



Job Title: Legal Intern

Department: Policy & Strategic Initiatives

Division: Administration

The Franklin County Auditor's Office is looking for excited and eager interns to work in our Policy & Strategic Initiatives Division. This department works externally on government affairs, legislative, and stakeholder projects, and internally on significant projects that often cross multiple departments.

Overall Responsibilities:

Responsibilities will include but are not limited to:

- Basic legal research
- Legal, persuasive, and educational writing
- Legislative and ordinance review and possible drafting
- Non-legal policy research
- Participation in stakeholder outreach
- Coordination of events and meetings
- Other duties as assigned

Behavior/Expectations:

- Perform the required duties to the best of your ability
- Arrive on time and ready to work
- Behave in a professional and courteous manner
- Dress should be business casual and office appropriate
- Reflect the values of the Franklin County Auditor's Office
- Only open to law students

Please submit a resume, writing sample, and area of interest to rehisey@franklincountyohio.gov for consideration. If you have any questions, feel free to reach out to Rachel Hisey at the email address above or 614-525-7369.



FRANKLIN COUNTY AUDITOR MICHAEL STINZIANO

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