer ID

Department

Department *

Custodian *

Registration

Titleholder

Manufacturer

Model

Model year

License/Registration number

User-defined

Field	Required	Value	Code	Description	Type	Size	Comment
Enter capital asset status.							

0 of 0 |< < > >|

11 Type in the agency number in the **Department** field (i.e. Auditor = **21**) or use the browse button for the field to select an agency

12 Click "**Accept**"

Capital Asset Inquiry [FRANKLIN COUNTY]

AH

Close

Cancel

Capital Asset Inquiry [FRANKLIN COUNTY] > 🔍

Capital Asset

Number *		Description *	
Status	Active New ▾	Parent	
Class *		Type *	
Subclass *		Tag number	
Commodity		Serial/Parcel	

☐ Pending transactions

Attributes

Location

Location *

Location memo

Floor/Room

Storage location

Acre

Square feet

GIS layer ID

Department

Department *

Custodian *

Registration

Titleholder

Manufacturer

Model

Model year

License/Registration number

User-defined

Field	Required	Value	Code Description	Type	Size	Comment

0 of 0
<< < > >>

Department code of the capital asset.

13 Click "Excel" to download an excel spreadsheet

From there, the data can be sorted and manipulated to your preferences.

Capital Asset Inquiry [FRANKLIN COUNTY]

Capital Asset

Number * 104488

Status Active

Class * 1 GENERAL GOVERNMENT

Subclass * 404 BUSINESS MACHINES

Commodity

Description * FTR REPORTER

Parent

Type * Governmental

Tag number 104488

Serial/Parcel 000-GR-220E-00036

Pending transactions

Attributes Financial Maintenance/Insurance Memos Image Subsidiary Assets EAM Work Orders

Location

Location * 0304 FCNTY CRT OFFCE TWR 373 S HIGH

Location memo BOR ROOM 20TH FL

Floor/Room 20

Storage location 10224241 10/24/05

Acres

Square feet

GIS layer ID

Department

Department * 21 AUDITOR

Custodian * 102111 AUD/ADMIN/ADMINISTRATION

Registration

Titleholder

Manufacturer

Model FTR REPORTER 2.2

Model year

License/Registration number

User-defined

Field	Required	Value	Code Description	Type	Size	Comment
-------	----------	-------	------------------	------	------	---------

1 of 35 |< < > >|

14

The program offers an export filter which allows you to select which fields you would like to have exported to Excel.

Click "**Accept**" or "**Back**" to return to the main page

Export Filter

Back Accept Cancel Select All Select None Save Save and Exit

Capital Assets > FRANKLIN COUNTY > Export Filter

☒ Enable hyperlinks

Select	Field
☒	LINK
☒	ASSET
☒	DESCRIPTION
☒	ADDITIONAL DESCRIPTION
☒	STATUS
☒	MASTER
☒	TYPE
☒	TAG #
☒	SERIAL/PARCEL
☒	CLASS CD
☒	SUBCLASS
☒	COMMODITY
☒	COMMODITY DESC
☒	LOCATION
☒	LOCATION DESC
☒	LOCATION MEMO
☒	DEPARTMENT
☒	CUSTODIAN
☒	STORG. LOC
☒	FLOOR
☒	ROOM

Check to enable hyperlinks (if present) in export.

Hints

Munis Office Export Filter allows you to reduce the number of fields to be exported. Only selected fields will be exported.

Your selections can be saved for subsequent exports.

15 Click "Browse" to see a listing of assets for the selected agency

Capital Asset Inquiry [FRANKLIN COUNTY]

Close Search **Browse** Output Print Display PDF Save Excel Word Email Schedule Attach Active Set Map Repairs Audit History Find by PO/Invoice Find by Map Employees Inventory Items Project Amounts Menu

Capital Asset Inquiry [FRANKLIN COUNTY]

Capital Asset

Number * 104488

Status Active

Class * 1 GENERAL GOVERNMENT

Subclass * 404 BUSINESS MACHINES

Commodity

Description * FTR REPORTER

Parent

Type * Governmental

Tag number 104488

Serial/Parcel 000-GR-220E-00036

Pending transactions

Attributes Financial Maintenance/Insurance Memos Image Subsidiary Assets EAM Work Orders

Location

Location * 0304 FCNTY CRT OFFCE TWR 373 S HIGH

Location memo BOR ROOM 20TH FL

Floor/Room 20

Storage location 10224241 10/24/05

Acres

Square feet

GIS layer ID

Department

Department * 21 AUDITOR

Custodian * 102111 AUD/ADMIN/ADMINISTRATION

Registration

Titleholder

Manufacturer

Model FTR REPORTER 2.2

Model year

License/Registration number

User-defined

Field	Required	Value	Code	Description	Type	Size	Comment

1 of 35 |< < > >|

16

Use the arrow keys to navigate through the list. To view the details of an individual asset, double-click the row containing the specific asset.

You can also download this information, as is, into an Excel spreadsheet.

Capital Asset Inquiry

Back | Accept | Cancel | Output | Print | Display | PDF | Save | Excel | Word

Capital Asset Inquiry [FRANKLIN COUNTY] > Capital Asset Inquiry

Record Number	Asset	Description	Status	Class	Serial/Parcel	Loc. Descr	Fiscal Yr	Room
1	104488	FTR REPORTER	Active	1	000-GR-220E-00036	FCNTY CRT	2005	
2	104542	MOBILE SHELVING SYSTEM	Active	1		FCNTY CRT	2004	
3	104707	ENVELOPE OPENER	Active	1	ZA01866	FCNTY CRT	2007	
4	105407	FTR REPORTER RECORDING SYSTEM	Active	1	000-GR-220E-03681	FCNTY CRT	2009	
5	105459	DELL POWEREDGE R710	Active	1	GV97JL1	FCNTY CRT	2009	
6	105859	MANAGEMENT AND WORKFLOW PROCESS SFTWARE	Active	1	800071	FCNTY CRT	2011	
7	105966	POWEREDGE R720 SERVER	Active	1	7JHDZV1	FCNTY CRT	2012	
8	105967	POWEREDGE R720 SERVER	Active	1	7JHCZV1	FCNTY CRT	2012	
9	105970	POWEREDGE R520 SERVER	Active	1	R520-28Q7WW1	FCNTY CRT	2012	
10	105971	CANON DR-X10C CLR USB 2.0 SCANNER	Active	1	21ED301274	FCNTY CRT	2012	
11	105972	MUNIS SOFTWARE-ESS	Active	1	N/A	FCNTY CRT	2012	
12	106024	DELL EQUALLOGIC PS6100E 7.2K NL SAS DRIV	Active	1	1WG9PW1	FCNTY CRT	2012	
13	106025	DELL EQUALLOGIC PS4100E 7.2K NL SAS DRIV	Active	1	1VC7PW1	FCNTY CRT	2012	
14	106026	DELL EQUALLOGIC PS6100X 10K SAS DRIVE	Active	1	1WH7PW1	FCNTY CRT	2012	
15	106158	DELL POWEREDGE R820	Active	1	SVC TAG 8C0WFX1	FCNTY CRT	2013	
16	106159	DELL POWEREDGE R820	Active	1	SVC TAG 8C0YX1	FCNTY CRT	2013	
17	106160	DELL POWEREDGE R820	Active	1	SVC TAG 8C0XFX1	FCNTY CRT	2013	
18	106181	CANON DR-X10C CLR USB 2.0 SCANNER	Active	1	21ED301350	FCNTY CRT	2013	
19	106183	ENTERPRISE LICENSE AGREEMENT	Active	1	INTANGIBLE ASSET	FCNTY CRT	2013	

Search / Filter

Record

1 of 35

Pay Ins:

Pay In Procedures for County Agencies

- All pay-in transactions must be received by the Treasurer's office by 3pm to be considered current business day.
 - Any pay-in received after 3pm will not be accepted and the Munis transaction must be voided.
- Two copies of the pay-in must be presented to the Treasurer's office for processing.
- The Munis pay-in must be dated the same day it is being presented to the Treasurer's office for processing.
- Pay-ins will not be accepted without the following information printed on them:
 - Receipt #
 - Amount Paid
 - Cash Fund #
- Present a Munis pay-in for all Cash/ACH/ Book Transfer/Wire transactions. A receipt from the Franklin County Treasurer's Office will be provided same day.
 - Any wrapped coins must have the agency's name noted on the wrapper.
 - ACH/Book Transfer/Wire must show completed and deposited into the Main Account the same day pay-in is present to the Treasurer's Office.
- Present Munis pay-in for check transactions.
 - An adding machine tape must be included with the checks and presented to the Cashier with the pay-in.
 - Pay-ins for checks may be dropped off and the receipt picked up the next day if the agency does not want to wait for the receipt. However, the pay-in must be dropped off by the cut off time.
 - See attached Guidelines for check Acceptance.

Guidelines for Check Acceptance

- Acceptable types of checks:
 - **Money Order:** Issued by banks, grocery stores, etc. Watch for stale dates (90 days).
 - **Bank Check/Cashier's Check:** Issued by banks and credit unions. Must have proper Payee, Valid Date, Amount and Signature from a bank representative. If any item is wrong return for replacement.
 - **Personal Checks:** Must have Payee, Valid Date, Amount and Signature on face of check. No alterations permitted.
- The numeric and the written dollar amounts must match. When the amounts do not match, the legal amount to be accepted is the written dollar amount (per UCC 3-114, ORC 1303.17).

- Changed amounts will not be accepted.
- The issue date of the check may not be older than 90 days.
 - If there is no date presented it will be accepted.
- Watch for checks that state “Void after ___ days” on the face of the check.
- The check must be signed on the face of the check.
 - Money orders typically do not require signatures.
- Payee line must be made out to the agency presenting the check and stamped by the agency on the back of the check.
 - Do not accept a check with the incorrect payee.

Charge Codes:

Setting up charge codes has a number of benefits.

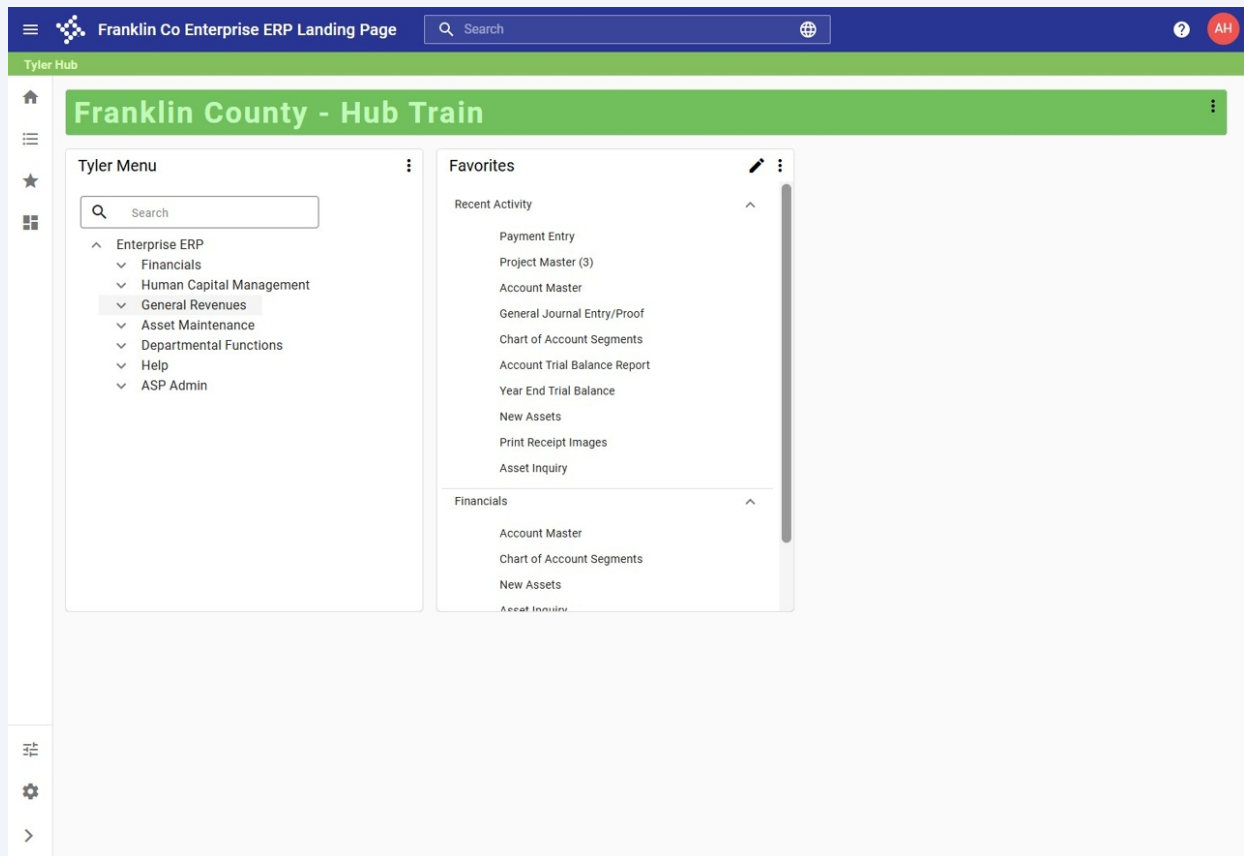
Granular tracking of revenue/receipts by type:

- By defining a unique charge code for different types of payments (e.g., permit fee, business license renewal, parking fine, special assessment), you can:
 - Assign each code to a specific GL account (or override the default) so your postings are correctly classified.
 - Use those codes in reporting to see how much each specific charge type is contributing (rather than lumping everything into one “miscellaneous revenue” bucket).
 - Facilitate consistent descriptions on the customer/constituent side (so payers see “Business License Renewal” rather than just a generic revenue account code).
- Consistency, control and standardization of payment/receipt entry
- With charge codes you:
 - Reduce the chance that a cashier or clerk will pick the wrong GL account or description when entering a payment/receipt.
 - Enforce a controlled list of charge types — so fewer “ad-hoc” entries that later make reconciliation or audit harder.
 - Support user security more easily by limiting who can use or see certain codes

How to Create and Release a Pay-In Batch Scribe

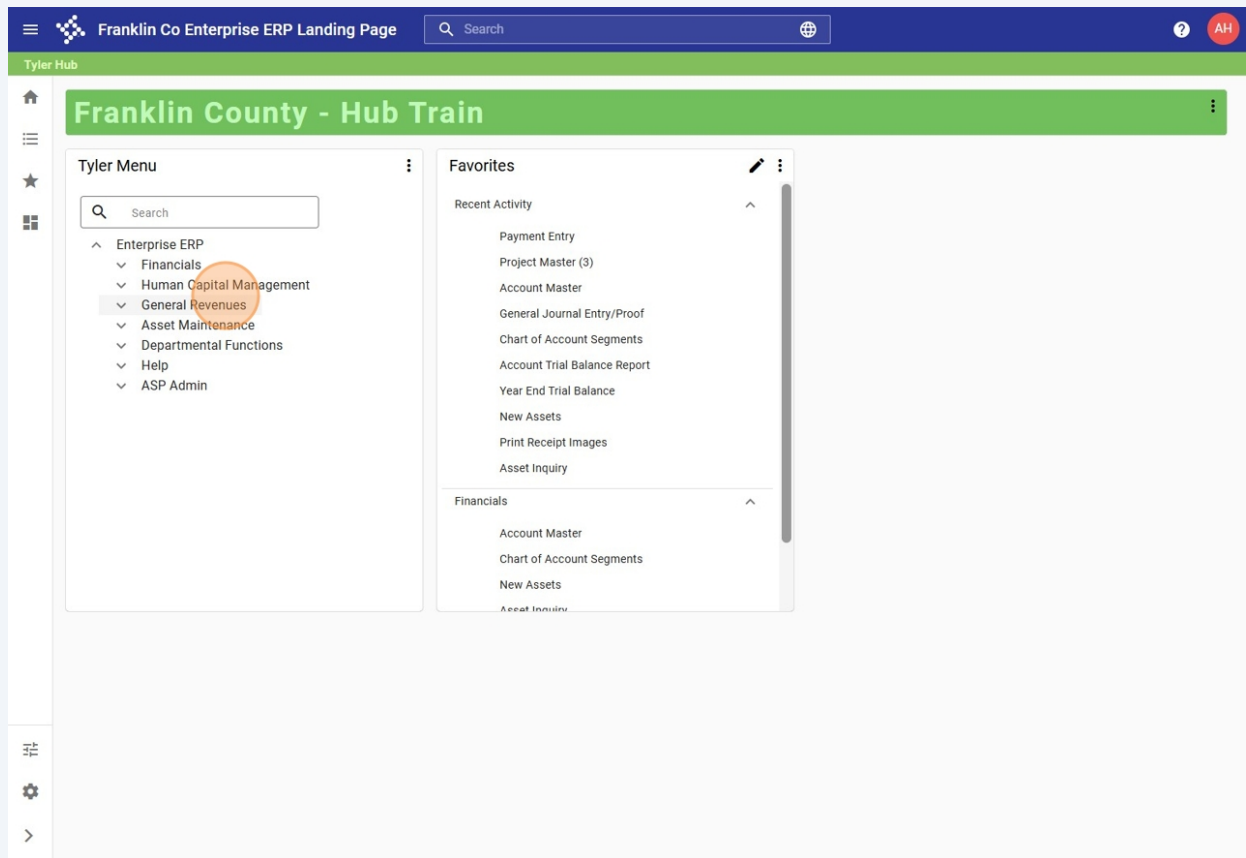
1 Creating the Batch

Navigate to <https://tyler-franklincountyoh.okta.com/>



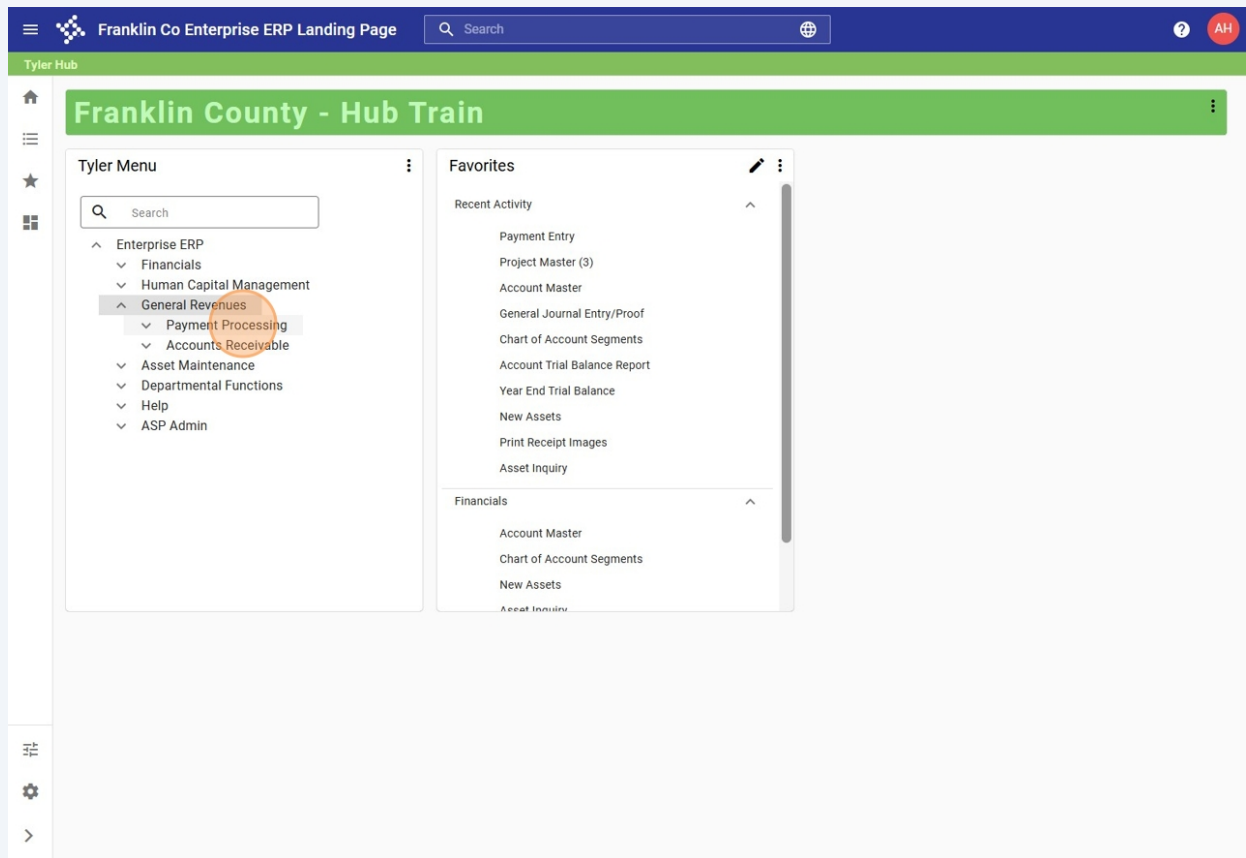
2

Click "General Revenues"

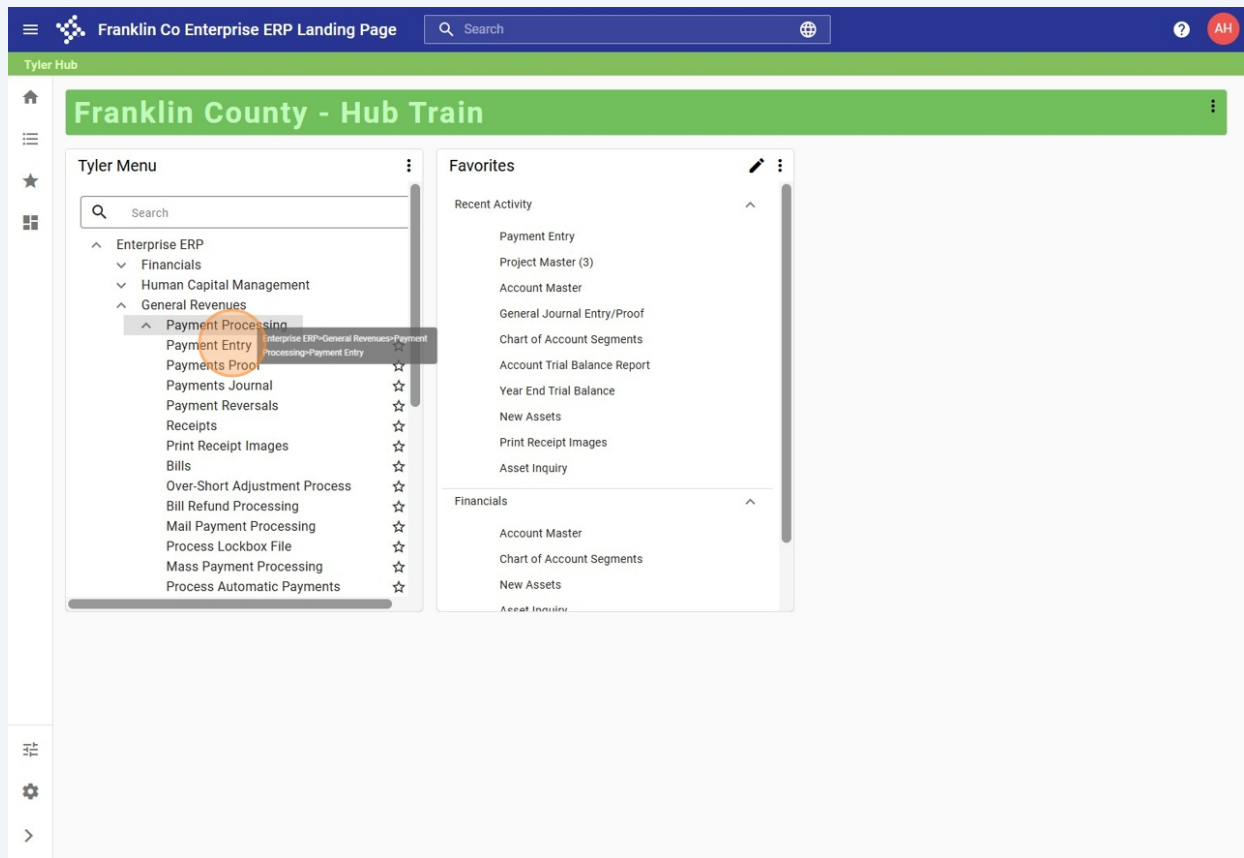


3

Click "Payment Processing"



4 Click "Payment Entry"



5

Click **"Add"** icon to add a batch.

Payment Entry

Close Search Browse **Add** Update View All Content Find Resume Batch View-Rev Output-Rel Deposit Rpt Settlement Update Deposits

Payment Entry **Add a new data record (Ctrl+N)**

Batch Information

Batch Number 281789

Entry Date 10/15/2025

Processing Date 10/15/2025

Clerk 807avhernan

Effective Date 10/15/2025

GL Effective Date 10/15/2025

GL Year/Period 2025 10 OCT

Description

Department 321FR

Life Cycle Step 10 - In Proof/Initial

Deposits

Default Deposit 2025 **Overrides**

Created 05/06/2024

Batch Totals

Number of Items 1

Total Amount 1.00

Batch Options

Receipt Option INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code

Bank Account

69 of 69 View all Batches available for processing.

6

Write down the **BATCH NUMBER** that is automatically generated by the system.

Payment Entry

Close Accept Cancel

Payment Entry >

Batch Information

Batch Number 281790

Entry Date 10/20/2025

Processing Date 10/20/2025

Clerk 807avhernan

Effective Date 10/20/2025

GL Effective Date 10/20/2025

GL Year/Period 2025 10 OCT

Description

Department 321FR

Life Cycle Step 10 - In Proof/Initial

Deposits

Default Deposit Overrides

Batch Totals

Number of Items

Total Amount

Batch Options

Receipt Option INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code

Bank Account

0 of 0 |< < > >| Processing Date.

7

Click on the **DEPARTMENT** and enter your agency's department number.

Payment Entry

Close Accept Cancel

Payment Entry > ✎

Batch Information

Batch Number 281790

Entry Date 10/20/2025

Processing Date 10/20/2025

Clerk 807avhernan

Effective Date 10/20/2025

GL Effective Date 10/20/2025

GL Year/Period 2025 10 OCT

Description

Department 321FR

Life Cycle Step 10 - In Progress/Initial

Deposits

Default Deposit Overrides

Batch Totals

Number of Items

Total Amount

Batch Options

Receipt Option INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code

Bank Account

0 of 0 |< < > >| Processing Date.

8

In the **DEFAULT DEPOSIT** field enter the year for which the revenue was earned in. This **MUST** be completed **January thru March of each year!**

Payment Entry

Close

Accept

Cancel

Payment Entry >

Batch Information

Batch Number

281790

Entry Date

10/20/2025

Processing Date

10/20/2025

Clerk

807avhernan

Effective Date

10/20/2025

GL Effective Date

10/20/2025

GL Year/Period

2025

10

OCT

Description

Department

321FR

Life Cycle Step

10 - In Proof/Initial

Deposits

Default Deposit

2025

Enter a default deposit for this batch.

Batch Totals

Number of Items

Total Amount

Batch Options

Receipt Option

INDIVIDUAL ONLY

Auto Validate?

☐

Bank Code

Bank Account

0 of 0

<<

<

>

>>

Enter a default deposit for this batch.

9

In the **Receipt Option** field select "**INDIVIDUAL RECIEPT**"

Payment Entry

Close Accept Cancel

Payment Entry >

Batch Information

Batch Number 281790

Entry Date 10/20/2025

Processing Date 10/20/2025

Clerk 807avhernan

Effective Date 10/20/2025

GL Effective Date 10/20/2025

GL Year/Period 2025 10 OCT

Description

Department 321FR

Life Cycle Step 10 - In Proof/Initial

Deposits

Default Deposit 2025 Overrides

Batch Totals

Number of Items

Total Amount

Batch Options

Receipt Option **INDIVIDUAL ONLY**

☐ Auto Validate?

Bank Code

Bank Account

0 of 0 |< < > >| Enter a default deposit for this batch.

10 Click "Accept"

Payment Entry

Close

Accept

Cancel

Payment Entry >

Batch Information

Batch Number

281790

Entry Date

10/20/2025

Processing Date

10/20/2025

Clerk

807avhernan

Effective Date

10/20/2025

GL Effective Date

10/20/2025

GL Year/Period

2025

10

OCT

Description

Department

321FR

Life Cycle Step

10 - In Proof/Initial

Deposits

Default Deposit

2025

Overrides

Batch Totals

Number of Items

Total Amount

Batch Options

Receipt Option

INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code

Bank Account

0 of 0 |< < > >| Enter a default deposit for this batch.

11

Click "Misc Receipt"

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23]

Close

Bankruptcy

Cash a Check

Prepayment

GB Deposit

NSF Recovery

Preferences

View Batch

Enter miscellaneous cash receipts.

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23]

Batch Information

Batch #	281790	Department	321FR	Batch Total	0.00
Deposit	2025	Current Receipt	0.00	Receipt Count	0

Cash a check.

12 Click **Loc/dept** field and type your department code.

Miscellaneous Receipts

Back

Accept

Cancel

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR

...

AUDR FINANCIAL REPORTING AP WF

Customer

Contract

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *

Description

Quantity0.00

Price0.00

Charge amount0.00

Cash account *

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description

Total allocated0.00

Totals

☒ Print GL accounts on receipt

Charge amount0.00

Sales tax amt0.00

Total amount0.00

Charge code.

13

Click **Rcpt Memo** and type **BOTH** your **NAME** and **PHONE NUMBER**.

Miscellaneous Receipts

Back Accept Cancel Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF

Customer

Contract

Rcpt Memo Amy Hernandez x7348

Comment

Charge Detail

Charge code *

Description

Quantity 0.00

Price 0.00

Charge amount 0.00

Cash account *

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description

Total allocated 0.00

Totals

☒ Print GL accounts on receipt

Charge amount 0.00

Sales tax amt 0.00

Total amount 0.00

Charge code.

14 Click **Charge code** and type "**MISC**".

Miscellaneous Receipts

Back

Accept

Cancel

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR *** AUDR FINANCIAL REPORTING AP WF

Customer ***

Contract ***

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *MISC ***

Description

Quantity0.00

Price0.00

Charge amount0.00

Cash account * ***

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description

Total allocated0.00

Totals

☒ Print GL accounts on receipt

Charge amount0.00

Sales tax amt0.00

Total amount0.00

Charge code.

15 Click in the **Description** field and delete what is automatically generated.

Type your description of the pay-in into the box.

Miscellaneous Receipts

Back Accept Cancel Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF

Customer

Contract

Rcpt Memo Amy Hernandez x7348

Comment

Charge Detail

Charge code MISC MISCELLANEOUS

Description TEST

Quantity 1.00

Price 1.00

Charge amount 1.00

Cash account UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1							1.00	

Total allocated 1.00

Totals

☒ Print GL accounts on receipt

Charge amount	1.00
Sales tax amt	0.00
Total amount	1.00

Charge description.

16 Click on **Price** field and type the **TOTAL** amount of the batch.

Miscellaneous Receipts

Back

Accept

Cancel

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR...AUDR FINANCIAL REPORTING AP WF

Customer...

Contract...

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *MISC...MISCELLANEOUS

DescriptionTEST

Quantity1.00

Price1.00

Charge amount1.00

Cash account *...UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1							1.00	

Total allocated1.00

Totals

☒ Print GL accounts on receipt

Charge amount1.00

Sales tax amt0.00

Total amount1.00

Charge description.

17 Click the **CASH ACCOUNT** field and type in the following:

1st Box-This is the fund to which the pay-in is going

2nd Box-This is **ALWAYS** 101000

Miscellaneous Receipts

Back Accept Cancel Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF

Customer

Contract

Rcpt Memo Amy Hernandez x7348

Comment

Charge Detail

Charge code * MISC MISCELLANEOUS

Description TEST

Quantity 1.00

Price 1.00

Charge amount 1.00

Cash account * 2013 101000 UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1							1.00	

Total allocated 1.00

Totals

☒ Print GL accounts on receipt

Charge amount 1.00

Sales tax amt 0.00

Total amount 1.00

Cash account object.

18 Define the account in **G/L Payment Allocation**.

Type in the "**Org**" number.

Miscellaneous Receipts

Back

Accept

Cancel

Search

Delete

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR...AUDR FINANCIAL REPORTING AP WF

Customer...

Contract...

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *MISC...MISCELLANEOUS

DescriptionTEST

Quantity1.00

Price1.00

Charge amount1.00

Cash account *2013...101000...UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800						1.00	

Total allocated1.00

Totals

☒ Print GL accounts on receipt

Charge amount1.00

Sales tax amt0.00

Total amount1.00

Revenue account org.

19 Type in "Obj" code.

Miscellaneous Receipts

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Charge Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF
Customer
Contract
Rcpt Memo Amy Hernandez x7348
Comment

Charge code * MISC MISCELLANEOUS
Description TEST
Quantity 1.00
Price 1.00
Charge amount 1.00
Cash account * 2013 101000 UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Froj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800	436200					1.00	

Total allocated 1.00

Totals

☒ Print GL accounts on receipt

Charge amount 1.00
Sales tax amt 0.00
Total amount 1.00

Revenue account object.

20 Click "Proj" number.

Miscellaneous Receipts

Back

Accept

Cancel

Search

Delete

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR...AUDR FINANCIAL REPORTING AP WF

Customer...

Contract...

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *MISC...MISCELLANEOUS

DescriptionTEST

Quantity1.00

Price1.00

Charge amount1.00

Cash account *2013...101000...UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800...	436200...					1.00	

Total allocated1.00

Totals

☒ Print GL accounts on receipt

Charge amount1.00

Sales tax amt0.00

Total amount1.00

Revenue account object.

21 Type in the **Batch #** in the "Ref 1" field.

Miscellaneous Receipts

Back
Accept
Cancel
Search
Delete
Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Charge Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF
Customer
Contract
Rcpt Memo Amy Hernandez x7348
Comment

Charge code * MISC MISCELLANEOUS
Description TEST
Quantity 1.00
Price 1.00
Charge amount 1.00
Cash account * 2013 101000 UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800	436200		MFG HOUS	381790		1.00	

Total allocated 1.00

Totals

☒ Print GL accounts on receipt

Charge amount 1.00
Sales tax amt 0.00
Total amount 1.00

Reference 1.

22 "Ref 2" can be an additional description if needed.

Miscellaneous Receipts

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Charge Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF
Customer
Contract
Rcpt Memo Amy Hernandez x7348
Comment

Charge code * MISC MISCELLANEOUS
Description TEST
Quantity 1.00
Price 1.00
Charge amount 1.00
Cash account * 2013 101000 UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800	436200		MFG HOUS	381790		1.00	

Total allocated 1.00

Totals

☒ Print GL accounts on receipt

Charge amount 1.00
Sales tax amt 0.00
Total amount 1.00

Reference 2.

23 Click the **AMOUNT** field and type in the amount of the line you are entering.

Miscellaneous Receipts

Back

Accept

Cancel

Search

Delete

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR...AUDR FINANCIAL REPORTING AP WF

Customer...

Contract...

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *MISC...MISCELLANEOUS

DescriptionTEST

Quantity1.00

Price1.00

Charge amount1.00

Cash account *2013...101000...UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800...	436200...		MFG HOUS	381790		1.00	

Total allocated1.00

Totals

☒ Print GL accounts on receipt

Charge amount1.00

Sales tax amt0.00

Total amount1.00

Reference 2.

24

Click "**Description**" and type the description for each **INDIVIDUAL** line of the receipt.

Miscellaneous Receipts

Back

Accept

Cancel

Search

Delete

Add Charge

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept321FR...AUDR FINANCIAL REPORTING AP WF

Customer...

Contract...

Rcpt MemoAmy Hernandez x7348

Comment

Charge Detail

Charge code *MISC...MISCELLANEOUS

DescriptionTEST

Quantity1.00

Price1.00

Charge amount1.00

Cash account *2013...101000...UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800...	436200...		MFG HOUS	381790		1.00	TEST

Total allocated1.00

Totals

☒ Print GL accounts on receipt

Charge amount1.00

Sales tax amt0.00

Total amount1.00

Line description.

25 Click "Accept"

Miscellaneous Receipts

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Miscellaneous Receipts >

Payment Detail

Loc/dept 321FR AUDR FINANCIAL REPORTING AP WF
Customer
Contract
Rcpt Memo Amy Hernandez x7348
Comment

Charge Detail

Charge code * MISC MISCELLANEOUS
Description TEST
Quantity 1.00
Price 1.00
Charge amount 1.00
Cash account * 2013 101000 UNKNOWN

GL Payment Allocation

Seq	Org	Obj	Proj	Acct Desc	Ref 1	Ref 2	Amount	Description
1	13210800	436200		MFG HOUS	381790		1.00	TEST

Total allocated 1.00

Totals

☒ Print GL accounts on receipt

Charge amount 1.00
Sales tax amt 0.00
Total amount 1.00

Line description.

26 In **PAYMENT METHOD** you may choose the following:

Choose the option that best describes the payment type of the Pay In you are doing.

Miscellaneous Receipts

Batch Information

Batch #	Department	Batch Total
281790	321FR	0.00

Deposit: 2025 Current Receipt: 0.00 Receipt Count: 0

Tender Payment

Payment Information

[View Receipts \(1\)](#) Total Amount \$1.00

[Add Another Payment](#)

Current Tender

Total Tendered	Change Due
\$1.00	\$0.00

Amount:

Payment Method:

Deposit:

Tender Note:

Check Details

Check Number:

Bank Code:

Additional Information

Paid-By Customer: [Select Customer](#)

Paid-By Ref:

All Tenders for Transaction

Payment Method	Tender Amount	Deposit
CHECK	\$1.00	2025

[Add Tender](#) [Delete Tender](#)

Print Options

☐ Output summary receipt Printer:

☒ Output individual receipts Copies:

☐ Validate

☐ Email receipt

☐ Email receipt without printing

[Complete Transaction](#)

27

In the **CHECK/REFERENCE #** field put either the check number of the Pay In or some identifying marker.

Miscellaneous Receipts

Batch Information

Batch #	Department	321FR	Batch Total	0.00
2025	Current Receipt	0.00	Receipt Count	0

Tender Payment

Payment Information

View Receipts (1) Total Amount \$1.00

[Add Another Payment](#)

Current Tender

Total Tendered \$1.00 Change Due \$0.00

Amount

Payment Method

Deposit

Tender Note

Check Details

Check Number

Bank Code

Additional Information

Paid-By Customer [Select Customer](#)

Paid-By Ref

All Tenders for Transaction

Payment Method	Tender Amount	Deposit
CHECK	\$1.00	2025

[Add Tender](#) [Delete Tender](#)

Print Options

☐ Output summary receipt

☒ Output individual receipts

☐ Validate

☐ Email receipt

☐ Email receipt without printing

Printer

Copies

[Complete Transaction](#)

28

Check the box for **"Output Individual Receipt"** in the **Print Options**.

Miscellaneous Receipts

Back | Accept | Cancel | Attach

Batch Information

Batch #	281790	Department	321FR	Batch Total	0.00
Deposit	2025	Current Receipt	0.00	Receipt Count	0

Tender Payment

Payment Information

View Receipts (1) Total Amount \$1.00

+ Add Another Payment

Current Tender

Total Tendered	\$1.00	Change Due	\$0.00
----------------	--------	------------	--------

Amount: 1.00

Payment Method: CHECK

Deposit: 2025

Tender Note:

Check Details

Check Number: 123456

Bank Code:

Additional Information

Paid-By Customer: Select Customer

Paid-By Ref: Amy Hernandez x7348

All Tenders for Transaction

Payment Method	Tender Amount	Deposit
CHECK	\$1.00	2025

+ Add Tender | X Delete Tender

Print Options

☐ Output summary receipt

☒ Output individual receipts

☐ Validate

☐ Email receipt

☐ Email receipt without printing

Printer: ...

Copies: 1

Complete Transaction

29 Click "Complete Transaction"

Printer Help

Back
Accept
Cancel
Attach

Batch Information

Batch #	281790	Department	321FR	Batch Total	0.00
Deposit	2025	Current Receipt	0.00	Receipt Count	0

Tender Payment
×

Payment Information

View Receipts (1)
Total Amount \$1.00

Add Another Payment

Current Tender

Total Tendered	\$1.00	Change Due	\$0.00
----------------	--------	------------	--------

All Tenders for Transaction

Payment Method	Tender Amount	Deposit
CHECK	\$1.00	2025

Amount

Payment Method

Deposit

Tender Note

Check Details

Check Number

Bank Code

Additional Information

Paid-By Customer

Paid-By Ref

Add Tender
Delete Tender

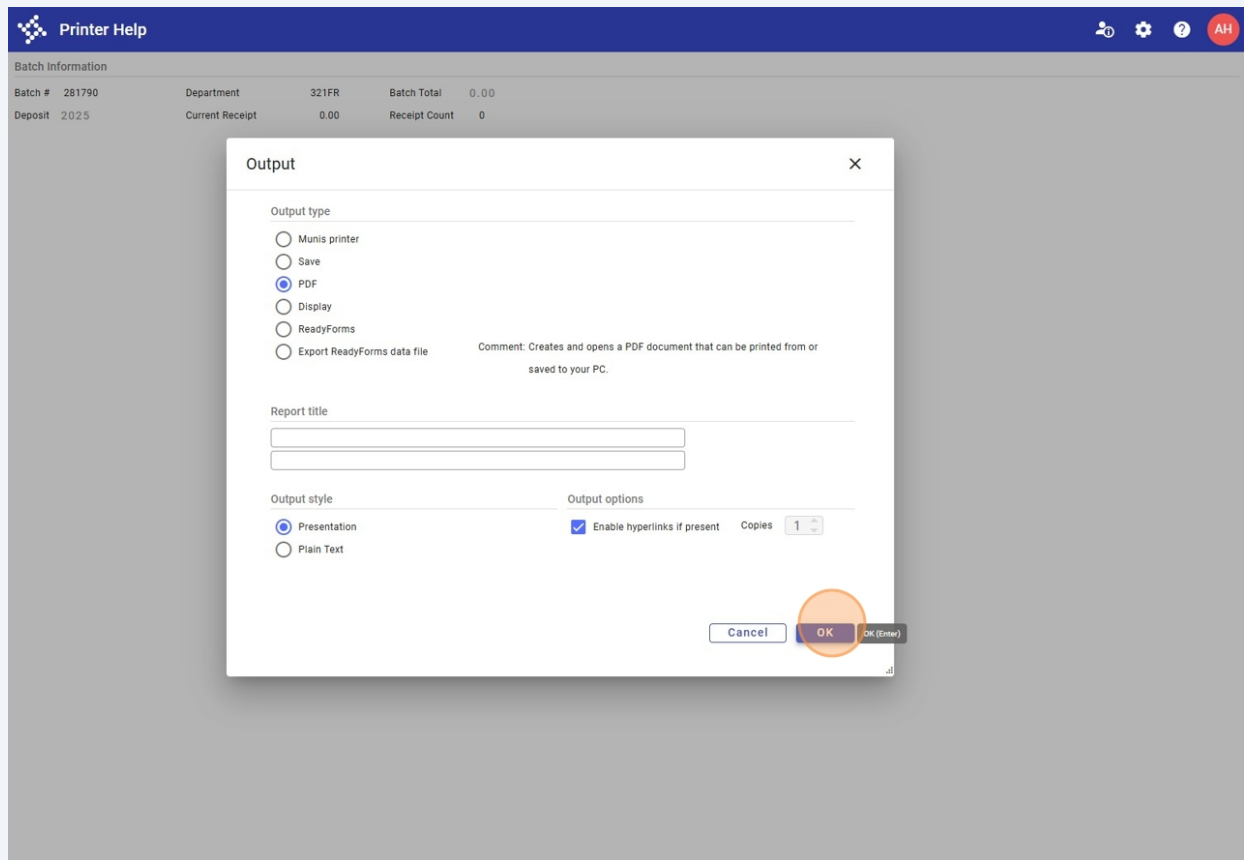
Print Options

☐ Output summary receipt
☒ Output individual receipts
☐ Validate
☐ Email receipt
☐ Email receipt without printing

Printer
Copies

Complete Transaction

30 Select "**PDF**" or "**Display**" and click "**OK**".



31 Click on the **Printer Icon** and specify which printer you would like the receipt to print on.

Tab to **COPIES** and select **THREE** copies, then click on PRINT. **The Treasurer's require three copies for Pay-ins.**

Retrieve the copies from the printer and check to make sure there are no errors

MISCELLANEOUS PAYMENT RECPT#: 468597
FRANKLIN COUNTY
373 SOUTH HIGH STREET

COLUMBUS, OH 43215

DATE: 10/20/25 TIME: 10:31:09
CLERK: 807avhern DEPT: 21AP WF FR
CUSTOMER#:

COMMENT:

CHG: MISC	MISCELLANEOUS	1.00
-----------	---------------	------

REVENUE:

1	13210800 436200	1.00
---	-----------------	------

MANUFACTURED HOME RELOCATION

REF1: 381790 REF2:

CASH:

2013	101000	1.00
------	--------	------

CASH**

AMOUNT PAID: 1.00

PAID BY: Amy Hernandez x7348

PAYMENT METH: CHECK
123456

REFERENCE: Amy Hernande

AMT TENDERED: 1.00

AMT APPLIED: 1.00

CHANGE: .00

32 Releasing the Batch

Exit out of the detail sheet to return to the **PAYMENT ENTRY** screen.

Click on the **OUTPUT-REL** button on the toolbar.

The screenshot shows the 'Payment Entry' application interface. At the top, a dark blue header bar contains the title 'Payment Entry' and a user profile icon labeled 'AH'. Below the header is a toolbar with icons for various actions: Close, Search, Browse, Add, Update, View All, Content Find, Resume Batch, View-Rev, **Output-Rel** (highlighted with an orange circle), Deposit Rpt, Settlement, and Update Deposits. A tooltip for the 'Output-Rel' button reads: 'Print a report on the current Batch with the option to release it.' The main content area is divided into sections: 'Batch Information' with fields for Batch Number (281790), Entry Date (10/20/2025), Processing Date (10/20/2025), Clerk (807avhernan), Effective Date (10/20/2025), GL Effective Date (10/20/2025), GL Year/Period (2025, 10, OCT), Description, Department (321FR), and Life Cycle Step (10 - In Proof/Initial); 'Deposits' with a Default Deposit (2025) and an 'Overrides' button; 'Batch Totals' with Number of Items (1) and Total Amount (1.00); and 'Batch Options' with a Receipt Option (INDIVIDUAL ONLY), an 'Auto Validate?' checkbox, and fields for Bank Code and Bank Account. At the bottom, a status bar shows '70 of 70' items and a link to 'View all Batches available for processing.'

33 Click **"Accept"** in the **Report Option** box.

The screenshot shows the 'Payment Entry' application window. The background is a form with various fields for batch information, deposits, and totals. Overlaid on this is a white 'Output Options' dialog box. Inside the dialog, under the 'Report Options' section, there are four checked items: 'Include payment method information for each Receipt', 'Include payment details for each Receipt', 'Include GL allocation details for Miscellaneous Receipts', and 'Include property details for each Receipt'. At the bottom of the dialog, there are two buttons: 'Accept' (highlighted with an orange circle) and 'Accept Output File'.

Payment Entry

Batch Information

Batch Number: 281790

Entry Date: 10/20/2025

Processing Date: 10/20/2025

Clerk: 807avhernan

Effective Date: 10/20/2025

GL Effective Date: 10/20/2025

GL Year/Period: 2025 10 OCT

Description:

Department: 321FR

Life Cycle Step: 10 - In Proof/Initial

Deposits

Default Deposit: 2025

Created 05/06/2024

Batch Totals

Number of Items: 1

Total Amount: 1.00

Batch Options

Receipt Option: INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code:

Bank Account:

Output Options

Report Options

- ☒ Include payment method information for each Receipt
- ☒ Include payment details for each Receipt
- ☒ Include GL allocation details for Miscellaneous Receipts
- ☒ Include property details for each Receipt

Accept **Accept Output File**

34 Choose your printer options. Click **"Save"** or **"PDF"**.

Payment Entry

Batch Information

Batch Number: 281790

Entry Date: 10/20/2025

Processing Date: 10/20/2025

Clerk: 807avhernan

Effective Date: 10/20/2025

GL Effective Date: 10/20/2025

GL Year/Period: 2025 10 OCT

Description:

Department: 321FR

Life Cycle Step: 10 - In Proof/Initial

Deposits

Default Deposit: 2025

Created 05/06/2024

Batch Totals

Number of Items: 1

Total Amount: 1.00

Batch Options

Receipt Option: INDIVIDUAL OF

Auto Validate?

Bank Code:

Bank Account:

Output

Output type

☒ Munis printer ☐ Save ☐ PDF ☐ Display

Printer name: [Properties](#)

Status:

ID:

Type:

Comment: Outputs to a printer available to the Munis server. You may accept the default or select a different printer from the list.

Report title

Output style

☒ Presentation ☐ Plain Text

Output options

☐ Enable hyperlinks if present

Copies:

[Cancel](#) [OK](#)

35 Click "OK"

Payment Entry

Batch Information

Batch Number: 281790

Entry Date: 10/20/2025

Processing Date: 10/20/2025

Clerk: 807avhernan

Effective Date: 10/20/2025

GL Effective Date: 10/20/2025

GL Year/Period: 2025 10 OCT

Description:

Department: 321FR

Life Cycle Step: 10 - In Proof/Initial

Deposits

Default Deposit: 2025

Created 05/06/2024

Batch Totals

Number of Items: 1

Total Amount: 1.00

Batch Options

Receipt Option: INDIVIDUAL OF

Auto Validate?

Bank Code:

Bank Account:

Output

Output type

☐ Munis printer

☐ Save

☒ PDF

☐ Display

Comment: Creates and opens a PDF document that can be printed from or saved to your PC.

Report title

BATCH 281790 PAYMENTS PROOF

Output style

☒ Presentation

☐ Plain Text

Output options

☒ Enable hyperlinks if present

Copies: 1

Cancel OK OK (Enter)

36

A pop-up box will appear asking you if you would like to release the batch.

Click **"Yes"**

The screenshot displays the 'Payment Entry' application window. The background is a form with various fields for batch information, deposits, totals, and options. A modal dialog box titled 'Change Batch Status' is centered on the screen, asking 'Would you like to release this Batch?'. The 'Yes' button in the dialog is highlighted with an orange circle. The background form includes sections for Batch Information (Batch Number, Entry Date, Processing Date, Clerk, Effective Date, GL Effective Date, GL Year/Period, Description, Department, Life Cycle Step), Deposits (Default Deposit, Created), Batch Totals (Number of Items, Total Amount), and Batch Options (Receipt Option, Auto Validate?, Bank Code, Bank Account).

Payment Entry

Batch Information

Batch Number 281790

Entry Date 10/20/2025

Processing Date 10/20/2025

Clerk 807avhernan

Effective Date 10/20/2025

GL Effective Date 10/20/2025

GL Year/Period 2025 10 OCT

Description

Department 321FR

Life Cycle Step 10 - In Proof/Initial

Deposits

Default Deposit 2025

Created 05/06/2024

Batch Totals

Number of Items 1

Total Amount 1.00

Batch Options

Receipt Option INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code

Bank Account

70 of 70 |< < > >|

Change Batch Status

Would you like to release this Batch?

Yes No

Payment Entry

X

Search

Browse

+

Update

V

C

R

V

O

D

S

U

Close

Search

Browse

Add

Update

View All

Content Find

Resume Batch

View-Rev

Output-Rel

Deposit Rpt

Settlement

Update Deposits

Payment Entry

Batch Information

Batch Number

281790

Entry Date

10/20/2025

Processing Date

10/20/2025

Clerk

807avhernan

Effective Date

10/20/2025

GL Effective Date

10/20/2025

GL Year/Period

2025

10

OCT

Description

Department

321FR

Life Cycle Step

30 - Approved

Deposits

Default Deposit

2025

Overrides

Created 05/06/2024

Batch Totals

Number of Items

1

Total Amount

1.00

Batch Options

Receipt Option

INDIVIDUAL ONLY

Auto Validate?

Bank Code

Bank Account

70 of 70

IK

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Print a report on the current Batch with the option to release it.
The Batch has successfully been released.

Made with Scribe - <https://scribehow.com>

163

36

How to Reverse a Batch

1

You may reverse a batch when a mistake has been made or the Pay In will not make it to the Treasurer by the date it was entered on. Please **REMEMBER** to reverse your batch if for any reason the Pay In is incorrect or not deposited with the Treasurer.

Payment Entry

Close

Search

Browse

Add

Update

View All

Content Find

Resume Batch

View-Rev

Output-Rel

Deposit Rpt

Settlement

Update Deposits

AH

Payment Entry

Batch Information

Batch Number

281790

Entry Date

10/20/2025

Processing Date

10/20/2025

Clerk

807avhernan

Effective Date

10/20/2025

GL Effective Date

10/20/2025

GL Year/Period

2025

10

OCT

Description

Department

321FR

Life Cycle Step

30 - Approved

Deposits

Default Deposit

2025

Overrides

Created

05/06/2024

Batch Totals

Number of Items

1

Total Amount

1.00

Batch Options

Receipt Option

INDIVIDUAL ONLY

Auto Validate?

Bank Code

Bank Account

70 of 70

IK

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>I

Print a report on the current Batch with the option to release it.

The Batch has successfully been released.

2

Click "Resume Batch"

Payment Entry

Close Search Browse Add Update View All Content Find **Resume Batch** View-Rev Output-Rel Deposit Rpt Settlement Update Deposits

Payment Entry

Batch Information

Batch Number 281790

Entry Date 10/20/2025

Processing Date 10/20/2025

Clerk 807avhernan

Effective Date 10/20/2025

GL Effective Date 10/20/2025

GL Year/Period 2025 10 OCT

Description

Department 321FR

Life Cycle Step 30 - Approved

Deposits

Default Deposit 2025

Created 05/06/2024

Batch Totals

Number of Items 1

Total Amount 1.00

Batch Options

Receipt Option INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code

Bank Account

70 of 70 IK < > >| Print a report on the current Batch with the option to release it.
The Batch has successfully been released.

3

Click "Yes"

Payment Entry

Payment Entry

Batch Information

Batch Number: 281790

Entry Date: 10/20/2025

Processing Date: 10/20/2025

Clerk: 807avhernan

Effective Date: 10/20/2025

GL Effective Date: 10/20/2025

GL Year/Period: 2025 10 OCT

Description:

Department: 321FR

Life Cycle Step: 30 - Approved

Deposits

Default Deposit: 2025

Created 05/06/2024

Batch Totals

Number of Items: 1

Total Amount: 1.00

Batch Options

Receipt Option: INDIVIDUAL ONLY

☐ Auto Validate?

Bank Code:

Bank Account:

Un-Release Batch?

This Batch has already been released.
In order to make changes to it, you must unrelease it.
Would you like to set this Batch's status to unreleased?

Yes No

70 of 70 |< < > >|

4

Click "View Batch"

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23]

Close

Bankruptcy

Misc Receipt

Cash a Check

Prepayment

GB Deposit

NSF Recovery

Preferences

View Batch

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23]

Batch Information

Batch #	281790	Department	321FR	Batch Total	1.00
Deposit	2025	Current Receipt	0.00	Receipt Count	1

Cash a check.

5

Click on the **"Receipt"**

Browse Receipt Batch Contents

Back | Accept | Cancel | Output | Print | Display | PDF | Save | Excel | Word

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Browse Receipt Batch Contents

Category	Year	Bill Number	Receipt Number	Activity	Eff. Date	Amount	Reason	Receipt Memo	Customer
2	2025	0	468597	P	10/20/2025	1.00		Amy Hernandez x7348	

Search / Filter

Record

1 of 1

6

Click "Reverse"

Receipt Inquiry

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Receipt Inquiry

Receipt Information

Year/Bill: 2025 468597 ☐ View Bill

Cat/Type: 02 MS

Activity: Payment

Amount: 1.00

Batch: 281790

Memo: Amy Hernandez x7348

Comment:

Notes/Alerts

This receipt cannot be transferred. This receipt has not been posted.

Customer/Property

Customer No.

Property Code

Status

Receipt Step: 30 - Approved

Batch Status: 10 - In Proof/Initial

Reversal Status: Not Reversed

☐ Voided

Reason:

Source

Effective Date: 10/20/2025

Processing Date: 10/20/2025

Entry Date/Time: 10/20/2025 10:31

Clerk: 807avhernan

Department: 321FR 21AP WF FR

Source: Payment Entry

External System:

Contract:

Journal Information

GL Effective Date: 10/20/2025

Post Date:

Year/Period/Journal: 2025 10

External System

Batch ID:

Batch Number:

Payment ID:

Charge Allocation

Line	Chg Code	Chg Description	Interest	Principal
1	MISC	MISCELLANEOUS	0.00	1.00

1 of 1 |< < > >|

Line number.
An error occurred while reversing this Receipt. Process canceled.

7 Click "**1 - Key Error**" for the reason.

Hit the **ENTER** key to move to the next screen.

The screenshot shows the "Receipt Inquiry" application window. The background is dimmed, showing fields for Receipt Information, Source, Journal Information, and a Charge Allocation table. A "Reversal Options" dialog box is open in the center, with the "Reason" dropdown menu set to "1 - Key Error". An orange circle highlights the "1 - Key Error" option in the dropdown.

Receipt Inquiry

Back | Accept | Cancel

Receipt Information

Year/Bill: 2025 468597 ☐ View Bill

Cat/Type: 02 MS

Activity: Payment

Amount: 1.00

Batch: 281790

Memo: Amy Hernandez x7348

Comment:

Source

Effective Date: 10/20/2025

Processing Date: 10/20/2025

Entry Date/Time: 10/20/2025 10:31

Clerk: 807avhernan

Department: 321FR 21AP WF FR

Source: Payment Entry

External System:

Contract:

Journal Information

GL Effective Date: 10/20/2025

Post Date:

Year/Period/Journal: 2025 10

External System

Batch ID:

Batch Number:

Payment ID:

Notes/Alerts

This receipt cannot be transferred: This receipt has not been posted.

Customer/Property

Customer No.:

Property Code:

Reversal Options

General

Reason: 1 - Key Error

Transfer to:

AR Category:

Year:

Bill Number:

Charge Allocation

Line	Chg Code	Chg Description	Interest	Principal
1	MISC	MISCELLANEOUS	0.00	1.00

8 Click "OK" to complete the reversal process.

Receipt Inquiry

Payment Entry [FRANKLIN COUNTY | TRAIN | 04/23] > Receipt Inquiry

Receipt Information

Year/Bill: 2025 468597 ☐ View Bill
Cat/Type: 02 MS
Activity: Payment
Amount: 1.00
Batch: 281790
Memo: Amy Hernandez x7348
Comment:

Source

Effective Date: 10/20/2025
Processing Date: 10/20/2025
Entry Date/Time: 10/20/2025 10:31
Clerk: 807avhernan
Department: 321FR 21AP WF FR
Source: Payment Entry
External System:
Contract:

Journal Information

GL Effective Date: 10/20/2025
Post Date:
Year/Period/Journal: 2025 10
Batch ID:
Batch Number:
Payment ID:

Notes/Alerts

This receipt cannot be transferred. This receipt has not been posted.

Customer/Property

Customer No.:
Property Code:

Status

Receipt Step:
Batch Status:
Reversal Status:
☐ Voided
Reason:

Reversal Status

Reversal complete.

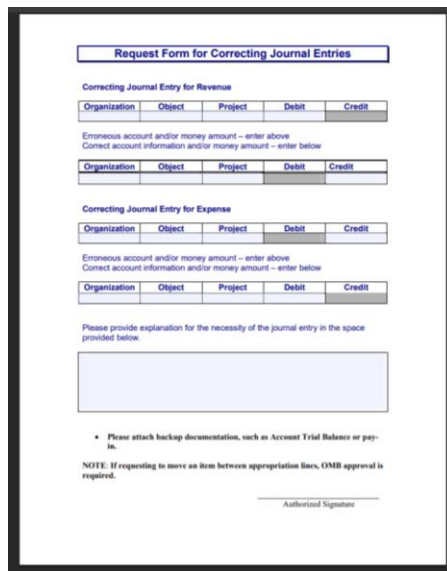
Charge Allocation

Line	Chg Code	Chg Description	Interest	Principal
1	MISC	MISCELLANEOUS	0.00	1.00

1 of 1 |< < > >|

Other Useful Information:

- Annual Reporting
 - Year End Memos will begin going out right after Thanksgiving with deadlines throughout December.
 - Prefer electronic copies sent via email
 - Important because feeds into the annual reports
- Journal Entry Requests
 - Please use the form on Fiscally Speaking
<https://www.franklincountyauditor.com/AUDR-website/media/Documents/Fiscally%20Speaking/Forms%20Center/correcting-journal-entry-form.pdf?ext=.pdf>



The form is titled "Request Form for Correcting Journal Entries". It contains two main sections: "Correcting Journal Entry for Revenue" and "Correcting Journal Entry for Expense". Each section has a table with columns for Organization, Object, Project, Debit, and Credit. Below each table, there are instructions for entering erroneous account and/or money amounts. A large text box is provided for the user to provide an explanation for the necessity of the journal entry. At the bottom, there is a note about attaching backup documentation and a line for the Authorized Signature.

Request Form for Correcting Journal Entries

Correcting Journal Entry for Revenue

Organization	Object	Project	Debit	Credit

Erroneous account and/or money amount – enter above
Correct account information and/or money amount – enter below

Organization	Object	Project	Debit	Credit

Correcting Journal Entry for Expense

Organization	Object	Project	Debit	Credit

Erroneous account and/or money amount – enter above
Correct account information and/or money amount – enter below

Organization	Object	Project	Debit	Credit

Please provide explanation for the necessity of the journal entry in the space provided below:

• Please attach backup documentation, such as Account Trial Balance or pay-
in.

NOTE: If requesting to move an item between appropriation lines, OMB approval is
required.

Authorized Signature

- Send requests to the Financial Reporting email address
- Object Code Guide
 - Will be doing a revision to remove old outdated objects out of the guide-this does not mean they will be removed from ERP.
 - Most likely will happen in January